

Follett | Discover

Faculty Discover

Guide to Faculty Discover

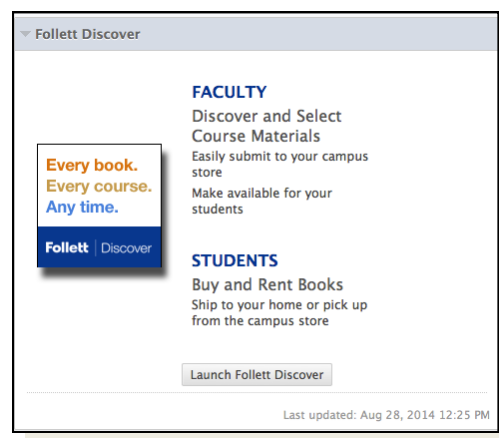
Follett Discover is a powerful online tool that transforms the course materials discovery and adoption process for faculty and helps students obtain, organize and instantly access their required and recommended course materials from within your learning management system.

The purpose of this document is to give an overview on how to use and access some of the features within Faculty Discover. Watch the Follett Discover demo videos at : <http://follett.com/discover/login.cfm>

Getting Started – Follett Discover

To access Follett Discover:

1. Log in to your Learning Management System.
2. Look for the Follett Discover link or button.



Follett Discover module within Blackboard.

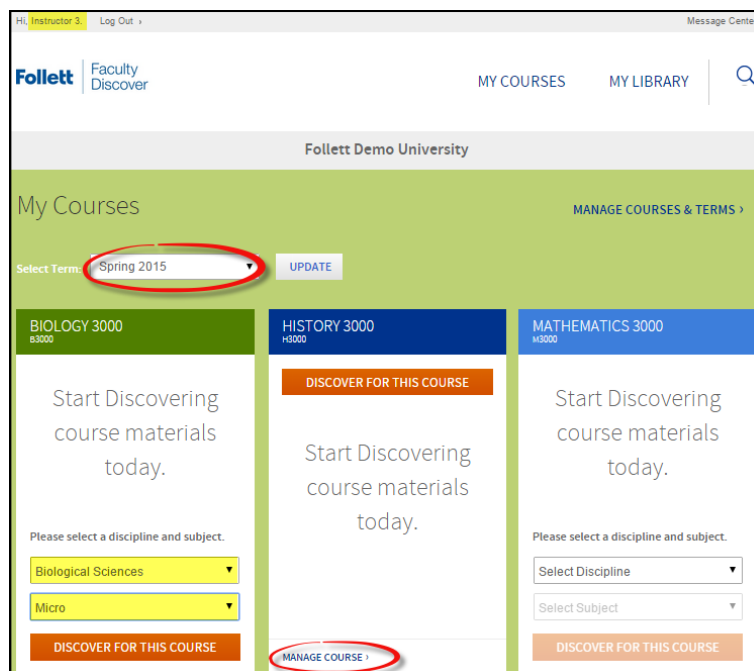
Upon launching Follett Discover, the dashboard defaults to the My Courses screen with the course information for the current term.

Tip: Click the Follett | Discover logo to return back to this dashboard at any time.

Select Term allows you to select between past terms, current terms and future terms. If adoptions are open, you can start adopting for any future terms that are available here.

Discover For This Course starts the process to discover and adopt new materials for this course. To activate the Discover button, select the Discipline and Subject from the drop down menus.

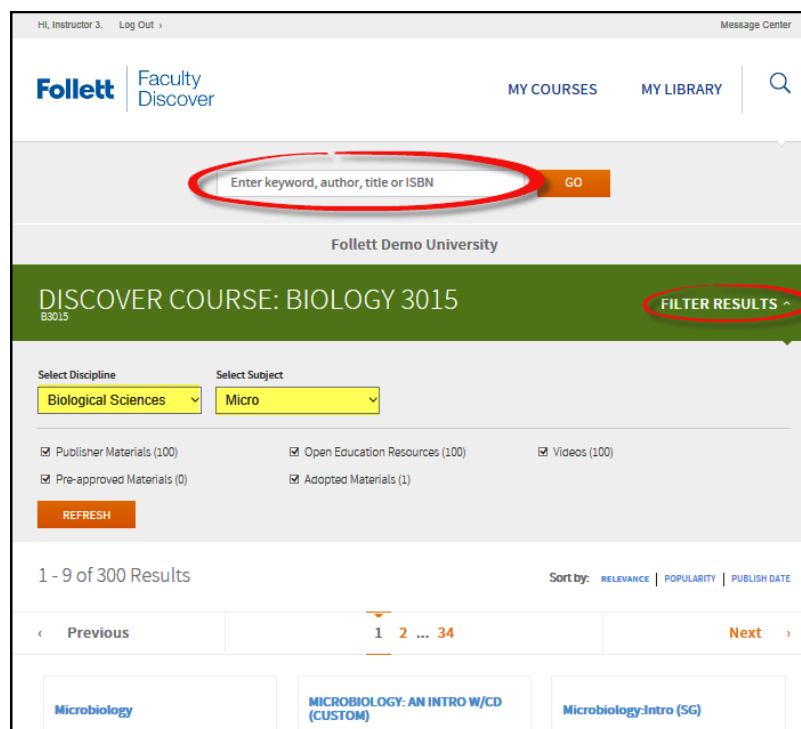
Manage Course allows you to manage your adoptions, discover materials, upload your own content and leave a message for your students within each specific course.



Submitting Adoptions

Discovering course materials is easy with Follett Discover. You can use the discipline, subject and results filter to show titles specific to your course or utilize the smart search to find course materials by keyword, author, title or 13 digit ISBN.

Filter Results opens up the option to select/change the discipline, subject and other filters to refine your search.



Viewing Course Materials

The course material details page displays information including the description, lowest price available and availability options such as rental.

Ratings & Reviews allow you to see what other instructors have rated this title and view their comments. You can even write your own review and a rating to help other instructors determine if this title is right for their course.

Scrolling down you will find related items from this publisher, materials that other instructors adopted and ratings & reviews by other faculty.

To adopt a material:

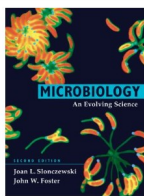
1. Select the material usage from the drop down.
2. Click **Adopt** to submit.

Tip: You can adjust the material usage at any time by editing the adoption from the **Manage Course** screen.

BIOLOGY 3015: COURSE MATERIAL DETAILS

Microbiology

2 Edition, 2011 book
Joan L. Slonczewski
W. W. Norton & Company, Incorporated
✓ PRE-APPROVED



Microbiology: An Evolving Science, Second Edition, provides students with the tools they need to understand the rapidly advancing field of microbiology by enriching foundational topics with current research examples. The readable and authoritative text is paired with a stunning and unified art program that helps students visualize key microbial processes and structures.

Starting at \$91.80
✓ AVAILABLE FOR RENTAL
[Request to use with included](#)

Details
ISBN-10: 0393934470
ISBN-13: 9780393934472
Publisher:
W. W. Norton & Company, Incorporated
Format: Hardcover

Select Material Usage
Required ▼

ADOPT

ADD TO LIBRARY

Ratings & Reviews

★★★★☆ (10)

My review | [EDIT](#)

4 of 5

2 reviews written

3 of 5

I like it!

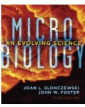
Great book, my students love it!

2 of 5


OK

OK but I prefer the layout of Microbiology by Nester.


Related Items from the Publisher



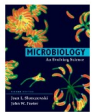
Microbiology



Reluctant Mr. Darwin

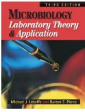


Microbiology (Looseleaf)

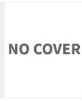


Microbiology

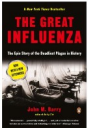
Other Instructors Also Adopted



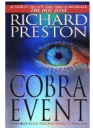
Microbiology Laboratory Theory & Appl (Loose pgs)



ResponseCard NXT: Bcar-03 CLICKER



Great Influenza



Cobra Event

Manage A Course

Manage a course by selecting the course banner or **Manage Course** from the My Courses dashboard. Within the course management screen, you can:

- Update the Discipline and Subject
- Manage adoptions by section
- View the status of your adopted materials
- Remove adopted materials
- Manually adopt materials
- Adopt items from your library
- Create custom course packs
- Continue discovering additional materials
- Add instructions for your students

Hover over the **status** indicator to view if this course adoption is pending institution or bookstore approval.

With **Add**, **Copy**, **Create**, and **Discover**, you can add a course material not found within the Discover library, adopt saved materials from your library, create course packs with XanEdu, and continue to discover course materials.

Tip: To manage and adopt materials by section select **Manage By Section**. A box will pop up to confirm that you wish to separate a course into individual sections. Once a course is split by sections, all sections will show up as individual courses on your dashboard and you must adopt for each section individually.

No Titles Required

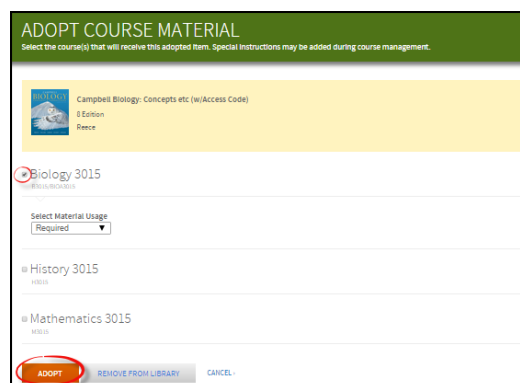
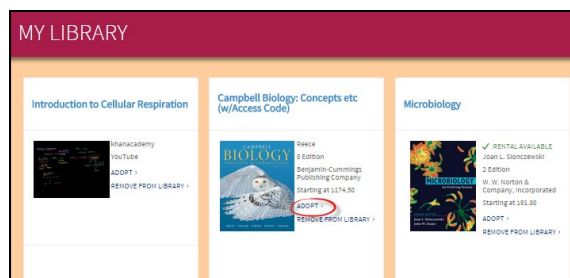
If your course does not require any course materials, navigate to the course management page. Once within the course, select **I have no items to adopt for this course** to complete your adoption.

My Library

You can use the library to save titles you would like to use at another time or for another course. The library also saves your previously adopted materials for quick adoptions next term. You can access the materials within your library from the My Library link on the main dashboard or the Copy button within the course details page.

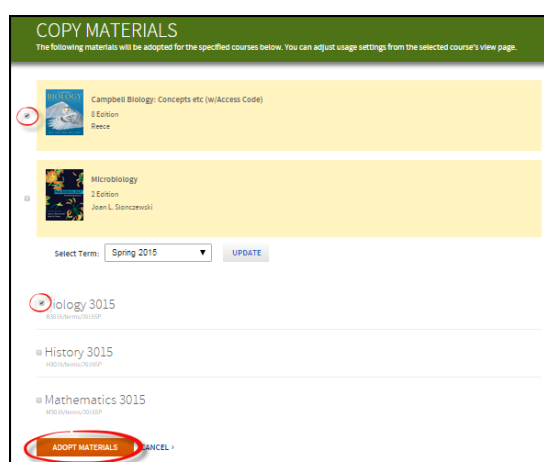
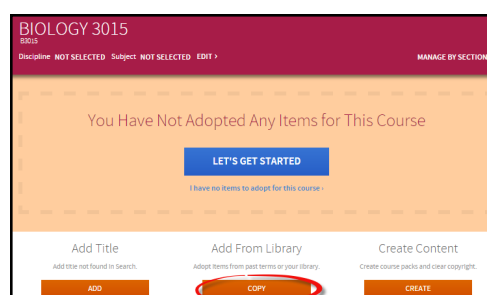
To adopt materials from within My Library,

1. Select **Adopt**
2. Select all the courses the material will be used for and select the usage for each course.
3. Click the **Adopt** button to submit.



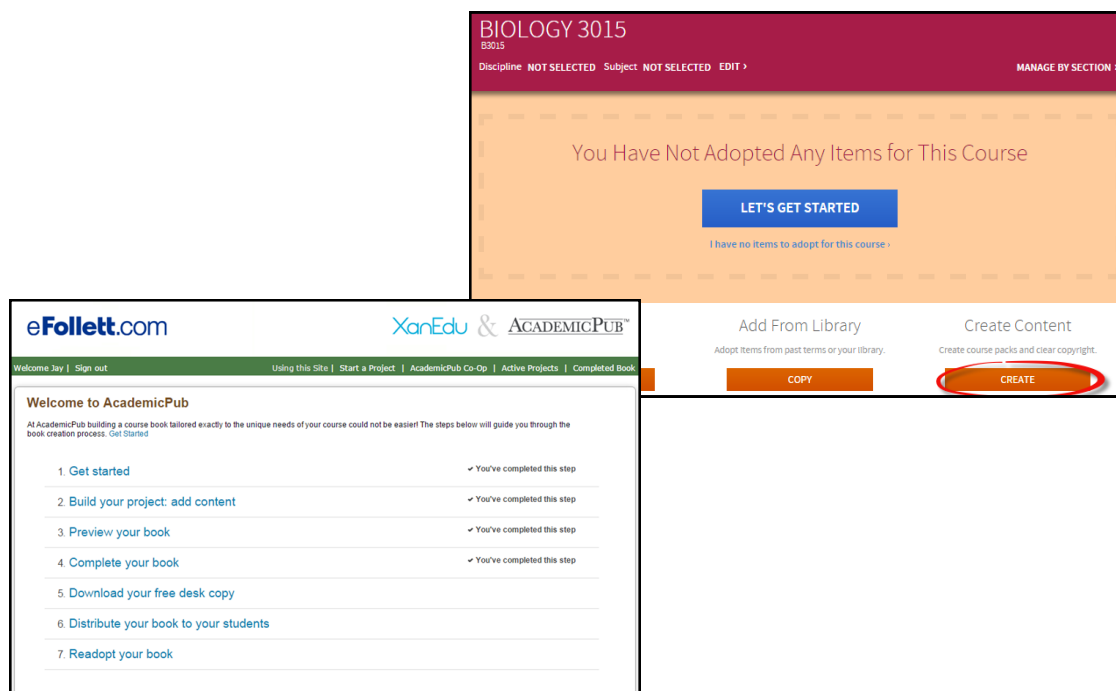
To adopt materials from within a course,

1. Select **Copy**
2. Select all materials that will be used within the course.
3. Click the **Adopt Materials** button to submit.



Create Content

Follett Discover is seamlessly integrated with XanEdu. XanEdu helps instructors create course packs, custom books and lab manuals. Select **Create** to start the creation of a custom content to use in your course.



Add Title

Follett Discover leverages the entire Follett title catalog of all digital and physical course materials. If you would like to request to use a new title or are unable to locate materials within the Discover library, select the **Add Title** button.

The screenshot shows the 'Add Title' form. The form is titled 'ADD TITLE' and has a subtitle 'Request materials not found by ISBN search or Discover process'. It contains several input fields: 'Author (required)', 'Title (required)', 'Publisher (required)', 'Edition', 'Copyright date', 'ISBN', and 'Description'. There are 'ADD' and 'CANCEL' buttons at the bottom. The 'ADD' button is highlighted with a red circle. The form is overlaid on the 'BIOLOGY 3015' course page, which also shows the 'Add Title' button in the bottom left corner of the main content area.

Fill in the required fields and provide any other information for the title. You can use **Add Title** to adopt course related supplies. Any titles adopted though **Add Title** will become part of your library for easy adoption in the future.