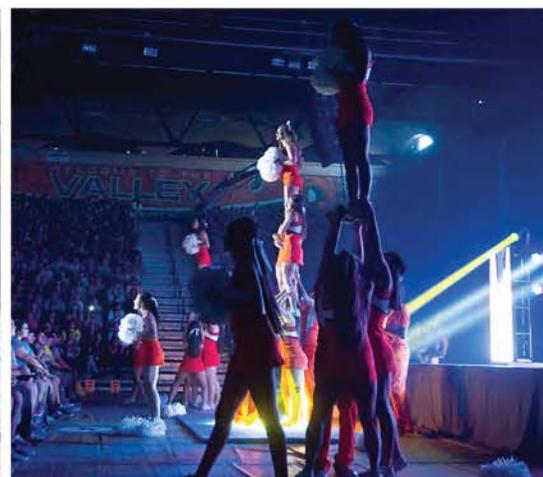




The University of Texas Rio Grande Valley  
**UNDERGRADUATE**  
Catalog 2017-2018



## Summary of Catalog Revisions

*The following changes have been made to the 2017-2018 Undergraduate Catalog:*

### **Effective Summer 2018**

#### **Academic Appeals Page 131**

##### ***Previous Policy:***

***(5-25-18)***

Students wishing to appeal final grades or decisions regarding academic standards should first discuss the matter with the instructor of the class. If no resolution occurs, and the student wishes to pursue the matter further, the student may appeal in writing to the appropriate department chair within one long semester after the disputed grade or decision is issued. The department chair will respond in writing to the student within 14 calendar days (excluding holidays) of the receipt of the student's written appeal.

Pursuant appeals will be written and directed within 14 calendar days (excluding holidays) of the date of the department chair's decision to the school, college, or division College Academic Appeals Committee. The committee will consist of a panel of three faculty members, two of whom may not be from the department in which the appeal originated. The dean or director will appoint the panel members upon receipt of the written appeal and notify the student in writing of the date, time and location of the hearing and the names of the members of the panel. The student and the faculty member involved may appear in person before the panel and present evidence. The hearing will be closed to the public, and no person other than the student, the faculty member involved and panel members may be present. No person may represent the student or the faculty member.

After the College Academic Appeals Committee has heard the appeal, it will deliberate and come to a decision. The committee's decision will be written and mailed, or delivered in person, to the student and faculty member within three class days of the close of the hearing. The student may appeal in writing within 14 calendar days to the dean/director (excluding holidays). The dean's/director's decision will be final, and it must be mailed or delivered in person to the student within 14 calendar days (excluding holidays) of the receipt of the student's written appeal.

##### ***Revised Policy:***

Students wishing to appeal final grades or decisions regarding academic standards should first discuss the matter with the instructor of the class. If no resolution occurs, and the student wishes to pursue the matter further, the student may appeal in writing to the appropriate department chair within one long semester after the disputed grade or decision is issued. The department chair will respond in writing to the student within 14 calendar days (excluding holidays) of the receipt of the student's written appeal.

Pursuant appeals will be written and directed within 14 calendar days (excluding holidays) of the date of the department chair's decision to the school, college, or division College Academic Appeals Committee. The committee will consist of a panel of three faculty members, two of whom may not be from the department in which the appeal originated. The dean or director will appoint the panel members upon receipt of the written appeal and notify the student in writing of the date, time and location of the

hearing and the names of the members of the panel. The student and the faculty member involved may appear in person before the panel and present evidence. The hearing will be closed to the public, and no person other than the student, the faculty member involved and panel members may be present. No person may represent the student or the faculty member except in the event that the instructor is unavailable for an extended period of time (such as due to death, serious illness, or termination of employment with UTRGV). In those cases, the faculty member may be represented by the appropriate department chair.

After the College Academic Appeals Committee has heard the appeal, it will deliberate and come to a decision. The committee's decision will be written, mailed, emailed, or delivered in person, to the student and faculty member within three class days of the close of the hearing. The student may appeal in writing within 14 calendar days to the dean/director (excluding holidays). The dean's/director's decision will be final, and it must be mailed, emailed, or delivered in person to the student within 14 calendar days (excluding holidays) of the receipt of the student's written appeal.

Note that a transcript notation that the student dropped or withdrew from a course is not subject to academic appeal through this process. That notation is an indication of enrollment status, not academic performance. Students believing that such a notation is incorrect who wish to appeal can do so through the UTRGV Strategic Enrollment appeals portal, [enrollment.utrgv.edu/appeals](http://enrollment.utrgv.edu/appeals).

## **Outstanding Student Balances Page 44**

### ***Previous Policy:***

For students with outstanding balances, that are no longer attending UTRGV will adhere to the following policy for requesting University services, including but not limited to transcripts – payment of 100% of total balance must be paid prior to release of transcript.

For students with outstanding balances, that are currently enrolled students, will adhere to the following policy, including registration– payment of 50% of total balance, hold will be lifted to allow registration and the remaining balance will be paid in four monthly installments (weekly for summer sessions).

### ***Revised Policy:***

***(5-11-18)***

Students with outstanding balances who are no longer attending UTRGV are required to pay 100% of their total balance before any University services are provided. This includes, but is not limited to, the release of any official transcript.

Students with outstanding balances who are currently enrolled at UTRGV are required to pay 50% of their total balance before any University services are provided including registration for classes. When this partial payment is made, the hold will be lifted to allow services or registration and the remaining balance will be paid in four monthly installments (weekly for summer sessions).

**Effective August 1, 2018:** Students who do not pay their outstanding balance in full after one year from the date of last attendance will be assessed a 23% collection fee\*, sent to an external collection agency and subject to credit bureau reporting.

\* Fee is based on current contract with external collection agency and subject to change.

## **Effective Spring 2018**

### **Credit Card Convenience Fee Page 36**

***New Policy:***

***(1-3-18)***

A credit card convenience fee is a processing fee that credit card companies charge for using credit cards as a method of payment. As UTRGV continues to offer this service to students, a convenience fee will now be added to the student's tuition and fee bill.

Beginning January 1, 2018, a 1.9% non –refundable fee will be added to all credit card payments made towards tuition and fees. All credit card payments must be processed online. The Bursar Office will no longer accept credit card payments in-person or over the phone for tuition and fee payments.

For more information go to [www.utrgv.edu/conveniencefee](http://www.utrgv.edu/conveniencefee).

### **Outstanding Student Balances Page 44**

***New Policy:***

***(4-5-18)***

For students with outstanding balances, that are no longer attending UTRGV will adhere to the following policy for requesting University services, including but not limited to transcripts – payment of 100% of total balance must be paid prior to release of transcript.

For students with outstanding balances, that are currently enrolled students, will adhere to the following policy, including registration– payment of 50% of total balance, hold will be lifted to allow registration and the remaining balance will be paid in four monthly installments (weekly for summer sessions).

## Effective Fall 2017

### **Use of Institutional Funds to cover Outstanding Student Balances Page 44**

***New Policy:***

***(3-15-18)***

The use of institutional funds, such as Texas Grants and scholarships, will be applied to student account balances as follows:

- Tuition and mandatory fees
- Additional course fees
- Incidental use fees

Some students are normally awarded sufficient financial aid (mostly referred to as Title IV funds; examples include Pell Grant, SEOG, Direct Loans, etc.) and non-Title IV funds or **institutional** funds (Texas Grants, scholarships, etc.) to cover all tuition and related fees. However, in situations where this financial aid is not sufficient, students are responsible for 100% of their remaining balance.

When students withdraw before the end of the semester, this may result in the reversal of Title IV funds that were previously awarded and may create a balance in the student's account. In most cases, this student account balance is created after all student refunds for the term have been processed. This balance is now owed to UTRGV and known as a student account receivable.

To address student account balances stemming from Title IV reversals, UTRGV reserves the right to apply pending institutional refunds from the current term retroactively to any unpaid prior term balance(s). After this application, remaining credit balances, if any, will be processed as a disbursement (refund) to the student.

### **Pursuing a Double Major Page 88**

***New Policy:***

***(5-2-18)***

An undergraduate student may elect to pursue two majors by simultaneously completing the prescribed requirements for two majors. A student pursuing a double major must:

- 1) Complete all requirements for the primary major including all general education requirements, major requirements, and specified elective or support courses on the degree plan (sometimes listed as support courses, technical electives, restricted electives, or designated electives).
- 2) Complete all requirements for the second major, including prerequisites, and associated specified elective or support courses. Note that a course may not be used to satisfy a requirement for both majors unless otherwise specified in a formal double-major degree plan. However if the primary major requires a minor or free electives, those hours can be satisfied with course requirements from a second major.
- 3) Comply with all other requirements for graduation listed in the Undergraduate Catalog.

The student will indicate one of the majors as a “primary” major and will receive the degree associated with that major. The student’s diploma will list both majors. For example, a student who indicates that his or her primary major is Biology who elects to also complete a second major in Art will receive a single diploma listing a B.S. in Biology with a second major in Art. Students are not permitted to pursue more than two majors. The student will receive one diploma.

Students wishing to pursue a double major must submit a Change of Major/Minor/Catalog Term form to declare the second major. Upon graduation, a student with a double major will be scheduled for the commencement ceremony corresponding with the student’s primary major.

## **Tuition and Mandatory Fees Page 39**

### ***Previous Policy:***

Tuition, fees and charges are assessed to students based on credit hours, at a fixed rate per semester, by course or for specific services. Tuition and fees are subject to change by legislative or regental action and become effective on the date enacted. The Texas Legislature, except for basic tuition, does not set the specific amount for any particular student fee. The student fees assessed are authorized by state statute; however, the University Administration and The University of Texas System Board of Regents make the specific fee amounts and the determination to increase fees in accordance with state law.

Tuition and mandatory fees are the academic costs required of all students for general enrollment. Included are fees charged to support the student union, recreation center, medical services, student services, and university services.

Rates are guaranteed to not increase for up to 4 years. Undergraduates are given a guarantee tuition between 1 and 4 years. Masters students will receive a 2-year guarantee and doctoral students (except medical students) will receive a 4-year guarantee.

Each student will be locked into a guaranteed tuition plan (GTP) rate code based on the semester of initial college enrollment following high school graduation and, if first enrolling before Fall 2014, prior earned college hours. This determination will be finalized by the official census date which falls on the 12th class day of fall and spring semesters, the 4th class day for summer sessions, and the 5th class day for accelerated online program sessions.

If changes in the student record are made after the census date which would justify a change in the assigned GTP rate, the revised rate will be applied starting with the following semester. Charges for current and prior semesters will not be restated. This includes changes resulting from submission of additional transcripts by the student after the census date.

In addition, resident tuition, and mandatory fees are capped at 12 semester credit hours.

Review UTRGV’s tuition and mandatory fee charges at [www.utrgv.edu/tuition-fees](http://www.utrgv.edu/tuition-fees).

### ***New Policy:***

***(6-19-18)***

Tuition, fees and charges are assessed to students based on credit hours, at a fixed rate per semester, by course or for specific services. Tuition and fees are subject to change by legislative or regental action

and become effective on the date enacted. The Texas Legislature, except for basic tuition, does not set the specific amount for any particular student fee. The student fees assessed are authorized by state statute; however, the University Administration and The University of Texas System Board of Regents make the specific fee amounts and the determination to increase fees in accordance with state law.

Tuition and mandatory fees are the academic costs required of all students for general enrollment. Included are fees charged to support the student union, recreation center, medical services, student services, and university services.

Rates are guaranteed to not increase for up to 4 years. Undergraduates are given a guarantee tuition between 1 and 4 years. Masters and doctoral students will receive a 4-year guarantee; however, this does not apply to medical students.

Each student will be locked into a guaranteed tuition plan (GTP) rate code based on the semester of initial college enrollment following high school graduation and, if first enrolling before Fall 2014, prior earned college hours. This determination will be finalized by the official census date which falls on the 12th class day of fall and spring semesters, the 4th class day for summer sessions, and the 5th class day for accelerated online program sessions.

If changes in the student record are made after the census date which would justify a change in the assigned GTP rate, the revised rate will be applied starting with the following semester. Charges for current and prior semesters will not be restated. This includes changes resulting from submission of additional transcripts by the student after the census date.

In addition, resident tuition, and mandatory fees are capped at 12 semester credit hours.

Review UTRGV's tuition and mandatory fee charges at [www.utrgv.edu/tuition-fees](http://www.utrgv.edu/tuition-fees).

# UNDERGRADUATE CATALOG

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Students at The [University of Texas Rio Grande Valley](#) must complete the degree requirements of the catalog in effect at the time of their enrollment or a subsequent catalog. Each catalog is valid for a period of seven years from its effective date. Students enrolled beyond the applicability of their catalog of enrollment must meet the requirements of a subsequent catalog, per the recommendation of their academic advisor. This recommendation will be made based on the catalog most likely to facilitate timely graduation. Students who are not enrolled for more than two long semesters will re-enroll under the new catalog in effect at the time of re-enrollment. The University reserves the right to make changes to curriculum and co-curricular requirements, courses, fees, calendar, graduation procedures, and graduation requirements at any time in order to comply with federal, state, UT System, or UT Board of Regents rules and regulations.

It is the responsibility of the students to be familiar with degree requirements stated in their catalog. UTRGV will publish its academic catalog annually in undergraduate and graduate editions, respectively, on the university's website under the address [www.utrgv.edu/catalog](http://www.utrgv.edu/catalog). Hard copies of the academic catalog will not be made available.

The University of Texas Rio Grande Valley operates subject to the Rules and Regulations of the Board of Regents of The University of Texas System. This catalog is a general information publication. It is not intended to nor does it contain all regulations that relate to students. The provisions of this catalog do not constitute a contract, express or implied, between any applicant, student or faculty member of The University of Texas Rio Grande Valley or The University of Texas System.

## Accreditation

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The University of Texas Rio Grande Valley (UTRGV) is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) to award baccalaureate, masters, and doctoral degrees. Contact the Southern Association of Colleges and Schools Commission on Colleges at 1866 Southern Lane, Decatur, GA 30033-4097 or call 404-679-4500 for questions about the accreditation of The University of Texas Rio Grande Valley.

In addition, these programs are separately accredited or approved by the:

- Accreditation Council for Education in Nutrition and Dietetics (ACEND)
- Accreditation Council for Occupational Therapy Education (ACOTE)
- Accreditation Council for Pharmacy Education (ACPE)
- American Occupational Therapy Association, Accreditation Review Commission on Education for the Physician Assistant (ARC-PA)
- American Speech-Language-Hearing Association (ASHA) - Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA)
- The Association to Advance Collegiate Schools of Business (AACSB International)
- Commission on Collegiate Nursing Education (CCNE)
- Computing Accreditation Commission (CAC) of the Accreditation Board for Engineering and Technology (ABET)
- Council for Accreditation of Counseling and Related Education Programs (CACREP)
- Council for Accreditation of Educator Preparation (CAEP)
- The Council on Rehabilitation Education (CORE)
- The Council on Social Work Education (CSWE)
- Engineering Accreditation Commission (EAC) of the Accreditation Board for Engineering and Technology (ABET)
- National Accrediting Agency for Clinical Laboratory Sciences (NAACLS)
- National Association of Schools of Music (NASM)
- National Association of Schools of Theatre (NAST)
- State Board for Educator Certification (SBEC)
- Texas Board of Nursing (BON)

The University of Texas Rio Grande Valley is a member of:

- American Association of Colleges for Teacher Education
- American Association of State Colleges and Universities
- American Council on Education
- Association for Continuing Higher Education
- Council for Advancement and Support of Education
- Council of Graduate Schools
- Hispanic Association of Colleges and Universities

## Public Use of Facilities

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The property, buildings or facilities owned or controlled by The University of Texas Rio Grande Valley are not open for assembly, speech or other activities as are the public streets, sidewalks and parks. The responsibility of the UT System Board of Regents to operate and maintain an effective and efficient system of institutions of higher education requires that the time, place and manner of assembly, speech and other activities on the grounds and in the buildings and facilities of the UT System or component institutions be regulated.

No person, organization, group, association or corporation may use property, buildings or facilities owned or controlled by The University of Texas Rio Grande Valley for any purpose other than in the course of the regular programs or activities related to the role and mission of the university, unless authorized by the Regents Rules and Regulations and/or the [UTRGV Handbook of Operating Procedures](#). Any authorized use must be conducted in compliance with the provisions of the Regents Rules and Regulations, [UTRGV Handbook of Operating Procedures](#), and applicable federal, state and local laws and regulations.

Anyone from outside the university who is seeking information about scheduling and use of University Special Use Facilities should contact [Conference & Event Services](#) (Student Union) at 956-665-7989 or email [conferences@utrgv.edu](mailto:conferences@utrgv.edu). For more information, consult the Regents Rules and Regulations Rule 80101 and [UTRGV Handbook of Operating Procedures](#) Section: [ADM 10-301](#) (Facility Use).

## Non-Discrimination Policy Statement

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The University of Texas Rio Grande Valley (UTRGV) declares and reaffirms a policy of administering all of its educational programs and related supporting services and benefits in a manner that does not discriminate because of a student's or prospective student's race, color, religion, sex, national origin, age, veteran status, disability, sexual orientation, gender identity, or gender expression, or other characteristics that lawfully cannot be the basis for provision of such services. These programs, services and benefits include, but are not limited to, admission, class assignments, scholarships and other financial and employment assistance, counseling, physical education and recreational services, and the membership practices of registered student organizations. Pursuant to this policy statement, UTRGV will undertake a continuing program of compliance with all federal, state and local laws relating to equal educational opportunity and affirmative action, specifically those addressing the obligations of the institution under Title VI and VII of the Civil Rights Act of 1964 as amended, Title IX of the Educational Amendments of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, and the Americans with Disabilities Act (ADA) of 1990, as amended.

UTRGV has designated the following individuals to direct inquiries or complaints to:

- The immediate supervisor;
- Director of the [Office of Institutional Equity](#): 956-665-2103;
- [Office of Student Rights and Responsibilities](#): 956-665-5375 (UTRGV Edinburg Campus) or 956-882-5034 (UTRGV Brownsville Campus);
- [Student Accessibility Services](#): 956-665-7005 (UTRGV Edinburg Campus) or 956-882-7374 (UTRGV Brownsville Campus); or

- [Office of Human Resources and Talent Development](#): 956-665-3020 (UTRGV Edinburg Campus) or 956-882-2451 (UTRGV Brownsville Campus).

## Notice of Non-Discrimination

Title IX of the U.S. Department of Education's Education Amendments of 1972 ("Title IX") prohibits discrimination on the basis of sex/gender in any aspect of a federally funded education program or activity. Such discrimination includes, but is not limited to: sexual harassment, sexual violence, sex or gender-based bullying, hazing, stalking, domestic violence, dating violence, and failure to provide equal opportunity in admissions, activities, employment and/or athletics.

As a recipient of federal funds, the University of Texas Rio Grande Valley complies with Title IX and has designated a Title IX Coordinator to oversee all complaints of sex discrimination. The Title IX Coordinator is responsible for identifying and addressing any patterns or systemic problems that arise during the review of such complaints. Additionally, other responsibilities include the coordination of training, education, and communications regarding Title IX procedures for the university community.

UTRGV has designated the following individual to serve as the Title IX Coordinator:

**Florence Nocar**

Interim Director of the Office of Institutional Equity  
Phone: 956-665-2103

[florence.nocar@utrgv.edu](mailto:florence.nocar@utrgv.edu)

A student, staff, faculty member, or applicant for admission or employment who believes that he or she has been discriminated against on the basis of sex, may file a complaint with the Title IX Coordinator or a responsible employee as provided by UTRGV policy. The Title IX Coordinator will ensure that action is taken to resolve the complaint in a prompt and equitable manner.

## Sexual Violence

To file a complaint of sexual violence, please contact the Title IX Coordinator. In addition, you may also contact:

**University Police Department**

**Emergency:** 911

Non-Emergency: 956-665-7151 (UTRGV Edinburg Campus) or 956-882-8232 (UTRGV Brownsville Campus)

## Inquiries

Inquiries about Title IX and UTRGV's compliance may also be directed to:

**U.S. Department of Education – Office of Civil Rights**

400 Maryland Avenue, SW  
Washington, D.C. 20202  
Hotline: 1-800-421-3481  
TDD#: 1-800-521-2172

[OCR@ed.gov](mailto:OCR@ed.gov)  
<http://www.ed.gov/ocr>

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# ACADEMIC CALENDAR 2017-2019

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Additional term dates for accelerated programs and non-standard classes may be found online at [www.utrgv.edu](http://www.utrgv.edu).

## Fall 2017

Aug. 28	Classes Begin
Sept. 4	Labor Day Holiday <sup>1</sup>
Sept. 13	Census Day
Nov. 15	Drop/Withdrawal Deadline
Nov. 23-25	Thanksgiving Holiday <sup>1</sup>
Dec. 7	Study Day <sup>1</sup>
Dec. 8-14	Final Exams
Dec. 15 and 16	Commencement Exercises

## Fall 2018

Aug. 27	Classes Begin
Sept. 3	Labor Day Holiday <sup>1</sup>
Sept. 12	Census Day
Nov. 14	Drop/Withdrawal Deadline
Nov. 22-24	Thanksgiving Holiday <sup>1</sup>
Dec. 6	Study Day <sup>1</sup>
Dec. 7-13	Final Exams
Dec. 14 and 15	Commencement

## Spring 2018

Jan. 13	MLK Day
Jan. 16	Classes Begin
Jan. 31	Census Day
Mar. 12-17	Spring Break <sup>1</sup>
Mar. 30-31	Easter Holiday <sup>1</sup>
Apr. 12	Drop/Withdrawal Deadline
May 3	Study Day <sup>1</sup>
May 4-10	Final Exams
May 11 and 12	Commencement Exercises

## Spring 2019

Jan. 14	Classes Begin
Jan. 21	MLK Day Holiday
Jan 30	Census Day
Mar. 11-16	Spring Break <sup>1</sup>
Apr. 10	Drop/Withdrawal Deadline
Apr. 19-20	Easter Holiday <sup>1</sup>
May 2	Study Day <sup>1</sup>
May 3-9	Final Exams
May 10 and 11	Commencement

## Summer 2018

May 14	Mini-Term Begins <sup>2</sup>
May 15	Mini-Term Census Day
May 28	Memorial Day Holiday <sup>1</sup>
June 1	Mini-Term Final Exams
June 4	Summer 1/Summer 3 Begins
June 7	Summer 1 Census Day
June 19	Summer 3 Census Day
June 28	Summer 1 Drop/Withdrawal Deadline
July 10	Summer 1 Final Exams
July 12	Summer 2 Begins
July 17	Summer 2 Census Day
July 30	Summer 3 Drop/Withdrawal Deadline
Aug. 8	Summer 2 Drop/Withdrawal Deadline
Aug. 17	Summer 2/Summer 3 Final Exams

## Summer 2019

May 13	Mini-Term Begins <sup>2</sup>
May 14	Mini-Term Census
May 27	Memorial Day Holiday <sup>1</sup>
May 31	Mini-Term Final Exams
June 3	Summer 1/Summer 3 Begins
June 6	Summer 1 Census Day
June 18	Summer 3 Census Day
June 27	Summer 1 Drop/Withdrawal Deadline
July 4	Independence Day
July 9	Summer 1 Final Exams
July 11	Summer 2 Begins
July 16	Summer 2 Census Day
July 29	Summer 3 Drop/Withdrawal Deadline
Aug. 7	Summer 2 Drop/Withdrawal Deadline
Aug. 16	Summer 2/Summer 3 Final Exams

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<sup>1</sup> No class.

<sup>2</sup> The mini-term will be limited to special learning experiences such as study abroad/away, internships, research initiatives, service learning, etc. No lecture courses will be offered during the mini-term.

# UNIVERSITY OVERVIEW & QUICK FACTS

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## Overview

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The University of Texas Rio Grande Valley is a distributed university located in South Texas, with facilities along the Rio Grande Valley and near the Gulf of Mexico. UTRGV has campuses and off-campus research and teaching sites throughout the Rio Grande Valley including in Boca Chica Beach, Brownsville (formerly The University of Texas at Brownsville), Edinburg (formerly The University of Texas-Pan American), Harlingen, McAllen, Port Isabel, Rio Grande City, and South Padre Island. UTRGV, a comprehensive academic institution, enrolled its first class in the fall of 2015, and the School of Medicine welcomed its first class in the summer of 2016.

## Mission

To transform the Rio Grande Valley, the Americas, and the world through an innovative and accessible educational environment that promotes student success, research, creative works, health and well-being, community engagement, sustainable development, and commercialization of university discoveries.

## Vision

To be one of the nation's leaders in higher education, its premier Hispanic-serving institution, and a highly engaged bilingual university, with exceptional educational, research, and creative opportunities that serve as catalysts for transformation in the Rio Grande Valley and beyond.

## Values

### *Excellence*

Transforming the Rio Grande Valley, the Americas, and the world requires weaving excellence throughout the fabric of the university and into the core of everything we do.

### *Diversity, Access, and Inclusion*

Establishing an accessible educational environment requires that we cultivate and enhance the diverse, multicultural, and linguistic assets of our university and the Rio Grande Valley. UTRGV also promotes access, inclusion, and lifelong learning to ensure that all members of the university community have opportunities to succeed.

### *Inquiry, Discovery, and Creativity*

Igniting, illuminating, and enhancing the talents and passions of the university community for open inquiry, discovery, and creativity inspire generations of lifelong scholars and artists who impact the Rio Grande Valley and beyond.

### *Engagement and Impact*

Seeking to be a catalyst for transformation, the university integrates social justice, civic responsibility, innovation, and sustainable development in its endeavors. Such change is best undertaken through interdisciplinary and collaborative approaches across the university and with community, government, business, and non-profit partners.

### *Shared Governance*

Participating in decision-making processes with integrity, trust, and respect is a responsibility of all UTRGV stakeholders. This requires an environment of shared governance, academic freedom, accountability and transparency, and open and honest communication.

### *Leadership*

Instilling a sense of value and empowerment in all members of the university community is a fundamental responsibility of leaders at all levels and involves facilitating professional, intellectual, cultural, and personal growth.

### *Health and Well-being*

Recognizing that our success is integrally related to the condition of our community, UTRGV strives to promote the health and well-being of its students, faculty, and staff, and create a healthy, equitable, and resilient community.

## **Core Priorities**

### *Student Success*

Support our students in achieving their academic goals in a timely manner and reaching their professional aspirations through excellent integrated learning experiences both in and out of the classroom.

### *Educational Opportunities*

Strategically expand educational opportunities from pre-K to post-doc to increase experiential learning, research, creative endeavors, and community-engaged scholarship for people in the Rio Grande Valley and beyond.

### *Research Impacting the Rio Grande Valley and Beyond*

Increase the number and productivity of faculty and students engaged in research and creative work that improves the lives of people in the RGV and beyond.

### *Health and Medical Education*

Promote a culture of health and well-being for UTRGV and surrounding communities that employs a holistic approach to wellness, health, medical education, training, and research.

### *Community Engagement*

Foster sustainable community-university relationships to enrich scholarship, research, teaching, learning, and creative activities while addressing critical societal issues and contributing to the public good.

## Other Key Areas of Focus

### *Bilingual, Bicultural, Biliterate*

Build UTRGV as a bilingual, bicultural, and biliterate university.

### *Campus Climate and Professional Development and Growth for Faculty and Staff*

Cultivate a welcoming, inclusive, and nurturing climate for all faculty and staff.

### *Globalization*

Foster a globally-connected university culture.

### *Sustainability*

Institutionalize sustainability throughout the university and promote sustainability awareness in the community.

## University History

The University of Texas Rio Grande Valley (UTRGV) was created by the Texas Legislature in 2013 as the first major public university of the 21st century in Texas. This transformative initiative provided the opportunity to expand educational opportunities in the Rio Grande Valley, including a new [School of Medicine](#), and made it possible for residents of the region to benefit from the Permanent University Fund – a public endowment contributing support to the University of Texas System and other institutions.

# DEGREES AND PROGRAMS

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The University of Texas Rio Grande Valley's eleven academic colleges and schools – Robert C. Vackar College of Business & Entrepreneurship, College of Education & P-16 Integration, College of Engineering & Computer Science, College of Fine Arts, College of Health Affairs, College of Liberal Arts, College of Sciences, Honors College, Graduate College, University College and School of Medicine – offer a wide range of degree options encompassing a comprehensive series of academic concentrations and selected areas of professional study.

- See [Undergraduate Programs](#) for full listing of undergraduate degree plans.
- See [Minors and Certificates](#) for full listing of minor and certificate degree plans.
- See [Graduate Catalog](#) for full listing of graduate curriculum.

For a listing of Academic Departments, please visit the Department Directory at [www.utrgv.edu/directory/departments](http://www.utrgv.edu/directory/departments).

## Undergraduate Academic Programs

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### Bachelor's Degrees

#### *Robert C. Vackar College of & Entrepreneurship*

[Accountancy \(BBA\)](#)

[Economics \(BA, BBA\)](#)

[Entrepreneurship and Innovation  
\(BS\)](#)

[Finance \(BBA\)](#)

[Information Systems \(BBA\)](#)

[International Business \(BBA\)](#)

[Management \(BBA\)](#)

[Marketing \(BBA\)](#)

[Materials Management and Logistics  
\(BS\)](#)

#### *College of Education & P-16 Integration*

[Early Care and Early Childhood Studies  
\(BS\)](#)

[Interdisciplinary Studies \(BIS\)](#)

[Elementary School Preparation  
\(BIL, ESL, SPED, EC\)](#)

#### *College of Engineering & Computer Science*

[Civil Engineering \(BS\)](#)

[Computational Science \(BS\)](#)

[Computer Engineering \(BSCE\)](#)

[Computer Information Systems](#)

[Technology \(BAT\)](#)

[Computer Science \(BSCS\)](#)

[Electrical Engineering \(BSEE\)](#)

[Engineering Technology \(BS\)](#)

[Manufacturing Engineering  
\(BSMFGE\)](#)

[Mechanical Engineering \(BSME\)](#)

#### *College of Fine Arts*

[Art \(BFA, BA\)](#)

[Art \(Graphic Design\)](#)

[Art \(Studio Art\)](#)

[Art \(Latin American Art\)](#)

[Art \(Teacher Certification\)](#)

[Dance \(BA\)](#)

[Music \(BM\)](#)

[Performance \(BM\)](#)

[Theatre \(BA\)](#)

[Theatre](#)

[Theatre \(Teacher Certification\)](#)

### ***College of Health Affairs***

[Biomedical Sciences \(BS\)](#)  
[Clinical Laboratory Science \(BS\)](#)  
[Communication Sciences and Disorders \(BS\)](#)  
[Exercise Science \(BS\)](#)  
[Health \(BS\)](#)  
[Health](#)  
[Health \(Teacher Certification\)](#)

### ***College of Liberal Arts***

[Anthropology \(BA\)](#)  
[Applied Arts and Sciences \(BAAS\)](#)  
[Communication Studies \(BA\)](#)  
[Communication Studies](#)  
[Communication Studies \(Teacher Certification\)](#)  
[Criminal Justice \(BSCJ\)](#)  
[Criminology and Criminal Justice \(BSCJ\)](#)  
[English \(BA\)](#)  
[English](#)  
[English \(Teacher Certification\)](#)  
[History \(BA\)](#)  
[History](#)  
[History \(Teacher Certification\)](#)  
[Mass Communication \(BA\)](#)  
[Mass Communication](#)

### ***College of Sciences***

[Biology \(BS\)](#)  
[Biology \(Biological Science Focus\)](#)  
[Biology \(With Minor\)](#)  
[Biology \(Teacher Certification\)](#)  
[Chemistry \(BS\)](#)  
[Chemistry](#)  
[Chemistry \(Teacher Certification\)](#)  
[Environmental Science \(BS\)](#)  
[Marine Biology \(BS\)](#)

### ***Minors***

#### ***Robert C. Vackar College of Business & Entrepreneurship***

[Business Administration](#)  
[Economics](#)  
[Entrepreneurship](#)  
[Human Resource Management](#)  
[Information Systems](#)

[Health Services Technology \(BAT\)](#)  
[Kinesiology \(BS\)](#)  
[Kinesiology](#)  
[Kinesiology \(Teacher Certification\)](#)  
[Nursing \(BSN\)](#)  
[Rehabilitation Services \(BS\)](#)  
[Social Work \(BSW\)](#)

[Mass Communication \(Teacher Certification\)](#)  
[Mexican American Studies \(BA\)](#)  
[Multidisciplinary Studies \(BMS\)](#)  
[Philosophy \(BA\)](#)  
[Political Science \(BA\)](#)  
[Psychology \(BS\)](#)  
[Social Studies Composite \(BA\)](#)  
[Social Studies Composite](#)  
[Social Studies Composite \(Teacher Certification\)](#)  
[Sociology \(BA\)](#)  
[Spanish \(BA\)](#)  
[Spanish](#)  
[Spanish \(Teacher Certification\)](#)  
[Spanish Translation and Interpreting \(BA\)](#)

[Mathematics \(BS\)](#)  
[Mathematics](#)  
[Mathematics \(Teacher Certification\)](#)  
[Interdisciplinary Studies \(BIS\)](#)  
[Middle School Preparation](#)  
[Physical Science \(BS\)](#)  
[Physics \(BS\)](#)  
[Physics](#)  
[Physics \(Teacher Certification\)](#)

*College of Education & P-16 Integration*

Early Care and Early Childhood Studies  
Educational Technology  
Leadership Studies  
Reading

*College of Engineering & Computer Science*

Computer Engineering  
Computer Science  
Electrical Engineering

*College of Fine Arts*

Art History  
Art  
Dance

*College of Health Affairs*

Addiction Studies  
Health  
Health Services Technology

*College of Liberal Arts*

Anthropology  
Asian Studies  
Communication Studies  
Communication  
Criminal Justice  
English as a Second Language  
Instruction  
English  
Environmental Studies  
Film Studies  
Folklore  
French Language, Literature, and  
Culture  
French Teaching, Translation, and  
Culture  
Gender and Women's Studies  
Global Security Studies

*College of Sciences*

Applied Mathematics  
Astronomy  
Biochemistry  
Biology  
Chemistry  
Environmental Science  
Geographic Information Systems  
Geology and Earth Science

*Honors College*

Honors (Track 1, Track 2, Track 3)

Secondary Bilingual Education  
Special Education  
Technology Education and Corporate  
Training

Engineering Physics  
Manufacturing Engineering  
Mechanical Engineering

Graphic Design  
Music  
Theatre

Kinesiology  
Rehabilitation

History  
Latin American Studies  
Legal Studies  
Mass Communication  
Medical Humanities  
Medical Spanish  
Mexican American Studies  
Military Science  
Philosophy  
Political Science  
Psychology  
Public Administration  
Religious Studies  
Sociology  
Spanish Translation  
Spanish

Middle School Mathematics  
Nanotechnology  
Physical Science  
Physics  
Pure Mathematics  
Secondary School Mathematics  
Statistics

## Certificates

### *College of Fine Arts*

Creative Writing

Performance (Mariachi)

### *College of Liberal Arts*

Dual Language

## Graduate Degrees

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### Doctoral Degrees

#### *Robert C. Vackar College of Business & Entrepreneurship*

Business Administration (Ph.D.)

#### *College of Education & P-16 Integration*

Curriculum and Instruction (Ed.D.)

Educational Leadership (Ed.D.)

#### *College of Health Affairs*

Pharmacy (Pharm.D.) in cooperation  
with The University of Texas at  
Austin

Rehabilitation Counseling (Ph.D.)

#### *College of Sciences*

Physics (Ph.D.) in cooperation with The University of Arlington

### Master's Degrees

#### *Robert C. Vackar College of Business & Entrepreneurship*

Accountancy (MACC)

Business Administration (MBA)

#### *College of Education & P-16 Integration*

Bilingual Education (M.Ed.)

Counseling and Guidance (M.Ed.)

Curriculum and Instruction (M.Ed.)

Early Childhood (M.Ed.)

Educational Diagnostician (M.Ed.)

Educational Leadership (M.Ed.)

Educational Technology (M.Ed.)

Reading and Literacy (M.Ed.)

School Psychology (MA)

Special Education (M.Ed.)

#### *College of Engineering & Computer Science*

Computer Science (MS)

Electrical Engineering (MSE)

Engineering Management (MS)

Information Technology (MS)

Mechanical Engineering (MSE)

Manufacturing Engineering (MSE)

#### *College of Fine Arts*

Art (MFA)

Creative Writing (MFA)

Interdisciplinary Studies (MAIS)

Latin American Art History

Music (MM)

### *College of Health Affairs*

Communication Sciences and Disorders  
(MS)  
Exercise Science (MS)  
Family Nurse Practitioner (MSN)  
Health Sciences (MS)  
Kinesiology (MS)  
Nursing Administration (MSN)

Nursing Education (MSN)  
Occupational Therapy (MS)  
Physician Assistant Studies (MPAS)  
Physician Assistant Studies – Bridge  
Program (MPAS)  
Rehabilitation Counseling (MS)  
Social Work (MSSW)

### *College of Liberal Arts*

Clinical Psychology (MA)  
Criminal Justice (MS)  
Communication (MA)  
Disaster Studies (MA)  
English (MA)  
English as a 2<sup>nd</sup> Language (MA)  
Experimental Psychology (MA)  
History (MA)

Interdisciplinary Studies (MAIS)  
*Anthropology*  
*English*  
*History*  
*Mexican American Studies*  
Public Affairs (MPA)  
Sociology (MS)  
Spanish (MA)  
Spanish Translation and Interpreting  
(MA)

### *College of Sciences*

Agricultural, Environmental and  
Sustainability Sciences (MS)  
Biology (MS)  
Chemistry (MS)  
Interdisciplinary Studies (MSIS)  
*Science & Technology*

Mathematics (MS)  
Ocean, Coastal and Earth Sciences  
(MS)  
Physics (MS)

## **Certification Programs**

### *College of Education and P-16 Integration*

Master Reading Teacher  
Teacher Certification (Principal or Superintendent)  
Assessment of Exceptional Learners

## **Certificate Programs**

### *Robert C Vackar College of Business and Entrepreneurship*

Advanced Business Administration  
Customs and International Trade  
Health Care Administration  
Leadership

### *College of Education and P-16 Integration*

Digital Literacy Leader  
E-Learning  
Technology Leadership in Education  
TxVSN Digital Literacies

### *College of Engineering and Computer Science*

Materials  
Mechanics and Design  
Thermal Fluid Science

*College of Fine Arts*

Design

Latin American Art History

*College of Health Affairs*

Psychiatric/Mental Health Nurse Practitioner

*College of Liberal Arts*

Advanced Placement Spanish Literature

Board Certified Behavioral Analyst

Communication Training and Consulting

Court Interpreting

Gender and Women's Studies

Healthcare Interpreting

Literary Translation

Localization and Audiovisual Translation

Media Relations and Strategic Communication

Mexican American Studies

Secondary English Language Arts

Spanish Translation and Interpreting

# UT SYSTEM BOARD OF REGENTS

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R. Steven Hicks, Vice Chairman (Austin)  
Jeffery D. Hildebrand, Vice Chairman (Houston)

## General Counsel

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Jaciel Castro, Student Regent

*Terms Expire January, 2019*

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*Terms Expire January, 2021*

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*Terms Expire January, 2023*

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Amy Shaw Thomas, J.D., Vice Chancellor for Academic and Health Affairs

# OFFICERS OF ADMINISTRATION

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Janna Arney, Ph.D., Deputy President  
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Rick Anderson, M.B.A., Executive Vice President for Finance and Administration  
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Veronica Gonzales, Vice President for Governmental and Community Relations  
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Jonikka Charlton, Ph.D., Associate Vice President for Student Academic Success and Dean of the University College  
Steven Lieberman, M.D., Interim Dean, School of Medicine

## Athletics

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Chris King, Athletic Director  
Vince Volpe, Deputy Director of Athletics/Chief Operating Officer

# UNDERGRADUATE ADMISSION POLICIES

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## General Information

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The University of Texas Rio Grande Valley is an equal opportunity educational institution. Under this philosophy, students are admitted to the university without regard to race, creed, color, sex, ethnic origin, religion, age, veteran status or disability.

Admission is for a 12-month period. Students who apply but do not attend must submit an updated application at [www.applytexas.org](http://www.applytexas.org) for admission to enroll for a later semester.

Students are admitted to The University of Texas Rio Grande Valley through the [Office of Undergraduate Admissions](#), which is responsible for administering admission policies. Students who wish to attend the university must meet all admission requirements by the published deadline date for the semester for which they are applying. Failure to have applications with supporting documents on file by these dates will result in restrictive admission or denial of admission at that time.

Documents must be sent to:

### Office of the Vice President for Strategic Enrollment

One West University Blvd.  
The Tower, Main, Rm. 1.101  
Brownsville, TX 78520

1201 West University Dr.  
Visitors Center, Rm. 1.113  
Edinburg, TX 78539

Phone: 1-888-882-4026

Required high school and/or college transcripts must be requested from each individual institution attended. The official transcripts must be sent by the institution directly to the above address or may be hand delivered as long as they are in a sealed envelope from the institution. Information regarding how test scores may be requested may be obtained by contacting [Testing Services](#) at 956-882-8875 for the UTRGV Brownsville Campus or 956-665-7570 for the UTRGV Edinburg Campus.

## ApplyTexas Application

In accordance with Sections 51.762 and 51.763 of the Texas Education Code, students have the opportunity to apply to any public institution in the state of Texas through a common application process. Please check with the [Office of Undergraduate Admissions](#) for full details. The application is available online at [www.applytexas.org](http://www.applytexas.org).

## Application Deadlines

There are two admission application deadlines for each semester and summer session at the university. The first deadline is usually the first workday in February for both summer sessions and the fall semester or the first workday in November for the spring semester.

The second application deadline is for late registration. Specific deadline dates for each semester are listed in the Schedule of Classes and in the University Calendar.

## Academic Fresh Start

For Undergraduate Programs, an applicant for admission who is a Texas resident may seek to enter this institution pursuant to the "[Academic Fresh Start](#)" statute, Texas Education Code, Section 51.931. When the applicant informs the Office of the Registrar in writing of the election, the

institution, for admissions purposes, will not consider academic course credits or grades earned by the applicant 10 or more years prior to the starting date of the semester in which the applicant seeks to enroll. An applicant who makes the election to apply under this statute may not receive any course credit for courses taken 10 or more years prior to enrollment.

## Criminal Background Checks

Certain programs require students to submit to and satisfactorily complete a criminal background check review as a condition of admission and/or participation in education experiences. Students who refuse to submit to a background check or who do not pass the background check may be dismissed from the program. See [UTRGV Handbook of Operating Procedures](#) for more information.

Additionally, many Texas school districts require applicants for student teaching or field experiences to undergo a criminal history background check prior to placement in the school district. School districts may deny placement of students with a criminal background. If a school district denies a placement for this reason, the UTRGV Office of Student Teaching and Field Experiences may attempt to assist the student in obtaining a placement in an alternate district. Students should be aware, however, that if they are unable to obtain a placement they will not meet UTRGV's requirements for a teaching degree or teacher certification. Additionally, The Texas State Board for Educator Certification (SBEC) regulates the certification of educators to teach Texas public school children. Before an individual can be certified, SBEC must conduct a criminal history background check to ensure an applicant's suitability to interact with children. Working with the Texas Department of Public Safety (DPS), the agency conducts statewide criminal history background checks on all applicants for educator certification. Students pursuing educator preparation should be aware that some criminal histories may lead to the denial of certification as a teacher. Students may obtain additional information from SBEC.

## Undergraduate Admission Process

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### Freshman Admission

Applicants who have not attended a college or university after graduating from high school, may seek admission as a freshman.

#### *Admission Documents Required*

1. Application for Admission. The application is available at [www.applytexas.org](http://www.applytexas.org).
2. ACT or SAT scores sent directly from the testing agency. The UTRGV school code is ACT 6991 and SAT 6568.
3. A high school transcript that indicates diploma type, class rank, class size and GPA.
4. Official college transcripts from all colleges and universities attended. Transcripts must be sent directly from the institution(s) attended electronically or by mail or may be hand delivered as long as the document is in a sealed envelope from the institution. Students who are currently enrolled at another institution should request a transcript to be sent with the coursework completed to date, followed by a final transcript to be sent upon completion of the current semester. Only coursework or degrees earned at an institution accredited by a regional accrediting association will be recognized.
5. Documents required after admission follow:  
Advancement placement scores if applicable. [Texas Success Initiative](#) (TSI) approved test scores or proof of exemption for students who plan to enroll in college-level coursework.

Test scores from approved TSI exams or TSI exemption will not be used as a basis for admission, but will be used to determine placement.

### *Admission Requirements*

A profile will be created from all of the information submitted and admissions decisions will be based on that profile and their accomplishments in high school.

Factors will review will include:

- Class Rank
- Prior college hours
- College Entrance Exams (ACT/SAT)
- Rigor of High School Courses Completed
- Leadership Experience
- Community Involvement
- Career Goals

Top 10 Percent Applicants from Texas High Schools<sup>3</sup> — Applicants who graduate from recognized public or private high schools in Texas with a class rank in the top 10 percent of their high school graduating class and have successfully completed the distinguished level of achievement under the Foundation, Recommended, or Advanced High School Program from a Texas public high school will be automatically admitted to The University of Texas Rio Grande Valley.

International Baccalaureate Diploma Program Recipients – Applicants who receive an International Baccalaureate Diploma will be automatically admitted to The University of Texas Rio Grande Valley.

### *State of Texas Uniform Admission Standards*

A student scheduled to graduate from a Texas private high school may be considered for admission to a Texas public university if the student has completed the Minimum, Recommended High School Program, or its equivalent, the Distinguished Achievement Program (also known as the Advanced High School Program), or its equivalent, or has achieved college readiness scores on the ACT or SAT entrance exams. Students of Texas private high schools who have completed only a portion of the Minimum, Recommended or Distinguished Achievement Program because the courses are not available to the student may still be eligible for admission to a Texas public university.

Students who do not complete a college preparatory high school program may also gain regular admission if they satisfy the ACT's College Readiness Benchmarks (new scores as of September 2013) on the ACT assessment, or earn a score of at least a **1550** on the SAT assessment which does include the writing component.

<b>ACT College Readiness Benchmarks Section</b>	<b>Test Score</b>
English	18
Math	22
Reading	22
Science	23

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<sup>3</sup> While Top 10 percent or IB admission is automatic, the documents described above must be submitted by the admission deadline in order to take advantage of the automatic admission.

### *Non-accredited High School, Home School, and GED Students*

Students who attended a non-accredited high school or home school and those who received a GED may be admitted by scoring a minimum of 1550 on the SAT (including the writing component) or by meeting the College Readiness Benchmarks on the ACT Assessment.

Students graduating from private high schools in Texas or out-of-state high schools can be documented by the students' high school using one of the forms found at [www.utrgv.edu/en-us/admissions/how-to-apply](http://www.utrgv.edu/en-us/admissions/how-to-apply):

- **TPHSC-Form 1:** Students who graduated in 2010 or before from Texas private schools, Texas public schools and out-of-state schools.
- **TPHSC-Form 2:** Students who will graduate in 2011 or after from Texas private schools, Texas public schools and out-of-state schools.
- **TPHSC-Form 3:** For students graduating under the Foundation High School program in 2015 or later

### *GENERAL EDUCATION DEVELOPMENT (GED) APPLICANT*

Applicants who did not graduate from an accredited high school but who have successfully passed all five-subject tests and received a GED certificate may be considered for admission to UTRGV.

The State of Texas Uniform Admissions Policy also applies to GED graduates. Since a GED graduate cannot provide curriculum information, either the ACT College Readiness Benchmarks or the required SAT assessment scores must have been achieved for admittance to a Texas general academic teaching institution. Therefore, the application will not be processed without the SAT or ACT scores to consider.

### **Transfer Admission**

Applicants who last attended an accredited college or university other than The University of Texas Rio Grande Valley may seek admission as a transfer student by submitting their application at [www.applytexas.org](http://www.applytexas.org). Official transcripts, from each institution attended, must also be provided to The [Office of Undergraduate Admissions](#). A cumulative GPA of 2.0 (on a 4.0 scale) is required on all academic transfer coursework attempted. Students who are currently enrolled at another institution at the time of application will have their admission decision based on work completed at the time of application. In addition, the applicant must be in good academic standing at the transferring institution. Applicants transferring less than 24 hours must also meet [Freshman Admission requirements](#) (see p. 14).

### *Admission Documents Required*

Applicants seeking admission as a transfer student are required to submit the following documents by the published deadline date to be considered for admission. Transfer applicants have already graduated from high school or home school and have enrolled in a college or university after high school graduation and have earned 0-23 college hours from the college or university. Applications received after the published deadline date will automatically be processed for the next available semester.

1. Application for Admission. The application is available at [www.applytexas.org](http://www.applytexas.org).
2. Official college transcripts from all colleges and universities attended. Transcripts must be sent directly from the institution(s) attended or may be hand delivered as long as the document is in a sealed envelope from the institution. Students who are currently enrolled

at another institution should request a transcript to be sent with the coursework completed to date, followed by a final transcript to be sent upon completion of the current semester. Only coursework or degrees earned at an institution accredited by a regional accrediting association will be recognized.

3. Texas Success Initiative (TSI) approved test scores or proof of exemption for students who plan to enroll in college-level coursework. Test scores from approved TSI exams or TSI exemption will not be used as a basis for admission, but will be used to determine placement. Refer to p. 80 for further information.

Transfer students who have fewer than 24 college-level hours must also submit:

1. ACT or SAT scores.

High school transcript showing the units completed, grades earned, date of graduation, graduation program type and rank in class. In accordance with Texas Education Code, Section 51.803(e), an applicant is entitled to automatic admission if he/she meets the UTRGV minimum requirements and is a child of certain public servants who were killed or sustained fatal injury in the line of duty.

The [Office of Undergraduate Admissions](#) will make every effort to inform applicants of incomplete files. If incomplete applications are received within one month of the application deadline, there will not be sufficient time to notify applicants. Applicants will be issued a UTRGV ID number to be used as a student identification number. Students may use the UTRGV ID or their social security number when requesting information regarding their records.

All documents submitted become the property of The University of Texas Rio Grande Valley. Admission documents submitted will remain on file for one year, if the student does not attend, or for five years if the student attends The University of Texas Rio Grande Valley. Documents will not be returned.

### *Admission Requirements*

Assured admission is in place for transfer applicants who have earned an associate's degree from an accredited college. For applicants with 24 college-level hours or more a minimum GPA of 2.0 is required. For applicants with less than 24 college-level hours, the entering freshman admission requirements must be followed in addition to a minimum college GPA of 2.0.

Selected applicants who do not qualify for admission will be allowed the opportunity to appeal the decision. For more information contact the [Office of Undergraduate Admissions](#).

### *Notification of Admission Decisions*

Admission decisions are made throughout the application period and announced as soon as possible. The decision may be to accept pending completion of high school or current college enrollment, or to deny the application. Applicants who were accepted pending completion of high school or current college enrollment are required to submit final transcripts when that institution has transcribed all coursework and final grade calculations. New applicants accepted for admission are required to attend [New Student Orientation](#) prior to enrolling for courses.

### *Suspected Fraudulent Admission Applications*

Applicants for admission to The University of Texas Rio Grande Valley should be aware that the information submitted will be relied upon by University officials to determine their status for admission and residency for tuition purposes. Failure to submit a complete and correct application,

including all transcripts, is grounds for rejection of application, withdrawal of an offer of acceptance or, after enrollment, any disciplinary action including expulsion. Any applicant, whether a new student or a former student at the university, who has attended another collegiate institution is not at liberty to disregard any part of the collegiate records and apply for admission to The University of Texas Rio Grande Valley on the basis of the high school record or a partial record of his or her college work, but is subject without exception to the regulations given above. Students who have course credit or grades earned 10 or more years ago may elect to be readmitted under the [Academic Fresh Start](#) program. See p. 13 for more information.

### *Outreach to Prospective Transfer Students*

In an effort to help facilitate the transfer process from two-year and four-year institutions to UTRGV, several programs and resources have been established to assist transfer students.

UTRGV provides a host of transfer resources such as the [Transfer Course Equivalency Guide](#) found under the “Student Services” tab at [my.utrgv.edu](#) can assist transfer students in evaluating how their existing course credits might satisfy the requirements of a UTRGV degree plan.

For more information on transferring to UTRGV, please visit the [Office of Undergraduate Admissions](#) website at [www.utrgv.edu/admissions](#) or call 956-665-7442.

### *Transfer of Undergraduate Credits*

Transfer of regular academic credit to or recognition of degrees from another institution by The University of Texas Rio Grande Valley involves at least three considerations:

1. The educational quality of the institution from which the student transfers.
2. The comparability of the nature, content and level of credit earned to that offered by UTRGV.
3. The appropriateness and applicability of credit earned to the programs offered by UTRGV, in light of the student’s educational Goals.

### *Course Transferability*

Academic courses that are comparable in content to those offered at UTRGV are transferable. There will be exceptions to this rule in the case of the Bachelor of Applied Arts and Sciences (BAAS) and the Bachelor of Applied Technology (BAT) degrees.

Transfer courses with passing grades are applicable towards the student’s degree at UTRGV. The exception to this rule is when a higher grade is required within the degree or general education requirements, which would apply equally whether the course was completed at UTRGV or a transferring institution.

Transfer admission applicants with foreign educational coursework must have their transcripts evaluated from one of the approved agencies. See the [Office of Undergraduate Admissions](#) for details about contact information for these agencies.

### *Transfer Credit Guidelines*

The grading policies of The University of Texas Rio Grande Valley will be applied to all coursework transferring from other institutions. Some special circumstances regarding the transfer or non-transfer of credit to The University of Texas Rio Grande Valley are listed as follows:

1. **Bible Coursework:** Exegetical or doctrinal courses in religion are not transferable. Courses in Bible of a historical or literary nature (but non-doctrinal) are transferable up to a maximum of 12 credit hours of lower-division credit.
2. **Incomplete Grades:** Incomplete grades are kept as incomplete until a letter grade has been posted by the transferring institution.
3. **Life Experience:** Normally, no credit will be awarded for life experience. Exception to this rule may include those cases where the credit has been validated either by another regionally accredited institution of higher education, or by a test administered by an academic department and approved by the [Office of the Provost](#).
4. **Remedial Courses:** Courses such as remedial or developmental reading and math, speed reading, remedial science and orientation are not transferable for credit.
5. **Terminal Courses:** Terminal courses offered at many junior colleges are not offered for the purpose of transfer to senior colleges and usually are clearly labeled in the college catalog as being non-transferable. Examples of terminal courses are auto mechanics, machine shop, electricity, data processing and welding.
6. **Vocational/Technical Courses:** Drill or skill courses such as filing methods and vocational or technical training courses such as shop courses, welding, carpentry, plumbing and masonry are not transferable.
7. **Second Undergraduate Degrees:** Transfer students entering with a bachelor's degree who seek a second undergraduate degree from The University of Texas Rio Grande Valley must officially request that an evaluation of credits be completed by The [Office of Undergraduate Admissions](#) by filling out a "Second Degree Evaluation Form." This form can be picked up at the Admissions office located in UCentral. Completion of a baccalaureate degree at another accredited institution will fulfill The University of Texas Rio Grande Valley's general education (core curriculum) requirements exclusive of any state specified coursework. Students will be required to complete the Texas state-mandated coursework in U.S. history and political science if this has not already been completed as part of their first degree. Students must also complete an additional minimum of 30 hours of credit in The University of Texas Rio Grande Valley courses and any other University and departmental requirements for the second degree as stipulated in the catalog.

### *Disputes for Lower Division Courses*

The following policy was developed for students transferring to The University of Texas Rio Grande Valley from other Texas public institutions:

1. The transfer of curricula shall be as prescribed by the current issue of the Texas Higher Education Coordinating Board's guide to Transfer Curricula and Transfer of Credit. Current guidelines can be reviewed at the [Office of Undergraduate Admissions](#).
2. The following procedures shall be followed by public institutions of higher education in the resolution of transfer disputes involving lower division courses:
  - a. If an institution of higher education does not accept a course credit earned by a student at another Texas public institution of higher education, that institution shall give written notice to the student and the other institution that the transfer of the course credit is denied.
  - b. The two institutions and the student shall attempt to resolve the transfer of the course credit in accordance with Coordinating Board rules and/or guidelines.

- c. If the transfer dispute is not resolved to the satisfaction of the student or the institution at which the credit was earned within 45 days after the date the student received written notice of the denial, the institution that denies the transfer of the course credit shall notify the commissioner of higher education of its denial and the reason for the denial.
3. The commissioner or the commissioner's designee shall make the final determination about a dispute concerning the transfer of course credit and give written notice of the determination to the involved student and institutions.
4. All Texas public institutions of higher education shall furnish data to the Coordinating Board on reported transfer disputes as the board may require in accordance with its statutory responsibilities under Section 61.826(e) of the Texas Education Code.

## Readmission

There are two types of student that we consider for re-admissions. (1) returning students who are coming back after a leave of more than a year and attended another university or (2) returning re-admits who are coming back after leave of more than a year and did not attend another institution.

1. If students seeking readmission were enrolled at other colleges or universities after last attending UTRGV. Official transcripts must also be provided to the [Office of Undergraduate Admissions](#).
2. If students seeking readmission have been absent from UTRGV for more than one year and did not attend another institution, a "readmit" admission application must be submitted at [www.applytexas.org](http://www.applytexas.org).

Students who are returning after an extended absence are required to meet with an academic advisor.

Returning students who are not TSI exempt or who have not passed all sections of a TSI approved exam, must seek advising at the [Academic Advising Center](#) (AAC).

## Honors College

Students of all majors at UTRGV have the opportunity to enhance their primary areas of study by joining the [Honors College](#). The College offers talented and ambitious students an enhanced academic experience by providing smaller classes led by outstanding faculty who emphasize active experimentation, research, and/or artistic expression. Honors students take on more intensive challenges while working more closely with their professors and other excellent students. Beyond the classroom, the College offers students special opportunities for experiential learning and study abroad. Honors students graduate with a competitive diploma and a strong foundation for life-long learning and personal growth.

### *Admission Eligibility Requirements*

Students may be admitted to the program at any time during the year; however, they are not considered active until they are enrolled at UTRGV. Students who meet one or more of the following minimum criteria are eligible to apply:

Entering Freshmen:

- ACT Composite of 24 or higher
- SAT total score of 1180 or higher
- Graduate in the upper 10% of high school class

Currently Enrolled/Transfer Students:

- A minimum total GPA of 3.5 at UTRGV
- 12 earned/credit hours at UTRGV or previous college/university

(Please note: These are minimum requirements and are not guarantees for admission.)

Students must apply directly to the Honors College by submitting an online application, two letters of recommendation, transcripts, and test scores. Although any student with three or more semesters remaining before graduation may apply, students are encouraged to apply as early as possible, preferably as freshmen. Once admitted, students must maintain a minimum GPA of 3.5.

To apply, please visit [www.utrgv.edu/honors](http://www.utrgv.edu/honors).

### *Honors Courses*

Honors classes are small and generally limited to 20 students or fewer, which allows for more personal attention and interaction with professors.

Honors classes:

- Emphasize critical thinking, participation, and discussion rather than traditional lectures and textbooks.
- Provide a chance to work with academically gifted students from a variety of backgrounds.
- Provide cultural enrichment as well as experiential learning.
- Afford students the opportunity to conduct independent research or engage in artistic expression under the guidance of experienced faculty mentors.

### *Scholarships*

The Honors College offers its students the chance to apply for an Honors Merit Scholarship through the University's Excellence Scholarship program. Scholarship opportunities for study abroad are available as well. For more information, please contact the [Office of Recruitment and Scholarships](#).

### *Graduation Requirements*

To fulfill Honors College requirements and graduate with honors, students may choose to follow one of four different coursework tracks during their time in the program (for details about these tracks, please visit the [Honors College](#) website at [www.utrgv.edu/honors](http://www.utrgv.edu/honors)). The Honors College strives to allow students to move through the program by taking as few courses outside their major degree plans as possible. Many Honors courses allow Honors students to fulfill university core requirements within the Honors College. Finally, Honors College graduates must have a total GPA of 3.5 or higher and must successfully complete all requirements of their chosen track.

Students who graduate as Honors Scholars will have this designation recorded on their transcripts. They will also have the distinction of wearing an Honors Medallion at graduation.

### Contact

For an application or additional information about the UTRGV Honors College, please contact:

Honors College		
One West University Blvd. Main, Rm. 1.432 Brownsville, TX 78520	1201 West University Dr. Student Academic Center, Rm. 2.101 Edinburg, TX 78539	<a href="mailto:honors@utrgv.edu">honors@utrgv.edu</a> <a href="http://utrgv.edu/honors">utrgv.edu/honors</a> Phone: 956-665-3386 Fax: 956-665-7211

## Dual Credit Program for High School Students

The University of Texas Rio Grande Valley provides an opportunity for qualified high school students who are ready for university-level coursework to earn college credit while still in high school. The program is designed to give eligible high school juniors and seniors an opportunity to earn college credit in a University learning environment. Dual Credit students are graded in the same manner as are other college students and are awarded college credit upon completion of their courses. Students who wish to receive dual credit (high school and college credit) must receive approval from their school districts for high school credit to be awarded.

Students who receive dual credit at The University of Texas Rio Grande Valley may be eligible for the UTRGV Scholars Scholarship Program upon regular admission to the university.

For more information contact the [Office of Recruitment and Scholarship](#) at 956-665-2935.

### On-Campus Attendance or Distance Learning

Interested students are encouraged to apply for this program through their high schools or school districts.

Admission Criteria for the Dual Credit Program include:

1. Student must be classified as high school junior or senior graduating under the Foundations with Endorsement or Distinguished graduation plan.
2. Must meet one of the following criteria:
  - a. Be ranked in the Top 10% of their class; OR
  - b. Have a 90 GPA or higher (GPA must be on a 100-point scale); OR
  - c. Meet one of the following scores: ACT Composite of 22 or higher or SAT of 1030 (College Board regulations apply for converting Total Score)
3. Complete the Dual Credit application process
4. Meet deadlines for Dual Credit admissions

### Application for Dual Credit Admission

To be admitted to the Dual Credit Program, students must submit the following documents by the published deadline for the semester for which they are applying:

- Dual Credit Authorization Form
- High school transcript that includes graduation date, graduation plan type, class ranking and GPA (on a 100-point scale)

- ACT or SAT scores (if used for meeting eligibility)
- For all students under 22 years of age, submit proof of Bacterial Meningitis Vaccination
- Placement test scores fulfilling the Texas Success Initiative (TSI) and/or course pre-requisites. Students will not be permitted to register or will be dropped if TSI requirements are not met.

All admission documents for Dual Credit must be submitted through the University's online document portal, or in person at:

<b>UCentral</b>		
1201 West University Dr. Visitors Center, Rm. 1.113 Edinburg, TX 78539 Phone: (888) 882-4026	One West University Blvd. The Tower, BMAIN 1.100 Brownsville, TX 78520 (956) (888) 882-4026	<a href="http://utrgv.edu/ucentral/">utrgv.edu/ucentral/</a>

It is recommended that all documents be sent at one time. All documents submitted become the property of The University of Texas Rio Grande Valley.

Students must also meet the prerequisites for the course(s) in which they plan to enroll, if any exist. To continue participating in the Dual Credit Program, participants must earn a grade of C or higher in each University course taken.

Upon graduation from high school, Dual Credit students must submit a final high school transcript indicating:

1. The student's graduation date and graduation plan type.
2. The student has earned all the credits required for high school graduation.
3. The student's class rank and grade point average (on 100-point scale).

Dual Credit students who wish to continue their studies at The University of Texas Rio Grande Valley after high school graduation will be readmitted as Entering Freshmen and will be invited to attend [Freshman Orientation](#).

### Summer Housing Program

During the summer, the Dual Credit Program has a limited Room & Board Housing Scholarship for qualified students who may have difficulty traveling to the UTRGV campus to attend class. There is a separate application process for this limited DC Summer Housing Scholarship which is highly competitive due to the limited number of scholarships available. Call the Office of Dual Credit Programs at 956-665-3128 or email at [ce@utrgv.edu](mailto:ce@utrgv.edu) for more details.

### International Admission

An applicant is considered an international student if the applicant is not a citizen of the United States or does not hold permanent resident alien status. All required application documents must be on file in the [Office of Undergraduate Admissions](#) by the designated date.

### Application Deadlines

Since processing applications from undergraduate international students takes more time, UTRGV has different application deadlines for international applicants. All required documents and test scores must be submitted no later than:

### *Priority Admissions Deadline*

- **Fall, Summer I, and Summer II** February 1
- **Spring** October 1

### *Late Admissions Deadline*

- **Fall (Overseas Applicants)** June 1
- **Fall (Mexican Nationals)** July 1
- **Spring (Mexican Nationals)** December 1
- **Spring (Overseas Applicants)** November 1
- **Summer I** May 1
- **Summer II** June 1

### **Application Documents**

1. International Student Application for Admission ([applytexas.org](http://applytexas.org)).
2. \$50.00 International Application fee; nonrefundable.
3. Test of English as a Foreign Language (TOEFL) scores or IELTS. Students from countries whose native language is not English are required to take the TOEFL or the IELTS. TOEFL or IELTS scores must be sent directly from the educational testing service UTRGV will not accept residual TOEFL exams taken at another institution. The minimum scores for the tests are as follow: TOEFL IBT 61, TOEFL PB 500, TOEFL CBT 173, and IELTS 6. Students who submit documentation demonstrating successful completion of ESL Advanced Level course through the UTRGV Language Institute can be waived from TOEFL requirement.
4. The ACT Assessment and the SAT are designed to assess high school students' general educational development and their ability to complete college-level work. The tests cover four skill areas: English, mathematics, reading and science.
5. The [Texas Success Initiative \(TSI\)](#) requires students to be assessed in reading, writing and math skills prior to enrolling in college, and to be advised on course placement based on the results of that assessment. The approved TSI testing instruments is the TSI Assessment exam. TSI is mandatory in order to register for classes. The test is administered in the following locations:

### Testing Center

1601 Price Rd., Suite E  
Resaca Village  
Brownsville, TX 78520  
Phone: 956-882-8875

1407 East Freddy Gonzalez  
Dr.  
CESS Building  
Edinburg, TX 78539  
Phone: 956-665-7570

[testing@utrgv.edu](mailto:testing@utrgv.edu)

1. English translation and evaluation of educational records from either World Education Services (WES) or Foreign Credential Services of America. In addition to the official transcripts required for admission, certified English translation must be included to allow for accurate interpretations.

### Foreign Credential Services of America (FCSA)

1910 Justin Ln., Austin, TX 78757-2411 (USA)  
Phone: 512-459-8428; Fax: 512-459-4565

[info@fcsa.biz](mailto:info@fcsa.biz)  
[www.fcsa.biz](http://www.fcsa.biz)

Students who have not yet graduated from high school must have their fifth semester transcript evaluated by one of the agencies mentioned above. After graduation, students must submit an official high school transcript to the same agency for a final evaluation.

### Procedure after Admission — Issuance of I-20

Once the international student has received an acceptance letter from the [Office of Undergraduate Admissions](#), the student must turn in the following documents to the [Office of International Admissions and Student Services](#):

- Provide a copy of your valid passport.
- Submit a notarized [Affidavit of Financial Support](#) form.
- Submit a bank statement showing sufficient financial support for one academic year of study and living. See tables for required amounts.
- If applicable, please submit your [Mexican Tuition Waiver](#) form (Mexican students only).

The student must submit all documents mentioned above to one of the following locations:

### International Admissions and Student Services

One West University  
Blvd.  
Main, Rm. 1.308  
Brownsville, TX 78520  
Phone: 956-882-7092  
Fax: 956-882-6817

1201 West University Dr.  
Student Academic Center, Rm.  
3.128  
Edinburg, TX 78539  
Phone 956-665-2922  
Fax: 956-665-2281

[international@utrgv.edu](mailto:international@utrgv.edu)  
Hours: Mon.-Fri., 8:00am-  
5:00pm

Upon completion of the application process, admitted students will be issued a Certificate of Eligibility for Non-immigrant F1 Student (I-20 form) by the International Student Specialist, who will report the status of international students to the U.S. Department of Homeland Security through the Student Exchange Visitor Information System (SEVIS). Students then will present the I-20 form to the American Consulate or embassy in their home country to obtain a student visa (F-1) and enter the U.S.

- **Duration of Status:** A non-immigrant student may be admitted for a “duration of status” (D/S). This means that the student is authorized to stay in the United States for the entire length of time during which the student is enrolled full-time or part-time in an educational program and any period of authorized practical training plus 60 days after graduation or 60 days after completion of optional practical training (OPT) (grace period). While in the United States, the student must maintain a valid I-20, visa (unless exempt from visa requirements), and a valid foreign passport.
- **Student on a Visa:** For initial admission, the student must attend the school specified on the I-20 form. If for some reason the student decides to transfer to another school, the student needs to contact immediately the International Student Specialist at the other institution to make the appropriate changes on the I-20 form through SEVIS.
- **Re-entry:** A non-immigrant student may be readmitted to the university after a temporary absence of five months or less from the United States, if the student is admissible. The students may be readmitted by presenting a valid foreign passport, a valid visa and either a new Form I-20 or a properly I-20 endorsed for re-entry.
- **Travel Endorsement:** All international students must obtain a travel endorsement signature from the designated school official (DSO) on the second page of the I-20 form every year. Please request a travel endorsement at least seven days before the departure date.
- **Transfer:** A non-immigrant student is permitted to transfer to a different school provided that the transfer procedure is followed in SEVIS. To transfer to a different school, the student should first notify [International Admissions and Student Services](#) to obtain a SEVIS release form and provide an acceptance letter from the new school. Transfer will be in effect only if the student submits the SEVIS transfer-in form and an acceptance letter from the new school to the [International Student Advisor](#) within 15 days of beginning attendance.
- **Extension of Stay:** If the student cannot complete the educational program for the anticipated length of the program, the student must apply for an extension of stay. An application for extension of stay is obtained at [International Admissions and Student Services](#). The application must be submitted to the International Student Advisor and the Academic or Program Advisor at least 30 days but no more than 60 days before the expiration of the student’s stay.
- **Change of Major:** If a student decides to change a major or program of study, they will need to visit their new Academic or Program Advisor in order to identify how many credit hours they need to complete the new academic program. The student will contact the International Student Advisor before so he or she can make the appropriate changes to the I-20 form. This would include changing from language studies to a bachelor’s program, from a bachelor’s program to master’s or doctoral program, from an Optional Practical Training (OPT) program to a new degree program, and from one level of degree program to one of the same level (e.g., master’s to a second master’s). Once the International Student Advisor has reviewed the case, the student will need to go to the [Office of the Registrar](#) or [Graduate College](#) (depending on the academic level) to make the official change and provide appropriate documentation to our office.
- **On-campus Employment:** On-campus employment requires authorization from the International Student Advisor. Students must be in good academic and immigration standing to qualify for this benefit. Students are allowed to work on campus; if they work without proper authorization off campus, the student will fall out of status and will not be able to be reinstated into the school. On-campus employment is limited to part time (20

hours or less per week) during the fall and spring semesters. The student employee may work full time (more than 20 hours per week) during the summer and official school breaks. Undergraduate students are allowed to work on-campus after they have successfully completed their first semester.

- **Distance Education:** An F-1 student, is permitted to enroll in classes for credit or classroom hours, no more than the equivalent of one class or three credit hours per semester, toward their full course-of-study requirements (for Undergraduate Students; 3-credit hours online and 9-credit hours face-to-face, for Graduate Students; 3-credit hours online and six-credit hours face-to-face) if the class is taken online or through distance education and does not require physical attendance for classes, examination or other purposes integral to completion of the class. An online or distance-education course is a course that is offered principally through the use of television, audio or computer transmission, including open broadcast, closed circuit, cable, microwave, satellite, audio conferencing or computer conferencing. There are special considerations for hybrid classes, for more information, students must contact their [International Student Advisor](#).
- **Student Reinstatement:** Students who have violated their F-1 student status (i.e. by not obtaining appropriate employment authorization prior to working, not enrolling full-time in the program of study, forgetting to extend I-20 prior to expiration date, not being eligible for extension but needing additional time to complete program, or otherwise failing to maintain status) should schedule an appointment to meet with an [International Student Advisor](#) as soon as possible to discuss their situation. Federal regulations that govern their stay in the U.S. can change very rapidly. To stay up-to-date regularly, visit the [International Admissions and Student Services](#) website often or make an appointment at your convenience to see an [International Student Advisor](#). International students are required to report any changes on their non-immigrant status immediately to the office.
- **Medical Insurance Requirement for International Students:** As required by Regents' Rule 50402, students holding nonimmigrant visas are required to maintain approved comprehensive health insurance or coverage while enrolled. Medical insurance is required each semester of attendance with required coverage by UT System. Medical insurance will be automatically billed to the student account at the beginning of each semester and must be maintained throughout their time at our University unless a waiver has been submitted and approved by Academic Health Plan (AHP) For more information regarding waiver of medical insurance deadlines, the student must contact your [International Student Advisor](#). Mexican nationals are not required to obtain university medical insurance via AHP as long as they study at UTRGV on campus. For Mexican student doing a Curriculum Practical Training (CPT) at least 75 miles away from campus must need medical insurance coverage through AHP.

## Graduate Non-Degree Seeking Students

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Students wanting to take graduate coursework for professional improvement must submit a graduate application online, pay the required fees, and submit an official transcript showing the awarding of a bachelor's or higher degree. This must be sent to the UTRGV Graduate School directly from the awarding institution. Non-degree seeking students applying for certification related to education are required to have transcripts sent from all institutions attended.

Registration as a non-degree seeking student in a master's course requires the permission of the graduate program coordinator or the department chair. Registration in doctoral courses requires acceptance to a doctoral program and/or approval of the dean of the Graduate College and may require additional documentation.

### Reservation of Work by Undergraduates for Graduate Credit

It is possible for undergraduate students to enroll in graduate courses in their last semester under the following conditions:

- The undergraduate student must lack no more than 12 hours to complete all requirements for his or her first bachelor's degree.
- These 12 hours (or less) must be completed in the same semester, or in two consecutive summer sessions, in which the student is taking the graduate courses.
- Total enrollment, including undergraduate and graduate courses, must not exceed 15 hours in a regular semester, or 12 hours in two consecutive summer sessions.
- The student has a minimum Graduate Admission GPA Calculation of 3.0 (on a 4.0 scale) on all work completed to date. (For information on the Graduate Admission GPA Calculation, see Graduate Catalog.)
- The application for such graduate work is submitted to the Graduate School. Undergraduates cannot count their work in graduate courses toward the bachelor's degree. Such work will be reserved for credit toward a graduate degree.

## Center for Online Learning and Teaching Technology (COLTT)

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### Online Courses and Programs

The [Center for Online Learning and Teaching Technology \(COLTT\)](#), a unit of Academic Affairs, supports the delivery of online courses and programs at UTRGV, including those that are delivered 100% online, hybrid or interactive methods.

UTRGV offers various minors, certificates, undergraduate, and graduate programs online. Some of these programs are offered fully online, in an accelerated mode or partially online. UTRGV offers 500+ online sections every semester within your reach. For more information about our programs and courses, please visit our website at [www.utrgv.edu/online](http://www.utrgv.edu/online).

### COLTT Help Desk Support

COLTT provides assistance with online learning and customer service to UTRGV students, faculty and staff. 24/7 help desk support is available to meet online learning needs.

Contact the [COLTT Help Desk](#) for any assistance at (956) 882-6792 or (956) 665-5327 or create a support ticket at [www.utrgv.edu/coltthelp](http://www.utrgv.edu/coltthelp).

### Center for Online Learning and Teaching Technology

One West University Blvd.  
Brownsville, TX 78520  
BRUST 108  
Phone: 956-882-6796

1201 West University Dr.  
Edinburg, TX 78539  
EEDUC 2.202  
Phone: 956-665-5327

[utrgv.edu/online](http://utrgv.edu/online)  
[utrgv.edu/coltthelp](http://utrgv.edu/coltthelp)

## UT System Online Consortium

An agreement exists between UTRGV and other University of Texas System institutions that allow our students to enroll in online courses offered by other UT System schools. Students wishing to enroll in an online course to be transferred to UTRGV may visit [utcoursesonline.org](http://utcoursesonline.org) for a listing of courses and campus contacts.

### *Participating Institutions*

- The University of Texas at Arlington
- The University of Texas at Austin
- The University of Texas at El Paso
- The University of Texas at Permian Basin
- The University of Texas Rio Grande Valley
- The University of Texas San Antonio

## Texas Common Course Numbering System

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The Texas Common Course Numbering System (TCCNS) has been designed to aid students in the transfer of general academic courses between colleges and universities throughout Texas. Common courses are freshman and sophomore academic credit courses that have been identified as common by institutions that are members of the TCCNS. The system ensures that if the student takes courses that the receiving institution has designated as common, then the courses will be accepted in transfer.

The table below lists the courses The University of Texas Rio Grande Valley has identified as common and their TCCNS equivalents. Before using this table, students should make sure the institution they attend employs the TCCNS. Course availability varies from institution to institution.

Only courses that have direct equivalents are shown. Courses at other TCCNS institutions that do not have a direct UTRGV equivalent will be evaluated for transferability on a case-by-case basis. Students wishing to transfer a course to The University of Texas Rio Grande Valley that is not listed in this guide should obtain approval from [Office of Undergraduate Admissions](#) prior to taking the course.

[The Office of Undergraduate Admissions](#) at The University of Texas Rio Grande Valley must receive an official transcript directly from the Office of the Registrar of the institution attended before credit can be transferred. (See section on Transfer Admissions on p. 16 for complete transfer of course credit regulations.)

## Texas Common Course Numbering System 2017

Texas Common Course Number		UTRGV Course Number	
ACCT 2301	Introduction To Financial Accounting	ACCT 2301	Principles of Financial Accounting
ACCT 2302	Introduction To Managerial Accounting	ACCT 2302	Principles of Managerial Accounting
ANTH 2302	Introduction to Archeology	ANTH 2302	Introduction to Archeology
ANTH 2351	Introduction to Cultural Anthropology	ANTH 2351	Cultural Anthropology
ARTS 1301	Art Appreciation	ARTS 1301	Art Appreciation
ARTS 1303	Art History I, Prehistoric to the 14th-Century	ARTS 1303	Art History I (Prehistoric to the 14th century)
ARTS 1304	Art History II, 14th-Century to the Present	ARTS 1304	Art History II (14th century to the present)
ARTS 1311	Design I	ARTS 1311	Design I (2-dimensional)
ARTS 1312	Design II	ARTS 1312	ARTS 1312 Design II (3-dimensional)
ARTS 1316	Drawing I	ARTS 1316	Drawing I
ARTS 1317	Drawing II	ARTS 1317	Drawing II
ARTS 2313	Design Communications I	ARTS 2313	Design Communications I
ARTS 2316	Painting I	ARTS 2316	Painting I
ARTS 2317	Painting II	ARTS 2317	Painting II
ARTS 2326	Sculpture I	ARTS 2326	Sculpture I
ARTS 2333	Printmaking I	ARTS 2333	Printmaking I
ARTS 2341	Beginning Jewelry/Metalworking	ARTS 2341	Art Metals I
ARTS 2346	Ceramics I	ARTS 2346	Ceramics I
ARTS 2347	Ceramics II	ARTS 2347	Ceramics II
ARTS 2348	Digital Media	ARTS 2348	Digital Media
ARTS 2356	Photography I	ARTS 2356	Photography I
ARTS 2357	Photography II	ARTS 2357	Photography II
ASTR 1401	Introduction to Astronomy I	ASTR 1404	Solar Systems (lecture + lab)
ASTR 1402	Introduction to Astronomy II	ASTR 1403	Stars and Galaxies (lecture + lab)
BIOL 1108	Biological Concepts I Lab	BIOL 1108	Biology for Non-Science Majors I (lab)
BIOL 1109	Biological Concepts II Lab	BIOL 1109	Biology for Non-Science Majors II (lab)
BIOL 1308	Biological Concepts I for Non-Majors	BIOL 1308	Biology for Non-Science Majors I (lecture)
BIOL 1309	Biological Concepts II for Non-Majors	BIOL 1309	Biology for Non-Science Majors II (lecture)
BIOL 1322	Human Nutrition	BIOL 1322	Nutrition & Diet Therapy
BIOL 1406	General Biology I	BIOL 1406	Biology for Science Majors I (lecture + lab)
BIOL 1407	General Biology II	BIOL 1407	Biology for Science Majors I (lecture + lab)

Texas Common Course Number		UTRGV Course Number	
BIOL 2401	Anatomy and Physiology I	BIOL 2401	Anatomy & Physiology I (lecture + lab)
BIOL 2402	Anatomy and Physiology II	BIOL 2402	Anatomy & Physiology II (lecture + lab)
CHEM 1105	Introductory Chemistry I Lab	CHEM 1105	Introductory Chemistry Laboratory I (lab)
CHEM 1111	General Chemistry I Lab	CHEM 1111	General Chemistry I (lab)
CHEM 1112	General Chemistry II Lab	CHEM 1112	General Chemistry II (lab)
CHEM 1305	Introductory Chemistry I	CHEM 1305	Introductory Chemistry (lecture)
CHEM 1311	General Chemistry I	CHEM 1311	General Chemistry I (lecture)
CHEM 1312	General Chemistry II	CHEM 1312	General Chemistry II (lecture)
CHEM 2123	Organic Chemistry I Lab	CHEM 2123	Organic Chemistry I (lab)
CHEM 2125	Organic Chemistry II Lab	CHEM 2125	Organic Chemistry II (lab)
CHEM 2323	Organic Chemistry I	CHEM 2323	Organic Chemistry I (lecture)
CHEM 2325	Organic Chemistry II	CHEM 2325	Organic Chemistry II (lecture)
CHIN 2311	Intermediate Chinese I	CHIN 2311	Intermediate Chinese I
CMPE 1370	Engineering Computer Science I	COSC 1336	Programming Fundamentals I
COMM 1307	Introduction to Mass Communication	COMM 1307	Introduction to Mass Communication
COMM 1311	Introduction to Communication	SPCH 1311	Introduction to Speech Communication
COMM 1315	Public Speaking	SPCH 1315	Public Speaking
COMM 1318	Interpersonal Communication	SPCH 1318	Interpersonal Communication
COMM 1336	Television Production	COMM 1336	Video Production I
COMM 2331	Radio/Television Announcing	COMM 2331	Radio/Television Announcing
COMM 2333	Small Group Communication	SPCH 2333	Discussion & Small Group Communication
COMM 2335	Argumentation and Debate	SPCH 2335	Argumentation and Debate
CRIJ 1301	Introduction to the Criminal Justice System	CRIJ 1301	Introduction to the Criminal Justice
CRIJ 1306	Court Systems and Practices	CRIJ 1306	Court Systems and Practices
CRIJ 1307	Crime in America	CRIJ 1307	Crime in America
CRIJ 1313	Juvenile Justice System	CRIJ 1313	Juvenile Justice System
CRIJ 2313	Correctional Systems and Practices	CRIJ 2313	Correctional Systems and Practices
CRIJ 2328	Police Systems and Practices	CRIJ 2328	Police Systems and Practices
CSCI 1301	Introduction to Computing	COSC 1301	Introduction to Computing
CSCI 1370	Engineering Computer Science I	COSC 1336	Programming Fundamentals I
CSCI 1380	Computer Science I	COSC 1336	Programming Fundamentals I
CSCI 2333	Computer Organization and Assembly Language	COSC 2325	Computer Organization
CSCI 2380	Computer Science II	COSC 2336	Programming Fundamentals III
DANC 1241	Introduction to Ballet Technique I	DANC 1241	Ballet I

Texas Common Course Number		UTRGV Course Number	
DANC 2323	Dance Appreciation	DANC 2303	Dance Appreciation I
ECON 1301	Introduction to Economics	ECON 1301	Introduction to Economics
ECON 2301	Principles of Macroeconomics	ECON 2301	Principles of Macroeconomics
ECON 2302	Principles of Microeconomics	ECON 2302	Principles of Microeconomics
EDUC 1301	Introduction to the Teaching Profession	EDUC 1301	Introduction to the Teaching Profession
ELEE 2305	Electric Circuits I	ENGR 2305	Electrical Circuits I
ELEE 2105	Electric Circuits I Laboratory	ENGR 2105	Electrical Circuits I Laboratory
ENGL 1301	Rhetoric and Composition I	ENGL 1301	Composition I
ENGL 1302	Rhetoric And Composition II	ENGL 1302	Composition II
ENGL 2321	Introduction to British Literature	ENGL 2321	British Literature
ENGL 2326	Introduction to American Literature	ENGL 2326	American Literature
ENGL 2331	Introduction to World Literature	ENGL 2331	World Literature
ENGL 2341	Introduction to Literature	ENGL 2341	Forms of Literature
ENGL 2351	Introduction to Mexican American Literature	ENGL 2351	Mexican-American Literature
ENGR 1201	Introduction to Engineering	ENGR 1201	Introduction to Engineering
ENGR 1304	Engineering Graphics I	ENGR 1304	Engineering Graphics I
ENGR 2105	Linear Circuits Lab	ENGR 2105	Electrical Circuits I Laboratory
ENGR 2301	Engineering Mechanics I: Statics	ENGR 2301	Engineering Mechanics I - Statics
ENGR 2302	Engineering Mechanics II: Dynamics	ENGR 2302	Engineering Mechanics II - Dynamics
ENGR 2305	Linear Circuits	ENGR 2305	Electrical Circuits I
ENGR 2308	Engineering Economics	ENGR 2308	Engineering Economics
ENGR 2332	Mechanics of Materials	ENGR 2332	Mechanics of Materials
ENGT 2307	Engineering Materials I for Engineering Technology	ENGT 2307	Engineering Materials I for Engineering Technology
ENGT 2310	Introduction to Manufacturing Processes	ENGT 2310	Introduction to Manufacturing Processes
ENVR 1401	Introduction to Environmental Science I	ENVR 1401	Environmental Science I (lecture + lab)
ENVR 1402	Introduction to Environmental Science II	ENVR 1402	Environmental Science II (lecture + lab)
FREN 2311	Intermediate French I	FREN 2311	Intermediate French I
FREN 2312	Intermediate French II	FREN 2312	Intermediate French II
GEOG 1301	Physical Geography	GEOG 1301	Physical Geography
GEOG 1303	World Regional Geography	GEOG 1303	World Regional Geography
GEOL 1401	Earth Sciences I	GEOL 1401	Earth Sciences for Non-Science Majors I (lecture and lab)
GEOL 1403	Physical Geology	GEOL 1403	Physical Geology (lecture and lab)
GEOL 1404	Historical Geology	GEOL 1404	Historical Geology (lecture and lab)

Texas Common Course Number		UTRGV Course Number	
GERM 2311	Intermediate German I	GERM 2311	Intermediate German I
GERM 2312	Intermediate German II	GERM 2312	Intermediate German II
HIST 1301	U.S. History I	HIST 1301	United States History I
HIST 1302	U.S. History II	HIST 1302	United States History II
HIST 2321	World History I	HIST 2321	World Civilizations I
HIST 2322	World History II	HIST 2322	World Civilizations II
HIST 2327	Mexican American History I	HIST 2327	Mexican-American History I
HIST 2328	Mexican American History II	HIST 2328	Mexican-American History II
INFS 1301	Computer Information Systems	BCIS 1305	Business Computer Applications
KINE 1164	Introduction to Fitness and Sport	PHED 1164	Introduction to Physical Fitness & Wellness
KINE 1306	First Aid and First Responder	PHED 1306	First Aid
KINE 1351	Introduction to Sports and Exercise Science	PHED 1301	Foundations of Kinesiology
MATH 1314	College Algebra	MATH 1314	College Algebra
MATH 1324	Mathematics for Business and Social Sciences	MATH 1324	Mathematics for Business and Social Sciences
MATH 1325	Calculus for Business and Social Sciences	MATH 1325	Calculus for Business and Social Sciences
MATH 1332	Mathematics for Liberal Arts	MATH 1332	Contemporary Mathematics
MATH 1342	Elementary Statistical Methods	MATH 1342	Elementary Statistical Methods
MATH 1350	Fundamentals of Mathematics I	MATH 1350	Mathematics for Teachers I
MATH 1351	Fundamentals of Mathematics II	MATH 1351	Mathematics for Teachers II
MATH 1414	College Algebra	MATH 1414	College Algebra
MATH 2305	Discrete Mathematics	MATH 2305	Discrete Mathematics
MATH 2318	Linear Algebra	MATH 2318	Linear Algebra
MATH 2321	Differential Equations and Linear Algebra	MATH 2321	Differential Equations and Linear Algebra
MATH 2412	Precalculus	MATH 2412	Pre-Calculus Math
MATH 2413	Calculus I	MATH 2413	Calculus I
MATH 2414	Calculus II	MATH 2414	Calculus II
MATH 2415	Calculus III	MATH 2415	Calculus III
MECE 1221	Engineering Graphics	ENGR 1204	Engineering Graphics I
MECE 2301	Statics	ENGR 2301	Engineering Mechanics - Statics
MECE 2302	Dynamics	ENGR 2302	Engineering Mechanics - Dynamics
MGMT 1301	Introduction to Business	BUSI 1301	Business Principles
MUEN 1143	Opera Workshop	MUSI 1157	Opera Workshop
MUSI 1114	Piano for Music Majors I	MUSI 1114	Piano Class for Music Majors I
MUSI 1115	Piano for Music Majors II	MUSI 1115	Piano Class for Music Majors II
MUSI 1116	Sight Singing and Ear Training I	MUSI 1116	Sight Singing & Ear Training I
MUSI 1117	Sight Singing and Ear Training II	MUSI 1117	Sight Singing & Ear Training II
MUSI 1183	Vocal Methods	MUSI 1183	Voice Class I
MUSI 1188	Percussion Methods	MUSI 1188	Percussion Class I
MUSI 1192	Guitar Methods	MUSI 1192	Guitar Class I

Texas Common Course Number		UTRGV Course Number	
MUSI 1211	Music Theory I	MUSI 1211	Music Theory I
MUSI 1212	Music Theory II	MUSI 1212	Music Theory II
MUSI 1301	Fundamentals of Music	MUSI 1301	Fundamentals of Music I
MUSI 1306	Music Appreciation	MUSI 1306	Music Appreciation
MUSI 1308	Music History and Literature I	MUSI 1308	Music Literature I
MUSI 1309	World Music Cultures	MUSI 1309	Music Literature II
MUSI 1310	History of Rock	MUSI 1310	American Music
MUSI 1313	Teaching Music in the Elementary School	MUSI 1304	Foundations of Music
MUSI 2116	Sight Singing and Ear Training III	MUSI 2116	Sight Singing and Ear Training III
MUSI 2117	Sight Singing and Ear Training IV	MUSI 2117	Sight Singing and Ear Training IV
MUSI 2211	Music Theory III	MUSI 2211	Music Theory III
MUSI 2212	Music Theory IV	MUSI 2212	Music Theory IV
PHIL 1301	Introduction to Philosophy	PHIL 1301	Introduction to Philosophy
PHYS 1401	General Physics I	PHYS 1401	College Physics I (lecture + lab)
PHYS 1402	General Physics II	PHYS 1402	College Physics II (lecture + lab)
PHYS 1407	Elementary Physics and Acoustics II	PHYS 1407	Elementary Physics II (lecture + lab)
PHYS 1425	Physics of Sound and Music	PHYS 1405	Elementary Physics I (lecture + lab)
PHYS 1430	Elementary Physics Through Video Games	PHYS 1410	Elementary Physics (lecture + lab)
PHYS 2425	Physics for Scientists and Engineers I	PHYS 2425	University Physics I (lecture + lab)
PHYS 2426	Physics for Scientists and Engineers II	PHYS 2426	University Physics II (lecture + lab)
POLS 2305	U.S. Federal Government & Politics	GOVT 2305	Federal Government
POLS 2306	Texas Government & Politics	GOVT 2306	Texas Government
PSCI 1421	Physical Science I	PHYS 1415	Physical Science I (lecture + lab)
PSCI 1422	Physical Science II	PHYS 1417	Physical Science II (lecture + lab)
PSYC 2301	General Psychology	PSYC 2301	General Psychology
PSYC 2302	Basic Statistics for Psychologists	PSYC 2317	Statistical Methods in Psychology
SGNL 1301	Beginning American Sign Language I	SGNL 1301	Beginning American Sign Language I
SGNL 1302	Beginning American Sign Language II	SGNL 1302	Beginning American Sign Language II
SOCI 1301	Introduction to Sociology	SOCI 1301	Introduction to Sociology
SOCI 1323	Social Problems	SOCI 1306	Social Problems
SOCW 2361	Introduction to the Social Work Profession	SOCW 2361	Introduction to Social Work
SOCW 2362	The Social Welfare Institution	SOCW 2362	Social Welfare as a Social Institution

Texas Common Course Number		UTRGV Course Number	
SPAN 1313	Intermediate Spanish I for Non-Native Speakers	SPAN 2311	Intermediate Spanish I
SPAN 1314	Intermediate Spanish II for Non-Native Speakers	SPAN 2312	Intermediate Spanish II
SPAN 2313	Spanish for Bilinguals I	SPAN 2313	Spanish for Bilinguals I
SPAN 2315	Spanish for Bilinguals II	SPAN 2315	Spanish for Bilinguals II
SPAN 2389	Academic Cooperative (English/Spanish Translation)	SPAN 2389	Academic Cooperative
THTF 1310	Theatre Appreciation	DRAM 1310	Introduction to Theater
THTF 1336	Television Production	COMM 1336	Video Production I
THTF 1341	Makeup	DRAM 1341	Makeup
THTF 1351	Acting I	DRAM 1351	Acting I
THTF 1352	Acting II	DRAM 1352	Acting II
THTF 2366	Cinema Appreciation	COMM 2366	Introduction to Cinema

## FISCAL POLICIES

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The cost of attending The University of Texas Rio Grande Valley is relatively low – approximately \$3,793.76 per semester in 2017-2018 academic school year for twelve hours of required tuition and fees for an undergraduate student who is a resident of Texas. Student financial aid programs offer part-time employment, scholarships, grants, and loans to help students at The University of Texas Rio Grande Valley meet the costs of attending college. For more information on financial aid, see [Financial Assistance](#) on p. 45.

### Financial Responsibility

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State universities cannot extend credit. Students are expected to meet financial obligations to the University within the designated time allowed. Tuition and fees are payable at the time of registration, and students are not entitled to enter class or laboratory until all these charges have been paid (Exception: See [Payment by Installment](#) on p. 40.)

Other charges are due within 10 days after a bill is rendered by the university, or according to the special payment instructions that may be printed on the bill. Failure to pay the amount owed in the allotted time can result in withdrawal from classes; the withholding of registration privileges, official transcripts, grades and degrees, university disciplinary action, and other penalties and actions authorized by law.

A student is only registered in the university and entitled to university privileges after he or she has paid all required tuition and fees. A hold against reentry is imposed on a student who fails to pay a debt owed to the university.

Initial payment of tuition and fees may be made by personal check, money order payable to The University of Texas Rio Grande Valley, credit card (Visa, MasterCard, and Discover only), or cash. Students are advised to exercise care in paying charges by check. When a bad check for tuition and fees is returned to the university, a \$25 returned check service charge is assessed, and the student is given 10 days from receipt of notice to make full payment by cash, cashier's check, or money order. Failure to comply will result in the penalties described above.

### Credit Card Convenience Fee

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A credit card convenience fee is a processing fee that credit card companies charge for using credit cards as a method of payment. As UTRGV continues to offer this service to students, a convenience fee will now be added to the student's tuition and fee bill.

Beginning January 1, 2018, a 1.9% non-refundable fee will be added to all credit card payments made towards tuition and fees. All credit card payments must be processed online. The Bursar Office will no longer accept credit card payments in-person or over the phone for tuition and fee payments.

For more information go to [www.utrgv.edu/conveniencefee](http://www.utrgv.edu/conveniencefee).

## Student Tuition and Fee Bill

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Tuition and fees bill statements are available at [my.utrgv.edu](http://my.utrgv.edu) through ASSIST two weeks prior to the first tuition due date. Students are responsible for verifying their student account before every tuition due date in order to make sure there is no outstanding balance. UTRGV is required to set aside a portion of a student's designated tuition to provide financial assistance. Effective Spring 2010, notice of the specific amount required to be set aside will be included with the student's tuition bill (Texas Education Code, Section 56.014).

## Residency Classification for Tuition Purposes

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[The Office of the Registrar](#) is responsible for determining residence status of students for purposes of tuition. The office is guided by the Texas Education Code, Section 54.052, et seq., the Rules and Regulations for Determining Residence Status of the Texas Higher Education Coordinating Board, and University Regulations. Under the state statutes and regulations, for tuition purposes, a student or prospective student is classified either as a resident of Texas, nonresident (U.S. citizens from another state) or students who are citizens from another country.

- A resident of the State of Texas for tuition purposes is an individual or dependent who has physically resided (or whose parent has physically resided) in the state of Texas for a period of 12 continuous months prior to enrollment, or is an individual who graduated from a Texas high school and has maintained a residence in Texas continuously for at least three years prior to the date of that graduation and one year prior to enrollment. Individuals seeking to establish resident status under the second definition, and who are not citizens or permanent residents, must provide an affidavit stating that the individual will file an application to become a permanent resident at the earliest opportunity of eligibility. Students are required to complete the [Core Residency Questionnaire](#) as part of the application process. Residency for tuition purposes will be based on this questionnaire and other information/documents submitted by the student.
- A nonresident for tuition purposes is a U.S. citizen or permanent resident alien who has not lived and worked in the state of Texas for a period of 12 months prior to enrollment.
- A foreign student is a person who is a citizen of another country.

Residency for tuition purposes for a dependent is established on the residency of the parents or legal guardian.

While these state requirements for establishing residency are complex and should be referred to in each particular circumstance, they generally require a minimum of 12 months of residence and gainful employment in Texas prior to enrollment. Individuals classified as a nonresident or foreign student may qualify for resident tuition rates and other charges while continuing to be classified as a nonresident or a foreign student under the following exceptions:

- Students who receive academic competitive scholarships
- Teaching or research assistants
- Faculty employment
- Special types of visas
- Military

Additional information on residency, reclassification, tuition exceptions and waivers is available at:

#### Office of the Registrar

One West University Blvd.  
The Tower, Main, Rm. 1.101  
Brownsville, TX 78520

1201 West University Dr.  
Student Services Bldg., 1<sup>st</sup> Floor  
Edinburg, TX 78539

[registrar@utrgv.edu](mailto:registrar@utrgv.edu)  
Phone: 956-665-2201

Students are required to sign an oath of residency as part of the application process. Residency for tuition purposes will be based on this oath and other information/documents submitted by the student.

## Excess Credit Hours

As authorized by state law, a student who pays resident tuition rates and who attempts hours that exceed a designated limit will be charged an additional \$50 per credit hour. The designated limit for a student who initially enrolled in an institution of higher education in Fall 1999 through Summer 2006 is 45 credit hours beyond the required hours for the student's declared degree program. The designated limit for a student who initially enrolled in an institution of higher education in Fall 2006 or later is 30 credit hours beyond the hours required for completion of the student's degree program.

The following credit hours are not included in the calculation:

- Credit hours earned by the student 10 or more years before the date the student begins the new degree program under the [Academic Fresh Start Program](#) of the Texas Education Code, § 51.931.
- Hours earned by the student before receiving a baccalaureate degree that has previously been awarded to the student.
- Hours earned by the student by examination or similar method without registering for a course.
- Hours from remedial and developmental courses, workforce education courses, or other courses that would not generate academic credit that could be applied to a degree at the institution if the course work is within the 27-hour limit at two-year colleges and the 18-hour limit at general academic institutions.
- Hours earned by the student at a private institution or an out-of-state institution.
- Hours not eligible for formula funding.
- Semester credit hours earned by the student before graduating from high school and used to satisfy high school graduation requirements.

Students who wish to appeal the charges due to extenuating circumstances should submit an appeal online and attach supporting documentation through the UTRGV Strategic Enrollment appeals portal, [enrollment.utrgv.edu/appeals](http://enrollment.utrgv.edu/appeals).

## Tuition for Same or Substantively Identical Courses

Students enrolling in a course that is the same as or substantively identical to a course previously attempted will be charged an additional \$150 per credit hour for the repeated course(s) beginning with the third attempt. The "three-attempt rule" applies to all undergraduate students paying in-state tuition, including those non-resident students receiving waivers to pay in-state tuition. Any

courses taken at the institution Fall 2002 or later will be considered in calculation of this fee with the exception of courses defined as exempt from this rule by the Texas Higher Education Coordinating Board in Title 19 of the Texas Administrative Code section 13.106.<sup>4</sup>

Students in their final semester prior to graduation, who must repeat one or more previously completed courses for the third or greater time in order to meet graduation requirements will be exempt from paying the higher tuition for the repeated course(s) for one semester. Students who wish to apply for this exemption, or other students who wish to appeal the charges due to extenuating circumstances, should submit a written letter of appeal online and attach supporting documentation through the UTRGV Strategic Enrollment appeals portal, [enrollment.utrgv.edu/appeals](http://enrollment.utrgv.edu/appeals).

## Tuition and Mandatory Fees

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Tuition, fees and charges are assessed to students based on credit hours, at a fixed rate per semester, by course or for specific services. Tuition and fees are subject to change by legislative or regental action and become effective on the date enacted. The Texas Legislature, except for basic tuition, does not set the specific amount for any particular student fee. The student fees assessed are authorized by state statute; however, the University Administration and The University of Texas System Board of Regents make the specific fee amounts and the determination to increase fees in accordance with state law.

Tuition and mandatory fees are the academic costs required of all students for general enrollment. Included are fees charged to support the student union, recreation center, medical services, student services, and university services.

Rates are guaranteed to not increase for up to 4 years. Undergraduates are given a guarantee tuition between 1 and 4 years. Masters and doctoral students will receive a 4-year guarantee; however, this does not apply to medical students.

Each student will be locked into a guaranteed tuition plan (GTP) rate code based on the semester of initial college enrollment following high school graduation and, if first enrolling before Fall 2014, prior earned college hours. This determination will be finalized by the official census date which falls on the 12th class day of fall and spring semesters, the 4th class day for summer sessions, and the 5th class day for accelerated online program sessions.

If changes in the student record are made after the census date which would justify a change in the assigned GTP rate, the revised rate will be applied starting with the following semester. Charges for current and prior semesters will not be restated. This includes changes resulting from submission of additional transcripts by the student after the census date.

In addition, resident tuition, and mandatory fees are capped at 12 semester credit hours.

Review UTRGV's tuition and mandatory fee charges at [www.utrgv.edu/tuition-fees](http://www.utrgv.edu/tuition-fees).

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<sup>4</sup> Coursework attempted at UT Brownsville in partnership with Texas Southmost College, and UT Pan American will be included in the repeated course calculation.

## Payment by Installment

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Section 54.007 of the Texas Education Code provides for payment by installment of tuition and mandatory fees in the fall and spring semesters. Students electing to use the installment plan must be enrolled for a minimum of one class and must apply on ASSIST online at [my.utrgv.edu](http://my.utrgv.edu).

Eligible students have the following Installment payment option during fall and spring registration:

- One-fourth payment on the first tuition due date.
- One-fourth payment on the first business day of the month after the fifth class week.
- One-fourth payment on the first business day of the month after the tenth class week.
- The final one-fourth payment on the first business day of the month before the last class day.

Once the Installment Payment option has been selected, it may not be changed; however, advance payments will be accepted.

Students electing to sign up for an Installment Plan must sign/acknowledge a promissory note via ASSIST. A nonrefundable Tuition Installment Incidental Charge of \$30 will be collected to defray the cost to the university of providing this delayed payment service.

The second and any subsequent installment must be made before the class week indicated above. Late installments will be accepted during the first three class days of the class week indicated above, but a nonrefundable late payment charge of \$5 will be assessed in addition to the installment amount.

After the first three class days of the class week indicated above, late installments will still be accepted, but a nonrefundable reinstatement fee of \$25 will be assessed in addition to the installment amount.

A student who fails to provide full payment of tuition and fees, including assessed late fees, to the university when the payments are due is subject to one or more of the following actions at the university's option:

- Being withdrawn from the university.
- Being barred from readmission to the institution.
- The withholding of the student's grades, degree, and official transcript.
- All penalties and actions authorized by law.

## Refund of Registration Fees

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To officially withdraw from the university or drop a course, a student must go to the [Office of the Registrar](#). A student withdrawing officially and completely during a fall or spring semester will receive a refund of total tuition and fees (excluding nonrefundable fees) according to the following scale (Section 54.006, Texas Education Code):

1. 100 percent before the first day of classes.
2. 80 percent during the first five class days.
3. 70 percent during the second five class days.
4. 50 percent during the third five class days.
5. 25 percent during the fourth five class days.

6. No refund after the fourth five class day period.

Refund of total tuition and fees (excluding nonrefundable fees) during a summer term to students withdrawing officially and completely will be made according to the following scale:

1. 100 percent before the first day of classes.
2. 80 percent during the first class day.
3. 50 percent during the second class day.
4. No refund after the third class day.

NOTE: The term “class days” refers to days the university schedules classes, not the individual student’s schedule. Students officially dropping courses but remaining enrolled at the university receive a full refund of tuition and mandatory fees actually paid for the dropped classes through the 12th class day (official census day) during a fall or spring semester or the fourth class day (official census day) during a summer term, minus the other nonrefundable fees assessed for each course dropped beginning with the first day of classes. Students will not receive refunds for classes dropped after these dates. Additionally, per the Texas Higher Education Coordinating Board rules and regulations, students may not enroll in a course after the official census date (Ch. 9, Subchapter B, 9.31a).

Refund checks will be mailed within 45 days to the student’s billing address on file at the [Office of the Registrar](#) (within 30 days if the student did not receive some form of financial assistance through the university). Refunds for a student under the installment plan will be first applied to the student’s unpaid balance.

Students who do not officially withdraw through the [Office of the Registrar](#) will be responsible for tuition, fees and any circumstances arising from failure to withdraw.

\* Texas Education Code, Section 54.504 – Incidental Fees and 55.16 Board Responsibility authorizes the governing board to fix and collect fees and charges. The averages are not given for college and course related fees (laboratory, incidental, supplemental/individual fees) since charges vary according to academic program and courses; actual fees are published in the institutional catalog and/or other publications.

\*\*The Texas Legislature, except for basic tuition, does not set the specific amount for any particular student fee. The student fees assessed are authorized by state statute; however, the university administration and UT System Board of Regents determine specific fee amounts and make the decision to increase fees.

\*\*\*House Bill 3015 authorizes the governing boards of institutions of higher education to charge any student Designated Tuition in any amount necessary for the effective operation of the institution effective Sept. 1, 2003. These amounts are approximate as additional charges for course or program related fees may be incurred.

### Withdrawal for Military Service

A student who withdraws as a result of being called to active military service may choose:

1. To receive a refund of tuition and fees for the semester;
2. If eligible, to be assigned an incomplete (I) in each course; or

3. At the instructor's discretion receive a final grade in courses where he or she has completed a substantial amount of coursework and has demonstrated sufficient mastery of the course material.

Policies affecting students who are absent for military service but do not withdraw are provided in the "[Military Absences](#)" on p. 77.

## Tuition Rebates (Office of the Registrar)

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### Eligible Students

To qualify for a tuition rebate of \$1,000 upon graduation from UTRGV, students must meet all of the following criteria:

1. Student must have attempted no more than three hours in excess of the minimum number of credit hours required to complete the degree in the catalog under which they graduated. (See definition of Attempted Hours below.)
2. Student must have enrolled for the first time in an institution of higher education in the fall of 1997 semester or later.
3. Student must be requesting a rebate for work related purposes to a first baccalaureate degree received from at a Texas public university.
4. Student must have been a resident of Texas, must have attempted all coursework at a Texas public institution of higher education, and have been entitled to pay resident tuition at all times while pursuing the degree.

**Definition:** Attempted hours include transfer credits, course credit in excess of nine hours that were earned exclusively by examination, courses that are dropped after the official census date, for-credit developmental courses, optional internship and cooperative education courses, and repeated courses exclusively by examination. Courses dropped for reasons that are determined by the institution to be totally beyond the control of the student shall not be counted.

### Amount of Tuition Rebates

1. The amount of tuition to be rebated to a student under this program is \$1,000, unless the total amount of undergraduate tuition paid by the student to the institution awarding the degree was less than \$1,000, in which event the amount of tuition to be rebated is equal to the amount of undergraduate tuition paid by the student to the institution.
2. A student who paid the institution awarding the degree an amount of undergraduate tuition less than \$1,000 may qualify for an increase in the amount of the rebate, not to exceed a total rebate of \$1,000, for any amount of undergraduate tuition the student paid to other Texas public institutions of higher education by providing the institution awarding the degree with proof of the total amount of that tuition paid to other institutions.
3. Tuition rebates shall be reduced by the amount of any outstanding student loan, including an emergency loan, owed to or guaranteed by this state, including the Texas Guaranteed Student Loan Corporation. If a student has more than one outstanding student loan, the institution shall apply the amount of the rebate to the loans as directed by the student. If the student fails to provide timely instructions on the application of the amount, the institution shall apply the amount of the rebate to retire the loans with the highest interest rates first.

## Responsibilities of Institutions

1. Institutions shall notify first-time freshmen of the tuition rebate program. A notice in this catalog is considered an acceptable form of notice.
2. If requested by potentially eligible students, public institutions of higher education are required to provide these students opportunities to enroll during each fall and spring semester in the equivalent of at least 12 credit hours that apply toward their degrees. Institutions are not required to provide students with the opportunity to enroll in specific courses or specific sections. The requirement may be met by allowing substitutions for required courses or by allowing [Dual Credit](#) in courses from another institution, so long as the courses are taught on the student's home campus and the student incurs no financial penalty.
3. Texas public universities are required to provide students with appropriate forms and instructions for requesting tuition reimbursement at the time that students apply for baccalaureate degrees.
4. Institutions are required to provide tuition rebates to students who apply for them within 60 days after graduation or provide the student with a statement explaining the reason the student is ineligible for the rebate.
5. Institutions are required to provide a dispute resolution process to resolve disputes related to local administration of the program.
6. Disputes related to lower-division credit transfer should be resolved in accordance with Coordinating Board rules, Chapter 5, Section 5.393 of this title (relating to transfer of lower division course credit).
7. Institutions may adopt rules and regulations for administering the program.

## Responsibilities of Students

1. Students desiring to qualify for tuition rebates are responsible for complying with all University rules and regulations related to administration of the program.
2. Students desiring to qualify for tuition rebates are solely responsible for enrolling only in courses that will qualify them for the rebates.
3. A student who has transferred from another institution of higher education is responsible for providing to the institution awarding the degree official transcripts from all institutions attended by the student.
4. Students must apply for rebates prior to receiving their baccalaureate degrees on forms provided by the institution's registrar's office and must keep the institution notified of their mailing address for at least 60 days after their graduation date.

## Treatment of Title IV Student Financial Aid Funds When a Student Withdraws

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When federal Title IV grant or loan assistance is disbursed and the recipient does not complete the enrollment period, the law requires that The University of Texas Rio Grande Valley calculate the amount that must be returned by the school and/or student to Title IV program accounts.

The date the student initiates the withdrawal is used for calculating the percentage used in the formula for Return of Title IV funds. The number of days from the first class day to the withdrawal date divided by the number of days in the payment period (semester) equals the percentage of Title

IV funds earned. If the withdrawal date is after the 60 percent point of the semester, the student has earned 100 percent of the Title IV funds.

If a student fails to earn a passing grade in at least one class, The University of Texas Rio Grande Valley is required to calculate the amount for Return of Title IV funds based on the last day of enrollment. If last day of attendance cannot be determined, UTRGV may use the midpoint of the period (in lieu of an official withdrawal date) as documentation of the student's last date of attendance. Unless the student can provide acceptable documentation that shows the student was enrolled more than 60 percent of the semester, the student may owe a refund back to UTRGV and the federal government.

## Federal Financial Aid Policy when a Student Receives No Passing Grades

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If a student receiving federal financial aid who began attendance and has not officially withdrawn fails to earn a passing grade in at least one course during the semester, UTRGV will assume, for Federal Title IV purposes, that the student has unofficially withdrawn, unless UTRGV can document that the student completed the semester. Federal regulations require the school to determine if the student earned the failing grades or if the student dropped out of school. If UTRGV is unable to determine that the student completed the semester, then it must assume that the student withdrew unofficially and must apply the Return of Title IV Funds Policy. The consequence of applying the Return of Title IV Funds Policy is that some financial aid funds may have to be returned to the federal aid accounts, causing the student to owe a balance to the school or to the federal government. The balance must be paid within 45 days or the student's account will be reported to the U.S. Department of Education for collections. The student will be notified of the responsibility to repay unearned funds to the appropriate program and/or to UTRGV.

## Outstanding Student Balances

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Students with outstanding balances who are no longer attending UTRGV are required to pay 100% of their total balance before any University services are provided. This includes, but is not limited to, the release of any official transcript.

Students with outstanding balances who are currently enrolled at UTRGV are required to pay 50% of their total balance before any University services are provided including registration for classes. When this partial payment is made, the hold will be lifted to allow services or registration and the remaining balance will be paid in four monthly installments (weekly for summer sessions).

**Effective August 1, 2018:** Students who do not pay their outstanding balance in full after one year from the date of last attendance will be assessed a 23% collection fee\*, sent to an external collection agency and subject to credit bureau reporting.

\* Fee is based on current contract with external collection agency and subject to change.

## Use of Institutional Funds to cover Outstanding Student Balances

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The use of institutional funds, such as Texas Grants and scholarships, will be applied to student account balances as follows:

- Tuition and mandatory fees
- Additional course fees
- Incidental use fees

Some students are normally awarded sufficient financial aid (mostly referred to as Title IV funds; examples include Pell Grant, SEOG, Direct Loans, etc.) and non-Title IV funds or **institutional** funds (Texas Grants, scholarships, etc.) to cover all tuition and related fees. However, in situations where this financial aid is not sufficient, students are responsible for 100% of their remaining balance.

When students withdraw before the end of the semester, this may result in the reversal of Title IV funds that were previously awarded and may create a balance in the student's account. In most cases, this student account balance is created after all student refunds for the term have been processed. This balance is now owed to UTRGV and known as a student account receivable.

To address student account balances stemming from Title IV reversals, UTRGV reserves the right to apply pending institutional refunds from the current term retroactively to any unpaid prior term balance(s). After this application, remaining credit balances, if any, will be processed as a disbursement (refund) to the student.

## FINANCIAL ASSISTANCE

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### General Information

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Financial aid plays a vital role at The University of Texas Rio Grande Valley where a large percentage of students receive some type of financial assistance.

Tuition and fees at UTRGV are significantly lower than private colleges and equal to, or lower than, most public colleges. This, together with the availability of financial aid funds, makes UTRGV an outstanding educational value.

There are several sources of graduate student aid, including federal, state, institutional and private funds. Financial assistance comes in the form of grants, scholarships, student loans, and work-study.

For more information about the various types of financial assistance, you may visit us at:

<b>U Central</b>		
One West University Blvd. The Tower, Main, Rm. 1.101 Brownsville, TX 78520	1201 West University Dr. Student Services Bldg., 1 <sup>st</sup> Floor Edinburg, TX 78539	utrgv.edu/finaid Phone: 1-888-882-4026  Hours: Mon.-Fri., 8:00 am – 5:00 pm

To find out if the federal student financial aid application has been processed, or to see the information on the application, a student can call 1-800-433-3243 or visit the website at [www.fafsa.gov](http://www.fafsa.gov).

## Application Process

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The University of Texas Rio Grande Valley is an equal opportunity institution in the administration of its financial aid programs. In keeping with this policy, financial aid is extended to students without regard to race, creed, sex, national origin, veteran status, religion, age or disability. In order to qualify for federal financial assistance, an applicant must meet the following criteria:

1. Be a U.S. citizen or eligible non-citizen or be classified as a Texas resident under Senate Bill Law 1528.
2. Be registered with Selective Service (Students subject to selective service registration will be required to file a statement that the student has registered or is exempt from selective service registration in order to be eligible to apply for financial aid.)
3. Have a high school diploma or its equivalent.
4. Have signed a statement of educational purpose certifying that any federal or state aid received will be used for educational purposes.
5. Be enrolled as a regular student working toward a degree in an eligible degree program.
6. Have not defaulted on any federal, state or institutional loan, and not owe a refund to any federal or state grant program.
7. Demonstrate financial need, except when applying for funds from a program that does not require financial need.
8. Be in satisfactory academic standing and making Satisfactory Academic Progress (as defined by the Satisfactory Academic Progress Policy described below) at the university.
9. Have completed a financial aid application and all required documentation is on file by the appropriate deadline.

## How to Apply for Financial Aid

File your FAFSA over the Internet at [www.fafsa.gov](http://www.fafsa.gov); you will need to obtain an FSA ID (a username and password) to be able to access and sign your FAFSA.

You may visit us either at our Edinburg or Brownsville locations for one-on-one electronic FAFSA submittal assistance. All required documents must be submitted before any aid can be awarded. Some applications are selected for verification of information submitted on the application.

If you are classified as a Texas Resident under Senate Bill 1528 law, you must complete a TASFA application. The TASFA application can be obtained under the Financial Aid forms section at [www.utrgv.edu/finaid](http://www.utrgv.edu/finaid).

In order to apply for summer institutional grants, you must submit a Summer Notification at [www.utrgv.edu/finaid](http://www.utrgv.edu/finaid) in addition to a FAFSA or TASFA. The Summer Notification is available yearly on December 15.

### *Additional Information on the Federal Verification Procedure*

As stated above, some FAFSA applicants are selected for verification. Verification is the process in which the school's financial aid office requests documentation from students based on the information provided on the FAFSA application submitted to Department of Education. If an

applicant has been selected for verification, we will notify them by email and via their ASSIST account. In most cases the documents used to verify information are the prior year's federal tax return transcript and a Verification Worksheet; additional documents may be requested depending upon the information to be verified. Applicants are asked to submit the requested information to the Financial Aid Office within two weeks. Dependent students must submit parental information as requested in addition to their own information. The financial aid application is considered incomplete until verification is completed; that is, no aid offer will be made until verification is complete.

If corrections must be made as a result of verification, corrections to the ISIR will be submitted to the federal processor. If an aid offer must be adjusted because of information submitted as part of the verification process, the applicant will be notified via email through a revised Financial Aid Notification.

The UTRGV School Code for the FAFSA is **003599**.

### **Application Deadlines**

To ensure processing before registration, the recommended priority dates for submission of the FAFSA are as follows:

- **Fall awards:** March 15
- **Spring awards:** Sept. 15
- **Summer awards:** Feb. 15

Final deadline to apply for financial aid is June 30 of the end of the award year. In order to award aid for an application submitted after the end of the spring semester, the student must be currently enrolled in a summer term. Aid is awarded on a funds-available basis, and priority is given to students that file by the March 15 priority deadline.

Students that did not apply for financial aid or submit required documents by the recommended priority dates may not have their aid awarded at the time payment is due. Arrangements will then need to be made by the student for an alternative method of payment.

### ***Benefits of Applying Early***

- You increase your chance of receiving some of the state and/or local aid, which is in limited in funding.
- You get an award letter prior to the payment of tuition and fees.
- If your file needs corrections, these can be completed before the payment date of tuition and fees.

### ***The Disbursement Process***

Students receiving financial aid can expect to receive their aid in any of the following methods:

1. When the student accepts his/her award, the award will be credited to the student's account to pay for educational expenses 10 days before the first day of classes
2. Stafford Loan funds will be credited to the student's account 10 days prior to the first class day for students who have successfully completed the required counseling session and master promissory note. If a student is a first-time freshman borrower, the funds will not be received until 30 calendar days after the first class day.

3. Financial aid cash disbursements: Any credit remaining in the student's account after all tuition/fees and all educational expenses have been paid will be disbursed during the week prior to the first class day. Direct deposit can be set up via the student's ASSIST account so that any disbursements are deposited into the student's bank account. If direct deposit has not been set up, any disbursements will be mailed to your mailing/billing address on the system. Changes of address can be made via ASSIST account.

NOTE: Changes in class schedule or enrollment status may cause an adjustment or cancellation of your awards, which will require you to pay a balance or return funds.

## Satisfactory Academic Progress

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### Introduction

Federal Title IV financial aid regulations require students receiving federal student financial aid to maintain Satisfactory Academic Progress (SAP) at the university in order to remain eligible for this aid. Satisfactory Academic Progress standards are also required for some state and institutional financial aid programs. The Financial Aid Office evaluates SAP at the end of each semester, once grades are posted. There are three components of SAP: a qualitative standard (i.e., GPA), pace of progression (number of credits attempted and earned), and a maximum time frame to complete the degree or program. All semesters of enrollment including summer must be considered in the determination of SAP. SAP standards, including grade point average, pace, and maximum time frame, begin anew for students seeking a graduate or professional degree after completing an undergraduate degree.

### Qualitative or Grade Point Average (GPA)

The student must maintain at least a 2.0 total grade point average (GPA), which is consistent with the University's academic requirements. All UTRGV courses with a grade of A, B, C, D, F, RA, RB, RC, RD, and RF are counted in the calculation of GPA. Satisfactory Academic Progress cannot be determined until all grades of I or IP (incomplete) are resolved. Transfer grades that are accepted by the university are not counted in the determination of GPA because they are not part of the total GPA<sup>5</sup>.

However, the credits from all attempts accepted by UTRGV are counted in the calculation of pace and the maximum time frame requirement. If a student repeats a course, only the most recent grade is counted in the calculation of GPA. Remedial courses are included in the calculation of GPA. Audited courses do not count toward the GPA, pace, or maximum time frame requirements. Credit is not granted for audited courses.

### PACE (Progression Requirements)

The student must be progressing toward graduation requirements by completing the courses for which they enroll each semester. Courses or classes are measured in credit hours. Students must complete at least 67 percent of all credits attempted. For example, a sophomore who has attempted

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<sup>5</sup> Note: Students from UTB-TSC who transferred during Fall 2015 thru Summer 2017 had their UTB-TSC SAP status migrated into UTRGV as their initial SAP status. Coursework transferred from the University of Texas at Brownsville/Texas Southmost College for students enrolled at UTRGV prior to Fall 2017 will be included in the calculation of the total GPA. All other Transfer students are considered new students unless their transfer-attempted hours exceed Max Time Frame.

60 credit hours and has satisfactorily completed 48 of those credit hours would have completed 80 percent of attempted credits.

Credits attempted are all course credit hours for which the student is enrolled as of the semester census date, which is the 12th day of class in a semester for regular fall and spring and 4th class day for regular summer sessions (for terms shorter in length please check for census date), whether they have received a grade yet or not. Once grades are assigned, attempted credits include grades of A, B, C, D, F, P, NP, S, U, CR, NC, IP, I, DR, or W. Grades of DROPPED are counted as hours attempted if the student is enrolled in the class and charged for it as of the semester census date. Credits satisfactorily completed are classes for which the student receives a grade of A, B, C, D, P, S, CR or P. Remedial courses are not included in the calculation of pace.

### Maximum Time Frame Requirements

The student must complete undergraduate degree requirements in a maximum time period according to federal regulation. Maximum time frame will be measured by the number of credit hours attempted. Students are allowed a maximum of 180 attempted credit hours in order to complete bachelor's degree requirements. Students attempting a second bachelor's degree are allowed 90 attempted credit hours. Attempted credit hours, for purposes of calculating maximum time frame, include all courses with grades of A, B, C, D, F, P, NP, S, U, CR, NC, DR, W or I and IP courses for which grades have not yet been assigned. Transfer credits, AP credits, or CLEP credits accepted for the student's academic program or degree are also counted when measuring the maximum time frame to complete the degree or program. Remedial courses are not included in the calculation of maximum time frame requirement.

### Warning Period

Students who fail to meet the minimum requirements, other than maximum time frame, will be allowed one warning semester to restore satisfactory standing. Financial aid will be processed for one semester only. Financial aid will be processed for one semester only. At the end of the warning semester, the student must have regained satisfactory SAP status in order to continue receiving financial aid. Students having reached the maximum time frame to complete a program cannot receive a warning semester.

### Financial Aid Suspension

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Students who fail to earn the minimum requirements during the warning semester will be considered as not making SAP and all financial assistance will be terminated or suspended until the student regains minimum satisfactory academic progress standards. Students may re-establish eligibility for upcoming periods by achieving the satisfactory progress standards. After a student has re-established eligibility, he/she may be considered for aid for upcoming periods but not for periods during which the standard had not been met.

### Appeals

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A student who is denied aid because of a failure to meet satisfactory progress standards after the warning semester may appeal this determination by completing a Financial Aid SAP Appeal by published deadlines. An appeal must be based on significant mitigating circumstances, circumstances that seriously affected academic performance. Examples of possible mitigating circumstances are serious illness, severe injury, death of a family member, and other similar

situations. The appeal must include an explanation of why the student failed to meet SAP standards, and what has changed that will now allow the student to regain satisfactory SAP status. Appeals can only be approved if it appears that the student can regain satisfactory SAP status after the end of the following semester of enrollment, or if the student can regain satisfactory SAP status by following an academic plan that will lead to timely completion of the degree program. Students with approved appeals are placed in probationary status for one semester or placed in an academic plan lasting more than one semester. Students placed in an academic plan must meet all requirements of the academic plan in order to continue receiving financial aid. Probationary or academic plan status ends when the student regains SAP status or does not meet the requirements of the academic plan. Students whose appeals are denied remain in financial aid suspension until satisfactory progress standards are regained.

The Appeals Committee of the Financial Aid Office will review the appeal within ten business days of receiving a completed appeal and required documentation. Decisions are made after a careful evaluation of the student's unique circumstances, Federal Title IV regulations, and UTRGV guidelines. The student will be notified of the committee's decision via e-mail and the student portal. During this time, the student is responsible for any tuition and fees (including late fees) that are charged to their account. Students that are placed on Academic Plan will receive an e-mail indicating the conditions of this plan. Students can also view the conditions of the Academic Plan via the student portal.

The Appeals Committee is composed of professional staff from the financial aid office that function in a student advisory or administrative capacity and are knowledgeable of federal, state, and institutional financial aid regulations and policies may include staff from other departments when deemed that their expertise may be necessary for a decision. Appeal decisions are final.

## **Treatment of Title IV Aid When a Student Withdraws**

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When federal Title IV grant or loan assistance is disbursed and the recipient does not complete the enrollment period, the law requires that UTRGV calculate the amount that must be returned by the school and/or student to Title IV program accounts.

The date the student initiates the withdrawal is used for calculating the percentage used in the formula for Return of Title IV Funds. The number of days from the first class day to the withdrawal date divided by the number of days in the payment period (semester) equals the percentage of Title IV Funds earned. If the withdrawal date is after the 60 percent point of the semester, the student has earned 100 percent of the Title IV funds.

If a student fails to earn a passing grade in at least one class, UTRGV is required to calculate the amount for Return of Title IV Funds based on the last day of enrollment. The last day of attendance is provided by UTRGV faculty when entering a non-passing grade. If last day of attendance cannot be determined, UTRGV may use the midpoint of the period (in lieu of an official withdrawal date) as documentation of the student's last date of attendance. If the student was not enrolled more than 60 percent of the semester, the student may owe a refund back to UTRG and the federal government.

## Attendance Verification

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UTRGV requires faculty to report students who did not attend any class meetings between the beginning of a semester and census day (official 12th class day). For online classes, attendance is defined as logging into the course website and participating in an academically related activity. Federal regulations state that a student must begin attendance in all classes for which he/she enrolls in order to establish Title IV program eligibility (i.e. loans & grants). A student who is reported as non-attending will have his/her financial aid reduced and the cost of attendance budget adjusted.

## Distance Learning

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For students enrolling in Distance Learning who list UTRGV as their Home institution, financial aid funds will be disbursed to after the census date. Students are responsible for contacting their Host Institutions to make payment arrangements.

## Study Abroad Program

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Enrollment in a program of study abroad approved for credit by UTRGV may be considered enrollment at UTRGV for the purpose of applying for federal student aid.

Students who apply for financial assistance for study abroad should apply in the same manner as if they were planning on being in residence at UTRGV. A study abroad student must file a FAFSA and must be participating in a program that is pre-approved to be a financial aid eligible program. This is determined by the agreements that are set up by the Office of International Programs and Partnerships for each specific program. Students should verify with both the Office of International Programs and Partnerships and the Financial Aid Office to determine if the program they are interested in is an eligible program for financial aid purposes.

To be considered for Title IV funds, the study abroad applicant is expected to meet all financial aid application priority deadlines, to adhere to other financial aid deadlines, to meet all the eligibility requirements for Title IV awards and be making Satisfactory Academic Progress and meet minimum enrollment requirements for financial aid programs.

The study abroad applicant should also note that if awarded an institutional or outside scholarship, these awards may result in a reduction or cancellation of financial aid.

NOTE: Financial aid funds will be disbursed the week before the first day of the program for the respective semester. As a result, students will need to make payment arrangements with their respective study abroad programs.

## Federal Pell Grant

The study abroad applicant who is eligible for the Federal Pell Grant will have the award based on hours enrolled.

## Stafford Loans

Students who will be eligible for Federal Stafford loans, unsubsidized loans and/or Perkins loans should be aware that:

1. First-time borrowers will not receive loan proceeds until 30 days after the start of the term.

2. Completion of Entrance Loan Counseling and an approved Master Promissory Note (MPN) will be required for all loan applicants before any loan funds are disbursed.
3. Student loans require students to be enrolled at least half-time (6 hours).
4. For a student enrolled in one term, student loans will be disbursed in two equal disbursements (usually at the beginning of the term and at the term mid-point).

NOTE: If a student is not automatically awarded a Stafford loan, he/she may submit an additional Financial Aid Request available online at [www.utrgv.edu/finaid](http://www.utrgv.edu/finaid).

## Return to Title IV

Any time a student withdraws from the study abroad program, he or she will be responsible for repayment of federal financial aid funds, if applicable. Please refer to section on Return of Title IV in the catalog for additional information.

## Types of Financial Assistance

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### Grants

#### *Federal Pell Grant*

This grant is available to qualifying students who complete a Free Application for Federal Student Aid (FAFSA), which is online at [www.fafsa.gov](http://www.fafsa.gov). Pell eligible students may receive the Pell Grant for up to 12 full time semesters or its equivalent. Pell Grants are not available to students who have already received a bachelor's degree. The Pell grant eligibility for a student is determined based on the amounts set by U.S. Department of Education based on estimated family contribution.

#### *Federal Supplemental Educational Opportunity Grant (FSEOG)*

The federal government established this program for students with high financial need. Graduate students or students who have already received a bachelor's degree are not eligible for FSEOG. The actual amount and qualification is determined after the FAFSA is submitted for processing. Awards from this program are based on the availability of funds.

#### *Texas Public Educational Grant (TPEG)*

A Texas Public Educational Grant is a campus-based grant for undergraduate and graduate students with financial need. Unlike the Federal Pell Grant, there is no guarantee that an eligible student will receive a TPEG. Awards from this program are based on the availability of funds. If a student is awarded a TPEG at UTRGV, his/her account will be credited.

#### *TEXAS Grant*

The TEXAS (Towards EXcellence, Access and Success) Grant was created to provide a grant to enable well-prepared students to attend public and private nonprofit institutions of higher education in Texas. To qualify for TEXAS Grant, a student must:

- Be a Texas resident.
- Have not been convicted of a felony or crime involving a controlled substance.
- Complete the FAFSA and show financial need.
- Have an EFC less than or equal to 5430.
- Register for the Selective Service or are exempt from this requirement.

- Enroll in at least 3/4 time (nine hours or more) in an undergraduate program.

AND

- Be a graduate of an accredited high school in Texas not earlier than the 1998-99 school year.
- Complete the Recommended High School Program or Distinguished Achievement Program in high school. (See additional academic requirements below for students graduating from high school after May 1, 2013.)
- Enroll in a nonprofit public college or university in Texas within 16 months of graduation from a public or accredited private high school in Texas.
- Have accumulated no more than 30 credit hours, excluding those earned for dual or concurrent courses or awarded for credit by examination (AP, IB, or CLEP).

OR

- Have earned an associate's degree from a public technical, state or community college in Texas.

AND

- Enroll in any public university in Texas no more than 12 months after receiving their associate's degree.

Initial eligibility for a person graduating from high school after May 1, 2013 must include meeting the following academic requirements:

Be a graduate of a public or accredited private high school in this state who completed the Recommended High School program or its equivalent and have accomplished any two or more of the following:

- Graduation under the Advanced High School Program, successful completion of the course requirements of the International Baccalaureate Diploma Program, or earning of the equivalent of at least 12 credit hours of college credit in high school;
- Satisfaction of the Texas Success Initiative (TSI) college readiness benchmarks or be TSI exempt;
- Graduation in the top one-third of the person's high school graduating class, or graduation from high school with a grade point average of at least 3.0 on a four-point scale or the equivalent; or
- Completion for high school credit of at least one advanced mathematics course following the successful completion of an Algebra II course
- If sufficient money is available, meet the academic eligibility criteria for students that graduated from high school before May 1, 2013.

Students entering the program from high school who continue in college and who meet program academic standards can receive awards for up to 150 credit hours, until they receive a bachelor's degree, or for five years if enrolled in a four-year degree plan or six years if enrolled in a five-year degree plan, whichever comes first.

Students entering the program based on acquisition of an associate's degree who continue in college and who meet program academic standards can receive awards for up to 90 credit hours, until they receive a bachelor's degree, or for three years if enrolled in a four-year degree plan or four years if enrolled in a five-year degree plan, whichever comes first.

Students must ensure that an official high school transcript is on record with the Office of Admissions before they can receive an award.

Receipt of a TEXAS Grant is not guaranteed and is dependent on yearly allocations from the state.

## Student Loans

Students who are eligible for Federal Direct Stafford Loans, and/or Perkins Loans should be aware that a completed entrance loan counseling session and master promissory note are required for all loan applicants. Freshmen students that were not offered a student loan, are required to meet for Freshman Loan Counseling. The Financial Aid Calendar with available dates is available at [www.utrgv.edu/finaid](http://www.utrgv.edu/finaid) under the Request Additional Aid section.

NOTE: A student already awarded a student loan that needs additional funds may submit the request for additional aid available online at [www.utrgv.edu/finaid](http://www.utrgv.edu/finaid).

### *The William D. Ford Federal Direct Loan (Stafford Direct Loans) Program*

The Direct Loan Program is one of the federal student aid programs offered by the Department of Education, which provides students with a simple, inexpensive way to borrow money to pay for education after high school. The Direct Loan program offers unsubsidized Stafford Loans for students pursuing graduate degrees. The first step in the application process is the completion of the FAFSA. After the student's FAFSA is processed, the Financial Aid Office will review the results and advise the student as to his or her loan eligibility. Before receiving any loan disbursements through the Direct Loan program, every student borrower will have to complete an entrance counseling session and an electronic master promissory note and must be enrolled for at least half-time (6 hours). Once these requirements are complete, the Financial Aid Office will receive electronic confirmation that the information has been completed and funds will be credited to the student's University account 10 days before the first day of class. When loans are awarded for one semester only the first half is credited first and the second half is credited approximately mid-semester.

### *Federal Perkins Loan*

UTRGV recognizes that loans are an increasingly important aspect of financing an education. Participating in the Federal Perkins Loan program allows funds to be made available with which a student may finance a substantial part of his or her education. When the borrower ceases to be enrolled at an accredited higher education institution at least half time or graduates, he/she has nine months after graduation or a break in enrollment before he/she begins repayment on their Federal Perkins Loan. Applicants are considered on the basis of financial need. Funds are limited and preference is given to renewal borrowers. Further information may be obtained from the Financial Aid Office.

### *Texas B-On-Time Loan Program*

The purpose of the Texas B-On-Time Loan Program is to provide eligible Texas students no-interest loans to attend colleges and universities in Texas. If the student meets specified goals, the entire loan amount can be forgiven upon graduation.

### Eligibility Requirements:

- Be a Texas resident.
- Have graduated in the 2002-2003 academic year or later under the recommended high school program from public or accredited private high school in Texas or received an associate's degree from an eligible institution no earlier than May 1, 2005.
- Has not earned a bachelor's degree.
- Enrolled full-time in an undergraduate degree.
- Has completed a FAFSA and is eligible to receive federal financial aid.

Forgiveness Requirements: A Texas B-On-Time Loan shall be forgiven if the student receives an undergraduate degree or certificate from an eligible institution and the student either:

- Graduated with a cumulative GPA of at least a 3.0 on a 4.0 scale, within:
  - Four calendar years after the date the student initially enrolled in an eligible institution,
  - Five calendar years after the date the student initially enrolled in an eligible institution, if the degree is in architecture, engineering, or any other program determined by the board to require more than four years to complete,
  - Two calendar years after the date the student initially enrolled in a public or private two-year institution; or
- Graduated with a cumulative GPA of at least 3.0 on a 4.0 scale, with a total number of credit hours (including transfer hours and hours earned exclusively by examination) that is no more than six hours beyond what is required to complete the degree or certificate.

IRS regulations indicate that these loans must be reported as taxable income when they are forgiven. NOTE: Funds are limited and students will be selected based on priority guidelines determined by the Texas Higher Education Coordinating Board.

\* Beginning 2015-2016 year, this program is only available to students that have received it before.

### *Federal Work-Study Program (FWS)*

The Federal Work-Study Program provides jobs for undergraduate and graduate students with financial need. This program allows the student to earn money to help pay educational expenses and also encourages community service work and work related to the student's course of study.

The FWS wages will be at least the current federal minimum wage. Students employed by UTRGV through the Federal Work-Study Program will be paid bi-monthly.

Work-study employment may be on campus or off campus. If off campus, the employer is usually a private nonprofit organization or public agency, and the work performed must be in the public interest. The amount a student receives in wages under work study cannot exceed the total amount awarded.

The employer must consider the student's class schedule when preparing the work schedule. Funds are limited; therefore, funds are awarded to eligible student on a rolling basis until funds are exhausted.

More information about work-study programs can be found at [www.utrgv.edu/finaid](http://www.utrgv.edu/finaid).

## State Exemptions and Waivers

The Texas Education Coordinating Board administers various tuition assistance programs including programs for teachers and vocational nursing students. Further information about these programs may be obtained by visiting the Financial Aid website at [www.utrgv.edu/finaid](http://www.utrgv.edu/finaid) or visiting the Texas Higher Education Coordinating Board website at [www.collegeforalltexans.com](http://www.collegeforalltexans.com).

After initially qualifying for a mandatory or discretionary exemption or waiver from the payment of all or part of the tuition or other fees for enrollment during a semester, a student may continue to receive the exemption or waiver if the student maintains a GPA for making satisfactory academic progress, and if an undergraduate student, does not complete an excessive number of credit hours.

### *Adopted Students Formerly in Foster or Other Residential Care*

This program provides exemption of tuition and required fees for individuals who were adopted and were subject of an adoption assistance agreement under Subchapter D, Chapter 162, Family Code, that provided monthly payments and medical assistance benefits and was not limited to providing only for the reimbursement of nonrecurring expenses.

### *Exemption for Students under Conservatorship of the Dept. of Family and Protective Services*

This program provides exemption of tuition and required fees for persons who were in foster care or other residential care under the conservatorship of the Department of Protective and Regulatory Services on or after the day preceding their 18th birthday, the day of the student's 14th birthday if the student was eligible for adoption on or after that day, or the day the student received a high school diploma or equivalent. In order to take advantage of this exemption the student must enroll as an undergraduate no later than the third anniversary of date of discharge from that care or the 25th birthday.

### *Children of Disabled or Deceased Firemen, Peace Officers, Game Wardens, and Employees of Correctional Institutions*

Exemption is for children under 21 years of age (or 22 if the student was eligible to participate in special education under Texas Education Code, Section 29.003) of disabled full-paid or volunteer firefighters, full-paid municipal, county, state peace officers, custodians of the Department of Criminal Justice, or game wardens. Disability/death must have occurred in the line of duty. Students are exempted from tuition and required fees, not to exceed 120 undergraduate credit hours or any semester begun after age 26, whichever comes first.

### *Exemption for Highest Ranking High School Graduate (Valedictorian Tuition Exemption)*

Valedictorians of each accredited Texas high school are exempted from tuition during the first two regular semesters immediately following their high school graduation. In order to qualify for this exemption, the student must submit a copy of his/her certificate to Financial Aid Office confirming the student was the highest-ranking student of his/her high school.

### *Senior Citizen Exemption*

Senior citizens may be exempt from payment of tuition for up to six credit hours per term on a space-available basis. A senior citizen is defined as a student of age 65 or older.

### *Exemption for Texas Veterans (Hazlewood Act)*

The purpose of the Hazlewood Act (Section 54.203) is to encourage U.S. veterans to pursue higher education. To qualify for the Hazlewood Act the applicant must be a veteran who at the time of entry into the U.S. armed forces:

- Be a Texas resident.
- Designated Texas as home of record.
- Entered the service in Texas.
- Have served at least 181 days of active military duty, as indicated as “net active service” (the sum of 12(c) and 12(d) on the DD 214).
- Have received an honorable discharge or separation or a general discharge under honorable conditions.
- Have no federal veterans education benefits or have federal veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31; Pell and SEOG are not relevant) for term or semester enrolled that do not exceed the value of Hazlewood benefits.
- Are not in default on a student loan made or guaranteed by the state of Texas.
- Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its costs), unless the college’s governing board has ruled to let veterans receive the benefit while taking non-funded courses.

Students are entitled, not to exceed 150 credit hours, to an exemption from payment of all dues, fees, and charges (excluding only student property deposits, student service fees, books, lodging, board or clothing) that would otherwise be paid to attend UTRGV.

### *Hazlewood-Legacy Program (Transfer of Hazlewood Benefits)*

Eligible veterans may assign unused hours of exemption eligibility to a child under certain conditions to be eligible, the child must:

- Be a Texas resident.
- Be the biological child, stepchild, adopted child, or claimed as a dependent in the current or previous tax year.
- Be 25 years or younger on the first day of the semester or term for which the exemption is claimed (unless granted an extension due to a qualifying illness or debilitating condition).
- Make satisfactory academic progress in a degree, certificate or continuing education program\*\* as determined by the institution.

If the child to whom hours have been delegated fails to use all of the assigned hours, a veteran may assign the unused hours that are available to another dependent child.

Veteran’s spouses are not eligible to receive a transfer of unused hours.

Students are entitled, not to exceed 150 credit hours, to an exemption of payment of tuition, fees (excluding student property deposit fees, student services fees, and any charges for lodging, board, or clothing) and other required charges, that would otherwise be paid to attend The University of Texas Rio Grande Valley.

### *Hazlewood Exemption for Eligible Dependents (Children and Spouses)*

This program is for the children or the spouse of members of the U.S. armed forces who were killed in action, who die or died while in service, who are missing in action, whose death is documented to be directly caused by illness or injury connected with service in the U.S. armed forces, or who become totally disabled for purpose of employability according to the Dept. of Veterans Affairs disability rating as a result of a service-related injury. Children or spouses of a veteran who at the time of entry into the U.S. armed forces.

- Be a Texas resident.
- Designated Texas as home of record.
- Entered the service in Texas.
- Have a parent or is the spouse of a veteran of the U.S. armed forces, Texas National Guard, or Texas Air National Guard who died as a result of service-related injuries or illness, is missing in action, or became totally disabled for purposes of employability as a result of service-related injury or illness.
- Have no federal veterans education benefits or have federal veterans education benefits dedicated to the payment of tuition and fees only (such as Chapter 33 or 31; Pell and SEOG Grants are not relevant) for the term or semester enrolled that do not exceed the value of Hazlewood benefits.
- Are residents of Texas as of the term or semester in which they enrolled.
- Provide proof from Dept. of Defense or from the VA regarding veteran parent's death or disability related to service.

Children and spouses are entitled, not to exceed 150 credit hours, to an exemption from payment of all dues, fees, and charges (excluding only student property deposits, student service fees, books, lodging, board or clothing) that would otherwise be paid to attend The University of Texas Rio Grande Valley.

### *Tuition and Fee Exemption for Members of State Military Forces*

Texas Education Code, Section 54.2155, provides an exemption for individuals certified by the adjunct general of the state military forces as having been awarded assistance for tuition and fees under Texas Government Code Section 431.090. Eligible students are exempt from tuition, not to exceed 12 credit hours charged at the Texas resident rate, and mandatory fees for any semester in which the tuition exemption is received.

### *Children of U.S. Military who are Missing in Action or Prisoner of War (MIA/POWs)*

To provide an education benefit to the children of persons listed as Missing in Action or Prisoners of War by the U.S. Department of Defense.

- Are Texas residents.
- Are 21 or younger or 25 or younger and receiving most of his/her support from a parent.
- Have documentation from the Department of Defense that a parent, who is classified as a Texas resident, is missing in action or a prisoner of war.
- Enroll in classes for which the college receives tax support (i.e., a course that does not depend solely on student tuition and fees to cover its costs).
- Exemption covers tuition, service fees, lab fees, building use fees, and all other fees except room, board or clothing fees, or deposits in the nature of security for the return or proper

care of property. No funds may be used to pay tuition for continuing education classes for which the college receives no state tax support.

### *Exemption for the Surviving Spouse and Minor Children of Certain Deceased Public Servants (Employees)*

This program is available for the surviving spouse or children of certain public peace officers, probation officers, parole officers, jailers, police reservists, fire fighters and emergency medical personnel (Texas Code 615.003). Death must have occurred in the line of duty as a result of a risk inherent in the duty. The student must enroll full-time and is exempted from tuition and fees, student housing and food costs not to exceed bachelor's degree or 200 hours.

### *Exemption for Peace Officers Enrolled in Law Enforcement or Criminal Justice Courses*

This program is available for Peace Officers currently employed by the state of Texas or a political subdivision of Texas. Student must be enrolled in an undergraduate program leading to a law enforcement or criminal justice degree. Courses not directly related to law enforcement or criminal justice are not eligible for reimbursement. Students must submit proof of employment as a paid officer no sooner than 30 days of the 12<sup>th</sup> class date of semester seeking exemption.

### *Exemption for Firefighters Taking Fire Science Courses*

This program is available for persons employed as fire fighters or active members of volunteer fire departments to take college courses as part of a Fire Science Curriculum to help them in their work. Tuition and laboratory fees for courses are offered as part of curriculum but will not cover excess or repeated hours. To receive continuing awards, firefighter must meet institutional financial aid academic progress.

### *Exemption for Blind and Deaf Students*

A blind disabled person or a person whose sense of hearing is nonfunctional and is a Texas resident may be eligible for exemption from payment of tuition and required fees if appropriately certified by a state vocational rehabilitation agency. Contact the Texas Department of Assistive and Rehabilitative Services for more information.

### *Exemption Program for Children of Professional Nursing Program Faculty and Staff*

To provide an exemption of tuition to eligible students to encourage their parents to continue employment as professional nurse faculty or staff members in the state of Texas. Student must:

- Be 25 years or younger.
- Be a Texas resident.
- Have not previously received a baccalaureate degree.
- Be enrolled at an institution that offers an undergraduate or graduate program of professional nursing.
- Be the child of an individual who:
  - At the beginning of the semester or other academic term for which an exemption is sought: (1) holds a master's or doctoral degree in nursing, and is employed full-time by an undergraduate or graduate professional nursing program offered by the institution that the child is attending and is employed as a member of the faculty or staff with duties that include teaching, performing research, serving as an administrator, or performing other professional services other than serving as a teaching assistant, or (2) holds a baccalaureate degree in nursing and is employed

by a professional nursing program offered by the institution as a full-time teaching assistant, or

- During all or part of the semester or other academic term for which an exemption is sought: (1) holds a master’s or doctoral degree in nursing, and has contracted with an undergraduate or graduate professional nursing program in this state to serve as a full-time member of its faculty or staff with duties that include teaching, performing research, serving as an administrator, or performing other professional services other than serving as a teaching assistant, or (2) holds a baccalaureate degree in nursing and has contracted with a professional nursing program offered by the institution to serve as a full-time teaching assistant.
- Register for the Selective Service or be exempt from this requirement.
- Have not previously received an exemption under this section for 10 semesters or summer sessions.

Students are exempted from tuition, which may be prorated if parent is not full-time.

Consideration for fee waivers will be determined prior to the 12th class day during a fall or spring semester or prior to the fourth class day during a summer term.

For additional information on any of these programs please go to:

<b>U Central</b>		
One West University Blvd. The Tower, Main, Rm. 1.101 Brownsville, TX 78520	1201 West University Dr. Student Services Bldg., 1 <sup>st</sup> Floor Edinburg, TX 78539	utrgv.edu/finaid Phone: 1-888-882-4026  Hours: Mon.-Fri., 8:00 am-5:00 pm

Also visit the Texas Higher Education Coordinating Board website at [www.collegeforalltexas.com](http://www.collegeforalltexas.com).

## Scholarships

The University of Texas Rio Grande Valley offers a variety of scholarships through the University Scholarship Committee and departmental committees. These scholarships are based on various prerequisites and are intended to recognize students for their outstanding academic accomplishments and future potential. These awards are made possible through the generosity of local as well as national business firms, organizations, individuals and University endowed funds.

The majority of the scholarships are not automatically renewed. Students must apply each year for continued consideration. Although most awards are restricted to U.S. citizens and permanent residents of the United States, some are open to international students, who are encouraged to apply.

For a complete list of scholarships, visit [www.utrgv.edu/scholarships](http://www.utrgv.edu/scholarships) to view the available scholarships. To be considered for scholarships at UTRGV, students must complete the UTRGV Scholarship application online at [www.utrgv.edu/applyscholarships](http://www.utrgv.edu/applyscholarships). The scholarship process is very competitive, students are encouraged to apply early and make sure their applications are submitted and complete. Important: It is UTRGV’s policy not to award institutional scholarships to students who have received aid (including institutional, state, federal and private sources) in excess

of their cost of attendance. If your cost of attendance is exceeded, any UTRGV scholarship(s) may be reduced or cancelled.

### *UTRGV Scholars Program*

If you are an entering freshman who has earned college credit through Advanced Placement (AP) examinations and/or the Concurrent Enrollment (CE) program or are an International Baccalaureate Diploma recipient, and/or have very high ACT scores, and/or is ranked as top 10 % of your graduating class you may be considered for a four-year renewable scholarship.

You may qualify to receive the UTRGV Scholars award valued at \$20,000.

### **HOW TO APPLY**

There is no formal application for the UTRGV Scholars Scholarship. The UTRGV Scholars Scholarship is awarded based on a holistic review and competitive basis. There are limited slots available; therefore, you are highly encouraged to do the following as early as possible to ensure you are considered for the scholarship:

- Fill out the UTRGV Admission Application at [applytexas.org](http://applytexas.org).
- Submit your ACT or SAT scores.
- Submit an official high school transcript to the UTRGV Office of Student Enrollment, which must include ACT or SAT scores, GPA (on a 100-point scale), and rank and class size (at time of application).
- Request your AP scores (if applicable) be sent directly to UTRGV as well as any college transcripts reflecting concurrent enrollment hours earned.
- You must be admitted to UTRGV by the priority admissions deadline of February 1st.

### *Fifth-Year Accounting Student Scholarship Program*

The Fifth-Year Accounting Student Scholarship Program was established to recognize and support outstanding scholars who plan to pursue careers in accounting and serve as Certified Public Accountants in the state of Texas.

The program can provide up to \$10,000 (lifetime maximum) to eligible students to assist with the cost of completing the educational requirements to sit for the CPA exam in Texas. In order to apply, students must:

- Be classified as residents of Texas.
- Be enrolled at least half time.
- Have completed at least 120 hours of college coursework (including at least 15 credit hours of accounting) at the beginning of the term in which the award is being made.
- Be making Satisfactory Academic Progress.
- Have not already taken the CPA exam, but plan to take the CPA examination in the state of Texas and are willing to sign a written statement confirming the intent to take the written examination conducted by the Texas State Board of Public Accounting for the purpose of being granted a certificate of Certified Public Accountant.
- Register for the Selective Service or be exempt from this requirement.
- Demonstrate financial need.
- Applications are available with in Robert C. Vackar College of Business & Entrepreneurship at the Accounting department. Funding is limited; therefore, only complete applications will be considered.

### *Outside Scholarships*

Many agencies, employers, military and service organizations award funds to students. Receipt of these external awards may result in a reduction of your financial aid from UTRGV. Therefore, if you are a financial aid recipient, you must notify the Financial Aid Office of any scholarships you are awarded from sources other than UTRGV. To the extent possible, we will adjust loan awards before reducing grants.

It is also the student's responsibility to notify the Scholarship Office of any special instructions or billing information regarding external scholarships. All checks for these awards should be made payable to The University of Texas Rio Grande Valley and sent to either of our locations:

<b>Scholarships</b>		
One West University Blvd. The Tower, Main, Rm. 1.101 Brownsville, TX 78520	1201 West University Dr. Student Services Bldg., 1 <sup>st</sup> Floor Edinburg, TX 78539	utrgv.edu/scholarships Phone: 956-665-2935  Hours: Mon.-Fri., 8:00 am-5:00 pm

No credit will be entered on your account before the check arrives. It is UTRGV's policy to equally divide external scholarships between fall and spring.

### *Mexican Nationals*

Citizens of Mexico may apply for a Nonresident Tuition Waiver. To be eligible, a student must have or obtain an F-1 student status, enroll full time and must apply before the required deadline dates. Students who have filed for permanent residency are not eligible. For information about this program, contact the Office of International Admissions and Student Services.

### *Good Neighbor Scholarship*

A limited number of Good Neighbor Scholarships (as prescribed by the Texas Higher Education Coordinating Board), which provide exemption of tuition, are available to native-born citizens and residents from nations of the Western Hemisphere other than the United States. Information is available from the Office of International Admissions and Student Services.

### *Other payment options*

#### *Short-Term Loans*

Made possible through donations from a number of individuals and organizations, these funds are administered by the Financial Aid Office and are available to students for short-term loans. Loans are limited in funding and must be repaid within the semester for which they are borrowed. The loans are designed to aid students who do not have sufficient funds to purchase books and supplies or to assist students when emergencies arise. A \$5 processing fee is assessed to each loan and funding is limited. Students interested in applying for short-term loans are advised to apply in person at the Financial Aid Office at the beginning of each semester.

#### *Emergency Tuition and Fee Loans*

Emergency loans are available to UTRGV students needing assistance in paying registration costs. Emergency loans must be paid back to the university during the same semester in which they are borrowed. An applicant will be assessed a 1% processing fee per semester. Students may borrow up to the amount of tuition and applicable fees. For more information, please contact the Emergency Loan Office.

# ENROLLMENT

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## General Information

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### Classification

Undergraduate students are classified according to the number of hours of college credit they have earned:

- Freshmen 0-29 earned hours
- Sophomores 30-59 earned hours
- Juniors 60-89 earned hours
- Seniors 90 or more earned hours

Post-baccalaureate students are those who hold a bachelor's degree or higher from an accredited institution and are not enrolled in a graduate program or degree-seeking undergraduate program, but are enrolled in undergraduate classes.

Degree-seeking graduate students are those who have earned a bachelor's degree and have been accepted to The University of Texas Rio Grande Valley for graduate study in Master's or Doctoral programs. Non-degree seeking graduate students are those who have earned a bachelor's degree and are taking graduate courses for professional improvement.

### Course Information

Undergraduate classroom course information, including a list of courses to be offered each semester, syllabi (including textbook information) and faculty curriculum vita of each regular instructor, may be accessed through the ASSIST portal found at the [my.utrgv.edu](http://my.utrgv.edu) (Texas Education Code, Section 51.974). The information concerning the courses offered by each department (or college for interdisciplinary courses) can be found [online](#). The listing includes the following information:

- **Student Learning Outcomes:** Each degree program has identified learning outcomes that it expects its graduates to achieve by the end of the program. These student learning outcomes are reflected in the courses offered by the program.
- **Course Number, Title and Contact Hours:** If the course has defined weekly contact hours, these will be shown in brackets [ ] following the course title, with lecture hours first, laboratory hours second and clinical hours, if any, third. These contact hours are for the fall and spring semesters. Summer weekly contact hours will be adjusted according to the length of the summer session. (See p. **Error! Bookmark not defined.** in the Glossary for more information and example.)

- **Course Numbers:** Courses are numbered to show both the collegiate level at which they are offered and the hour value of the course. The first digit shows the level, and the second digit shows the credit hours. The last two digits are departmental designations. For example, Spanish 1301 shows that the course is taught at the freshman level and carries three hours of credit per semester. All lower-division undergraduate courses ending in the numbers 87 and 88 are honors courses.
  - 0000 courses are developmental level, lower division
  - 1000 courses are freshman level, lower division
  - 2000 courses are sophomore level, lower division
  - 3000 courses are junior level, upper division
  - 4000 courses are senior level, upper division
  - 5000-7000 courses are master's level
  - 8000-9000 courses are doctoral level
  - 8000-8499 courses are associated with the first year of medical school
  - 8500-8999 courses are associated with the second year of medical school
  - 9000-9499 courses are associated with the third year of medical school
  - 9500-9999 courses are associated with the fourth year of medical school

## Grading Policies

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### Grading System

The University of Texas Rio Grande Valley uses a 4.0 system. The following grades are used to designate achievement in coursework. Their corresponding grade values and points for students in undergraduate programs are indicated below.

A	Excellent	(4 grade points per hour)
B	Good	(3 grade points per hour)
C	Satisfactory	(2 grade points per hour)
D	Below Average	(1 grade point per hour)
F	Failure	(0 grade points per hour)

The following grades may be used in undergraduate coursework, where allowed, and earn no grade points:

- P (Passing)
- NP (No Pass)
- S (Satisfactory)
- U (Unsatisfactory)
- IP (In progress)
- I (Incomplete)
- CR (Credit)
- NC (No Credit)
- DR (Course dropped)
- W (Withdrawal)
- RA (Developmental-Pass)
- RB (Developmental-Pass)
- RC (Developmental-Pass)
- RD (Developmental – No Pass)
- RF (Developmental-No Pass)
- RI (Developmental - Incomplete)
- RP (Developmental – Pass)
- RNP (Developmental – No Pass).

### Total Grade Point Average

The total grade point average (GPA) at The University of Texas Rio Grande Valley is calculated on the basis of courses taken at the university and excludes transferred grades. Coursework

transferred from the University of Texas at Brownsville/Texas Southmost College for students enrolled at UTRGV prior to Fall 2017 will be included in the calculation of the total GPA.

### Calculation of Undergraduate Grade Point Average (GPA)

The grade point average (GPA) is computed by dividing the total grade points earned by the total credit hours attempted. The total Grade Point Average is calculated using institutional coursework attempted. The current semester grade point average is calculated using only coursework attempted within a specific semester. Attempted hours are the total number of hours for courses that a student has attempted including failing grades such as F, DR and W. Grade points are assigned based on the grade received multiplied by the number of credit hours. For example, a grade of A is equivalent to four grade points.

An illustration of the method of calculation of the GPA follows:

Course No.	Grade	Hours		Points Attempted		Total Points
ENGL 1301	A	3 hrs.	x	4 pts. per hr.	=	12
MATH 1314	B	3 hrs.	x	3 pt. per hr.	=	9
HIST 1301	C	3 hrs.	x	2 pts. per hr.	=	6
BIOL 1406	D	4 hrs.	x	1 pts. per hr.	=	4
KINE 1233	F	2 hrs.	x	0 pts. per hr.	=	0
<b>TOTAL</b>		<b>15 hrs.</b>				<b>31</b>

TOTAL ATTEMPTED HOURS = 15

TOTAL GRADE POINTS = 31

To calculate the GPA for this example, divide the grade points by the attempted hours as follows:

- 31 divided by 15 = 2.06

### Incomplete Grades

An incomplete (I) grade is a temporary grade given only during the last one-fourth of a term/semester and only if:

1. The student is passing the course to date;
2. The student will not have completed the required coursework or exam within the allotted time of a regular semester or summer session; and
3. The instructor determines that the reason for the work being incomplete is valid and that the grade of "I" is justified.

A written agreement between the student and the instructor specifying the work to be made up and the deadline for its accomplishment must be filed in the office of the Department Chair at the time that the "I" is submitted. The work agreed upon must be satisfactorily completed and the "I" changed no later than the end of the next regular (Fall or Spring) semester from the date the "I" was received (unless an extension is requested by the instructor) or the grade will convert to a failing grade unless the faculty member identifies an alternate grade to be assigned at the time of submitting the written agreement between the student and faculty member.

Faculty members wishing to assign an Incomplete grade may do so during the regular grading period via Assist, otherwise a grade of NR will be entered for the student.

### Credit by Examination

Students may receive credit by examination for some course requirements. For more information, see p. 89.

### Quality of Work

While a grade of D is considered passing in a subject, the student must maintain an overall average of a C, which corresponds to a 2.0 GPA, if the student expects to graduate.

In addition, The University of Texas Rio Grande Valley has certain specific grade requirements. For example, the student must make a C in College Algebra and required freshman English courses. The student must also have at least a C average in both the major and minor fields.

NOTE: Other specific requirements can be found in the program descriptions in other sections of the catalog, and overall requirements for a bachelor's degree are listed on p. 83 of this catalog.

### Repeated Courses

UTRGV undergraduate students who retake a class that is not designated as "repeatable for credit," will have the last grade and hours attempted used to calculate the grade point average. Repeated courses will be indicated on the student's transcript with an "E" (excluded). The policy for repeating courses applies only to undergraduate courses completed and repeated at UTRGV. Transfer courses will not be used to replace a grade earned at UTRGV for the purpose of raising a student's grade point average.

### Grade Change

If an error in computation, evaluation or recording warrants a grade change, the instructor of record (IOR) may initiate a grade change form through the School Director/Department Chair, or College Dean. In the event that the IOR is no longer employed by the university, the academic dean will make a good faith effort to contact him or her before deciding whether to change the grade or not.

### Dean's List

After each fall and spring semester, a dean's list is published listing the names of all undergraduate students enrolled in a minimum of 12 college-level (non-developmental) hours who have a grade point average of 3.5 or better for courses taken that semester. The [Office of the Registrar](#) notifies students who qualify for the Dean's List via email notification to students' campus email addresses.

## President's List

After each fall and spring semester, a president's list is published listing the names of all undergraduate students enrolled in a minimum of 12 college-level (non-developmental) hours who have a grade point average of 4.0 for courses taken that semester. The [Office of the President](#) notifies students who qualify for the President's List via email notification to students' campus email addresses. Certificates may be available from their office upon request from the student.

## Grade Reports

Student grade reports are not mailed automatically for students. Students may view their grades online in ASSIST. Students requiring a paper copy of their grades may request a transcript to be mailed to their home address, or they can obtain unofficial transcripts online in Assist at no cost.

# REGISTRATION

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## Procedures

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### Registration

Students register for their courses online using ASSIST. Students will not be added to the official class rosters or grade sheets after the registration periods have ended. Per the Texas Higher Education Coordinating Board Rules and Regulations, students may not enroll in a course after the official census date (Ch. 9, Subchapter B, Sec.9.31a). Per Texas Administrative Code (Title 19, Part 1, Chapter 21, Subchapter A, Rule 21.4), students must pay all tuition and fees by the 20<sup>th</sup> class day in a regular semester (fall or spring), or by the 15<sup>th</sup> class day in a summer session. Students who do not pay tuition and fees in full or request installment plans when available will have their classes dropped for that term.

### Advanced Services for Student Information Supported by Technology (ASSIST) Registration on the Web

In order to provide students with easy access to student information, The University of Texas Rio Grande Valley developed Advanced Services for Student Information Supported by Technology (ASSIST). With ASSIST technology, students may access general academic and financial information from home or any place they have access to the web. Personal information is protected by the student's UTRGV username and password. Students receive these as a part of the admissions process. For assistance, students may contact the [IT Help Desk](#) located in the Academic Services Building, Rm. 1.102.

Registration on the Web (ASSIST Registration) is available to currently enrolled students and students who apply by the published admission deadline. Academic advisement is mandatory to be eligible for registration. Students with admission, disciplinary, or financial holds will not be permitted to register until each hold has been cleared.

Students may make changes to their schedule prior to the beginning of the semester, or during the add/drop period at the beginning of each term. Registration information is available online at [www.utrgv.edu](http://www.utrgv.edu). Students who register during the add/drop period will be assessed a late registration fee. Computers are available at [UCentral](#) on the UTRGV Edinburg Campus and UTRGV Brownsville Campus for web registration.

### Registration Priority

Registration priority is given according to classification, and the university reserves the right to grant priority in registration to segments of the student population as deemed appropriate.

The following identifies classifications based on earned semester credit hours (SCH):

- Freshmen 0-29 SCH
- Sophomores 30-59 SCH
- Juniors 60-89 SCH
- Seniors 90 or more SCH

## Dropping/Withdrawing

If a student chooses not to attend a class or classes s/he is responsible for officially dropping or withdrawing from the course(s). Students must drop their classes online in ASSIST by the posted deadline. Students wishing to withdraw from the university (drop all of their classes) must do so in person at [UCentral](#) on the UTRGV Edinburg Campus or UTRGV Brownsville Campus. (See the sections on Dropping a Course and on Withdrawal from the University p. 70.) Students who decide not to attend and do not officially complete the drop or withdrawal process through the [Office of the Registrar](#) will be responsible for tuition, fees and any other consequences or financial penalties resulting from failure to officially drop or withdraw. Students must not assume that they will “automatically” be dropped from their classes if they do not attend or do not pay. (If a student has requested some form of financial assistance, payment may have been posted to his or her account.) Refer to the refund schedules published online for refund deadlines and details.

In accordance with Texas Education Code, 51.907, undergraduate students who first entered college in the Fall 2007 semester, or later, may not drop more than a total of six courses during their undergraduate career. Courses dropped at other Texas public higher education institutions will count toward the six-course drop limit. A student may appeal a drop, if s/he shows good cause. Contact the [Office of the Registrar](#) for details concerning the appeals process or visit [UCentral](#)).

## Selection of Courses

During the freshman and sophomore years, the student should plan to satisfy not only the university core curriculum requirements for a bachelor’s degree, but also any introductory or prerequisite courses in the major and minor field, as specified by the departments. Although each of the departments of the university list many of the specific courses required in the major and minor areas, usually some choice of courses is permitted at the lower level, the advanced level or at both levels. Choice is permitted when hours are specified as elective hours.

The student should follow the list of required courses found in his/her DegreeWorks degree plan. (See also Degree Requirements on pp. 83-88.)

Many courses listed in the catalog are not offered every semester. This is particularly the case with upper-level courses. In planning a program, the student should ascertain whether a particular course will be offered during the semester he or she plans to take it, and that prerequisites to the course will be satisfied prior to enrollment for the course.

When students enter this University with the expectation of subsequently transferring to another institution, they should be certain to obtain a copy of the catalog from that other institution and use it as a guide to select which UTRGV courses to register for. It is the student's responsibility to check the requirements.

Students who plan to graduate from The University of Texas Rio Grande Valley should consult DegreeWorks as well as the catalog sections concerning graduation and the specific requirements listed under their respective colleges and departments to ensure that all graduation requirements are met. The student’s academic advisor, department chair, and dean can help clarify matters if the student has questions.

Prior to registering, students go through academic advisement to discuss the best selection of courses to complete their degrees in a timely manner. Doing so also helps students avoid financial penalties associated with registering in an excess number of hours, and helps maximize students’

options for financial aid. Students who have not met the [Texas Success Initiative](#) (TSI) requirement are advised at the [Academic Advising Center](#).

As all undergraduate students are encouraged to schedule a visit with an advisor in the [Academic Advising Center](#), some student populations are required to meet with an academic advisor for additional support. Students may consult the Academic Advising Center's website, [www.utrgv.edu/advising](http://www.utrgv.edu/advising), to determine if an advising session is required before registration.

## Registration Policies

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### Change of Major Policies

UTRGV students with 60+ hours will be required to receive approval from an academic advisor to ensure that students are well informed of the implications of changing their major; if a change is requested after the census date, the change takes effect for the subsequent semester. The process for changing a major is outlined on the [Office of the Registrar](#) website.

### Core Complete Status

Once a UTRGV student has been certified as core complete, the student remains core complete even if s/he subsequently changes degree plans. Students will have to meet all the course-specific requirements of the new degree plan which may include courses that are typically taken to satisfy core requirements.

### General Education Core Courses Toward Major and Minor Requirements

General education courses may count toward both the general education core requirements and the major and minor requirements. Students may take electives to complete the 120-hour requirement for a bachelor's degree provided their respective degree plans allow for it.

### Dropping a Course

A student is "dropping" a class or classes if he or she remains enrolled in a minimum of one credit hour after all class drops have been completed. Students who drop all classes for which they are enrolled are considered to have withdrawn from the university for that semester. (For more information on Withdrawal, see the section below on Withdrawal from the University.)

To drop a class or classes after the official census date (12th class day in a fall or spring semester; each term's census date is published in the university's academic calendar), a student must log in to ASSIST and request the drop by the deadline as listed in the university's academic calendar.

All class drops must be completed during the first 75% of the semester or term (refer to the [University Academic Calendar](#) in this catalog or [online](#) for deadline dates). Students dropping during this time will receive a grade of DR. After the deadline for drops and withdrawals, the student remains on the class roster and will receive the letter grade he/she earns.

### Withdrawal from the University

To withdraw from the university (drop all classes), a student must complete a formal withdrawal process through UCentral by the posted deadline for drops and withdrawals.

A student withdrawing during the first 75% of the semester or term (refer to the university calendar in this catalog or the Registration Bulletin for deadline dates) will receive grades of W in

the classes s/he was registered for in that term. After the deadline the student remains on the class roster and receives the letter grade s/he earns. Refer to the [UCentral website](#) for refund periods.

### Transfer Student

Transfer students with 30 or more hours but without the University College-approved courses, or courses deemed comparable by The University of Texas Rio Grande Valley, may take upper-division courses if otherwise qualified, but they too must complete all University core curriculum requirements before graduation. Transfer students who lack six hours of freshman English or the equivalent and three hours of mathematics with a grade of at least C in each course should complete these requirements within their first two semesters at The University of Texas Rio Grande Valley. Students will be required to complete the Texas state-mandated coursework in U.S. history and political science if this has not already been completed at their prior institution.

### Auditing Classes

Students must obtain special permission from the instructor of record to audit or visit a class. Students who wish to audit graduate classes (5000-9000 level) must be eligible to enroll in the course for credit before they will be allowed to audit. Students auditing classes do not receive academic credit. One may enroll as an auditor no later than the Census Day of the term by:

1. Obtaining a "Class Audit" Form from the Student Services Center,
2. Having it approved by the instructor of the class to be audited,
3. Paying the required fee at the Office of Payments and Collections on or by the Census Day, and
4. Using the receipt as an admission card to the class.

Such approval may be granted only if space is available and if the instructor permits the student to audit the class. Instructors reserve the right to refuse any request to audit or visit a course. Enrollment as an auditor does not permit the enrollee to take examinations, to have tests or other papers checked by the instructor, or to participate in the class discussion. Audit fees (\$50 per course) are nonrefundable and may not be appealed. Individuals who are not regularly enrolled students at the university are also eligible to audit classes subject to the regulations stated above, although there will be no transcribed record of the individual having taken the class.

A person 65 years of age or older may enroll as an auditor without credit and without payment of an audit fee.

## Residency

Residency for tuition purposes is determined by regulations set forth by the state of Texas. Students are required to sign an oath of residency as part of the application process. Residency for tuition purposes will be based on this oath and other information submitted by the student. The requirements are outlined on p. 36 of the [Fiscal Policies](#) section of this catalog.

## Other Procedures

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### Identification Cards

Every student enrolled at The University of Texas Rio Grande Valley must possess an official identification card, issued by the university. The ID card remains the property of the university. The card must be presented for:

- Any University or department-sponsored activity.
- Admission to all intercollegiate athletic events.
- Identification for cashing checks on campus.
- Authorization to resell books to the University Bookstore or Student Book Exchange.
- Checking out equipment from the Office for Student Involvement and the Student Union Recreation Room.
- Identification for receipt of transcripts and other documents at UCentral.
- Identification for receipt of awards from Student Financial Services.
- Use of the university food service meal plans.
- Use of recreation facilities.
- Use of the Health Services.
- Purchase of campus parking permit.
- Campus library privileges.
- Voting in campus elections and referendums.
- Identifying oneself to a University official when requested to do so.
- Use of computer equipment in computer labs.

This card is non-transferable. Beginning freshmen and first-time entering transfer students will receive their original ID cards at no charge. A service charge of \$12 will be required for cards generated during subsequent semesters and for replacement cards. Worn cards can be replaced for \$5.00. Loss or mutilation of cards must be reported to the V OneCard Office in the Academic Services Building, Rm. 1.101 or call 956-665-7276. Fees are subject to change.

Students may not have in their possession more than one student ID card any one time.

## Name Change

A student or former student may change the full, legal name on his/her permanent academic record by completing a [Change of Name Form](#) and submitting the appropriate documentation as follows to the UCentral:

1. **Misspelling:** Student must present a copy of the birth certificate.
2. **New Legal Name:** Student must present a copy of the signed court order showing the authorized new legal name.
3. **Marriage:** If a student wishes to assume his or her spouse's name, the student must present a copy of the marriage certificate along with either an updated government-issued photo ID.
4. **Divorce:** Students who wish to discontinue the use of a married name and resume the use of their former name, or another name, must present a divorce decree or signed court order showing court restoration of the former, or other, name. A copy of the first page of the decree is required along with a copy of the page formalizing the name change (if not included on the first) and the page including presiding officials' signatures.

## Change of Address and/or Telephone Number

If a student changes his/her address or telephone number, s/ he is expected to make the changes online in ASSIST. The student may also complete a Change of Information Form and email it to U Central or drop it off in person during business hours. The student will be held responsible for any communication from University offices sent to the address last provided.

No special consideration will be given to students who move and fail to receive official communication as a result of their failure to notify the university of their new address.

## Official Means of Communication with Students and UTRGV

The official means of communication with students from The University of Texas Rio Grande Valley regarding administrative issues is the UTRGV email address (V-Mail) assigned by the university. Important information, such as financial aid award notification, billing notices, payment reminders, registration information, class wait list notifications, and how to access grades, and apply for graduation, is sent to the student's UTRGV email address. It is the student's responsibility to activate this address upon admission and check it often.

### Web for Students

Admission, grade, registration and financial information can be accessed on the web at [my.utrgv.edu](http://my.utrgv.edu). Web services include:

- Admission Information
  - Apply for Admission
  - View Admission Status
- Registration (UTRGV username and password required)
  - Registration for classes
  - Change your class schedule (during the add/drop period published in the official calendar)
  - View class availability
  - Add your name to the waiting list for a closed class
  - Student Schedule (graphic)
  - Student Schedule (detailed)
  - View Fee Assessment
- Class Schedules
- Financial Aid Awards (UTRGV username and password required)
- University Catalogs
- Payment Services
  - Credit card
  - E-check
  - Emergency Loan Applications
  - Short Term Loan
  - Installment Plan
  - Student Refund-Direct Deposit
- Student Records (UTRGV username and password required)
  - View address information
  - Update address
  - Update phone numbers
  - View grades
  - Request and pay for official academic transcripts
  - View and print unofficial academic transcripts at no charge
  - View Account Summary
  - View Your Degree Plan
  - View progress towards degree

### Enrollment Verification

Enrollment verification for lending agencies and other parties should be requested from the National Student Clearinghouse at [www.studentclearinghouse.org](http://www.studentclearinghouse.org), Phone: 703-742-7791, Fax: 703-742-7792. Enrollment verifications for personal use (i.e., insurance companies, employment) can also be requested at the National Student Clearinghouse.

- **Full-time Undergraduate:** An undergraduate student, who is enrolled for at least 12 credit hours during a regular semester or at least six hours of credit during a summer session, is considered full-time.
- **Half-time Undergraduate:** A half-time undergraduate student is one who is enrolled for 6 to 8 credit hours during the regular semester or three hours of credit during a summer session.
- **Three-Quarter time Undergraduate:** A three-quarter time undergraduate student is one who is enrolled for 9 to 11 credit hours during the regular semester.
- **Less than Half-time Undergraduate:** A less than half-time undergraduate student is one who is enrolled for 1 to 5 hours during a regular semester.
- **Full-time Graduate:** A graduate student who is enrolled for at least nine hours of credit during a regular semester, or six hours of credit during the summer sessions (six hours can be taken during one summer session or split between the two summer sessions). Graduate students in an accelerated online program are considered fulltime upon enrollment in six credit hours in any two seven-week accelerated modules that comprise a traditional academic semester (fall, spring or summer).

- **Half-time Graduate:** A graduate student who is enrolled for at least six hours of credit during a regular semester or three hours of credit during the summer sessions. Graduate students in an accelerated online program are considered part-time upon enrollment in three credit hours in any two seven-week accelerated modules that comprise a traditional academic semester (fall, spring or summer).

## Transcripts

A student may secure an official transcript of his/her UTRGV academic record by presenting picture identification at UCentral, by requesting the transcript in writing from the [Office of the Registrar](#), or by submitting a request on the web using the Transcript Request Form online. Transcripts will be issued at a cost of \$5 per transcript. The term “transcript of record” is understood to refer to the recorded results of the student’s work in the classroom, and it is a comprehensive record of an individual’s total academic progress at The University of Texas Rio Grande Valley. This statement will contain all the important facts pertaining to the student’s academic level and academic achievements. No partial or incomplete classroom records (for example, with grades of F omitted) will be given. Students who owe debts to the university, are delinquent or in default on a student loan, or owe a repayment on a student grant overpayment will have their official transcripts withheld until the university debts are paid or satisfactory arrangements have been made to repay the student loan or student grant over payment.

# ATTENDANCE POLICIES

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## Attendance

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Responsibility for class attendance rests with the student. Regular and punctual attendance of all scheduled classes is expected. Instructors report non-attendance following the census date of each term in accordance with federal regulations. Students reported as not attending classes may be responsible for returning financial aid disbursed to them. Reporting of non-attendance is also a requirement of instructors when reporting final grades. Instructors may also request a student be dropped for excessive absences from class.

## Absences on Religious Holy Days

UTRGV will excuse students from attending classes or other required activities, including examinations, for the observance of religious holy days, including travel for that purpose. In addition, UTRGV will permit these students to take an examination or complete an assignment scheduled for the day of absence within a reasonable time after the absence if, not later than the census date of the term, students notify the applicable instructors that they will be absent for a religious holy day. A religious holy day is a holy day observed by a religion whose places of worship are exempt from property taxation under 11.20 of the Texas Tax Code.

## Absences for University-recognized Activities

UTRGV will also excuse students from attending classes or other required activities, including examinations, for active military service or authorized participation in officially sponsored University functions such as athletic events or academic activities. The student should contact the instructor in advance of the excused absence and arrange with the instructor to make up missed work or examinations. Instructors will provide those students an opportunity to make up the work or otherwise adjust the grading to ensure that the student is not penalized for the absence. Failure to notify the instructor or failure to comply with the arrangements to make up the work will void the excused absence.

## Special Populations

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### Varsity Athletes

To be in compliance with NCAA Division I eligibility requirements for athletic participation and/or athletically related financial aid, a student-athlete must meet University and NCAA admission requirements and “progress toward degree” requirements in addition to the university’s grade point progress requirements stated under Scholastic Probation and Suspension:

1. Enrollment during each regular semester must not drop below 12 hours.
2. Academic Year Requirements consist of both credit hour and grade point average minimums for each term of enrollment.

### Veterans

The [Military and Veterans Success Center \(MVSC\)](#) certifies veterans to receive educational benefits for attendance at The University of Texas Rio Grande Valley. The MVSC is located on the UTRGV Edinburg Campus in the University Center, Rm. 113; Phone: 956-665-7934 and on the UTRGV Brownsville Campus at Main, Rm. 1.000; Phone: 956-882-8980 (Additional information about

MVSC is on p. 114). Students receiving VA educational benefits must make progress toward a degree as specified in this catalog under Satisfactory Progress and Scholastic Probation and Suspension (see p. 79). Students receiving educational benefits must report any changes made to their schedule to the [Military and Veterans Success Center](#). Students who do not report changes in their schedule may be subject to repayment by the Veterans Administration.

## Military Absence

Under certain circumstances, a student who is required to participate in active military service is excused from scheduled classes or other required activities and will be allowed to complete an assignment or exam within a reasonable time after the absence. The excused absence is permitted only if the student will not miss more than 25% of the total number of class meetings or the contact hour equivalent (not including the final examination period) for the specific course or courses in which the student is enrolled at the beginning of the period of active military service.

Readmission guidelines for a student who withdraws to perform active military services are as follows. These guidelines apply to a student who withdraws from an institution of higher education to perform active military service as a member of the U.S. armed forces or the Texas National Guard, except that this section does not apply to a student who withdraws from an institution solely to perform one or more training exercises as a member of the Texas National Guard. For any academic term that begins after the date a student is released from active military service but no later than the first anniversary of that date, the institution of higher education from which the student withdrew shall admit the student, without requiring re-application or charging a fee for readmission, if the student is otherwise eligible to register for classes at the institution. On readmission of the student under this subsection, UTRGV shall:

1. Provide the student any financial assistance previously provided by the institution to the student before the student's withdrawal if the student meets current eligibility requirements for the assistance, other than any requirement directly affected by the student's service, such as continuous enrollment or another similar training requirement.
2. Allow the student the same academic status that the student had before the student's withdrawal including any course credit awarded to the student by the institution.

UTRGV requires reasonable proof from a student of the fact and duration of the student's active military absence.

In accordance with Education Code Section 51.3042, eligible former members of the armed forces admitted as an undergraduate student or readmitted as an undergraduate student (after having withdrawn to perform military service) will be given course credit:

1. For all physical education courses The University of Texas Rio Grande Valley requires for an undergraduate degree and
2. For additional credit hours, not to exceed 12, to satisfy any elective course requirements for the student's degree program for courses outside the student's major or minor.

To be eligible, a veteran must have graduated from an accredited public or private high school or a high school operated by the U.S. Department of Defense, and be honorably discharged from the U.S. armed forces after completing two years of service or discharged because of disability. To receive credit, a DD-214 verifying eligibility must be provided to the [Office of Admissions](#).

The University of Texas Rio Grande Valley follows the guidelines established by the American Council on Education's Guide to the Evaluation of Educational Experiences in the armed services to assess potential transferability of Military Occupational Specialties.

Acceptable forms of documentation include:

- AARTS Transcript (Army ACE Registry Transcript)
- CCAF Transcript (Community College of the Air Force transcript)
- SMART Transcript (Sailor/Marine ACE Registry Transcript)
- Form DD-214 (Report of Separation)
- Form DD-295 (Application for the Evaluation of Learning Experience During Military Service)

To be considered official, any of the credentials above (except Form DD-214) must be sent to The University of Texas Rio Grande Valley directly from the issuing agency. Students/applicants may submit an original DD-214; a certified copy will be made for office use and the original returned.

Credentials (except form DD-214) should be sent to:

<b>Office of Admissions</b>	
1 <sup>st</sup> Floor Student Services Bldg. 1201 West University Drive Edinburg, Texas 78539	The Tower, Main 1.100 1 West University Boulevard Brownsville, Texas 78520

Unlike college or high school transcripts, submission of military credentials for potential transfer credit is optional and is neither required for undergraduate admission nor subject to admission deadlines. But any credit awarded counts toward admissibility, so official documents should arrive as early as possible.

### Army ROTC – Department of Military Science

The Army maintains a senior division of the ROTC at The University of Texas Rio Grande Valley: four-, three- and two-year programs are available to interested students, male and female, graduate and undergraduate.

Army ROTC has unlimited two- and three-year tuition, books and fees scholarships for students with a 2.5 GPA or better who can pass fitness and background screening requirements. These scholarships are valued at about \$3,000 per or a living stipend of about \$2,800 per semester.

The four-year program consists of the basic course (freshman and sophomore) and the advanced course (junior and senior). Advanced instruction is oriented toward general military science and includes a four-week summer camp, usually at the end of the junior year or first year of graduate school.

Students who have successfully completed four years of Junior ROTC in high school may, at the discretion of the professor of military science, be given placement credit for two years of the basic course regardless of academic classification. Veterans also may be given advanced placement for the basic course, at the discretion of the professor.

Successful students are, upon graduation, commissioned as second lieutenants in the Active Army, the U.S. Army Reserve or U.S. Army National Guard. Students may elect to serve as reserve officers on active duty for an initial commitment period of three years or they may elect to serve for as little as three months of basic officer schooling followed by an extended tour with a Reserve or National Guard Unit.

During the course of instruction, the Army furnishes all required uniforms and military textbooks. Advanced course contracted students receive a tax-free monetary allowance of either \$450 or \$500 per month for each month of the academic year (10 months of each year).

A special two-year program is available for full-time students who have a minimum of two years remaining on a degree plan and who have not had prior military training or ROTC. This program consists of an intensified course of instruction in military subjects that will qualify the student for the advanced course. The course of instruction is normally taken in the summer between the sophomore and junior years. Students attend a four-week Basic Camp at Fort Knox, KY, and receive transportation allowance to and from the camp, uniforms, room and board and are paid approximately \$750 for the period. No military obligation is incurred by attendance at this camp.

Application for the two-year program must be completed during the spring semester so that attendance at Basic Camp may be arranged. To learn more, visit the [Department of Military Science](#), Lamar Building B, Rm. 103, or call 956-665-3601.

## Continuous Enrollment

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### Academic Standards for Regularly Admitted Students

Undergraduate students are expected to meet certain minimal academic standards in work completed in postsecondary education. Students who fail to maintain these minimum standards will be placed on academic probation or academic suspension, as appropriate. In determining whether a student will be placed on academic probation or suspension, all grades earned by the student (only the last grade is used if the student has attempted the course more than once, regardless of whether the most recent grade is higher or lower than previously-earned grades) will be included in the computations of the GPA.

### Scholastic Probation and Suspension Policy

The [Academic Probation and Suspension Policy](#) for undergraduate students at The University of Texas Rio Grande Valley is as follows:

1. Academic probation or suspension will be determined each regular (fall or spring) semester on the basis of the student's current semester and total Grade Point Average (GPA).
2. An undergraduate student will be placed on academic probation when his/her total GPA falls below 2.0.
3. An undergraduate student will be placed on academic suspension for one regular semester whenever the student enters a semester on academic probation and does not remove him/herself from academic probation (achieve a total GPA higher than 2.0). The student will continue on probation if the student's current semester GPA is 2.0 or above for a fall or spring semester.

Academic Status	GPA Criteria
Good Standing	total GPA is 2.0 or above

Academic Status	GPA Criteria
Placed on Academic Probation	total GPA has dropped below 2.0.
Continued on Academic Probation	Previously on Academic Probation, total GPA is below 2.0 and current semester GPA is 2.0 or above.
Academic Suspension	Previously on Academic Probation, total GPA is below 2.0 and current semester GPA is below 2.0.

4. A student on academic suspension may enroll for summer sessions for the purpose of raising the total GPA to the level required for good standing for the student's classification. (Once placed on suspension for a semester, the suspension cannot be removed or changed to probation on the basis that the current semester GPA is a 2.0 or higher.) Removal from suspension can be most efficiently accomplished by enrolling only for courses in which the student has previously earned a low or failing grade.
5. A student on academic suspension who raises the total GPA to the level required for good standing will be reinstated as a student in good standing.
6. If a student who has been suspended for failure to meet academic probation requirements feels that unusual circumstances warrant a review, the student may direct a written appeal to the University Academic Suspension Appeals Committee, in care of the [Office of the Registrar](#), by the deadline stated in the notification email. The appeal is submitted online through the [Enrollment Services Online Appeal Portal](#) according to instructions in the email notification. The appeal must detail the reasons for alleging that circumstances warrant special consideration and should articulate the student's plan for achieving academic success. The committee may reinstate a student who has not served the period of academic suspension when convinced the best interests of both the university and the student will be served by such action. Decisions will be made by the committee and communicated to students by email within thirty days of submission of the appeal.

All students are responsible for knowing whether they are eligible to continue at the university. An ineligible student who nevertheless registers or has registered prior to completion of the semester, in which academic standing is determined, shall be dropped and may not attend classes. Students will not receive special consideration for lack of knowledge of scholastic status, regardless of whether the student registered and paid fees.

Scholastic probation and suspension for graduate students are addressed in the [Graduate Catalog](#).

### Texas Success Initiative

In accordance with Texas Education Code, Section 51.3062, students who enter public institutions of higher education must take the Texas Success Initiative Assessment (TSI Assessment) prior to enrolling in college-level courses. The Texas Success Initiative (TSI) is a state-mandated program designed to improve student success in college. There are two components of the program:

1. An assessment to diagnose students' basic skills in reading, mathematics, and writing, and
2. Developmental instruction to strengthen academic skills that need improvement.

All non-exempt students are required by law to take the TSI Assessment. It is the responsibility of the student to see that scores are sent to the university by the testing institution. TSI, in part, requires the following:

1. **Mandatory Testing and Assessment:** All students must take the TSI Assessment prior to enrolling in college level courses at a Texas public postsecondary institution.
2. **Mandatory Orientation:** All new students to The University of Texas Rio Grande Valley, must attend an orientation session prior to being allowed to register for classes. TSI information is disseminated at these orientation sessions.
3. **Mandatory Academic Advisement:** All students who have not passed all sections of the TSI Assessment must be advised prior to registration each semester.
4. **Mandatory Developmental Education or Interventions (if indicated by the TSI assessment):** The TSI Assessment concentrates on three basic skills: reading, mathematics and writing. The standards for passing the test represent the minimum knowledge students entering college in Texas should have in order to succeed academically. Developmental courses or interventions are provided to help students overcome deficiencies identified from the assessment. Students must remain in continuous developmental education or interventions until they pass all sections of TSI.

### *TSI Assessment Exemption Students*

In accordance with Texas Education Code, Section 51.3062, students in the following categories who enter public institutions of higher education a student may be exempt from TSI requirements.

The law allows for exemptions for the following categories of students:

1. For a period of five years from the date of testing, a student who is tested and performs at or above the following standards:
  - a. ACT: Composite score of 23 with a minimum of 19 on both the English and mathematics tests (partial exemptions are allowed).
  - b. SAT: A combined verbal and mathematics score of 1070 with a minimum of 500 on both the verbal and the mathematics tests.
2. For a period of five years from the date of testing, a student who is tested and performs on the Texas Assessment of Knowledge and Skills (TAKS) with a minimum score of 2200 on the English Language Arts with a minimum writing subscore of a 3 and a minimum score of 2200 on the mathematics test (partial exemptions are allowed; students with STAAR EOCs should see an academic advisor in the [Academic Advising Center](#) (AAC) about TSI exemption).
3. A student who has graduated with an associate or baccalaureate degree from an institution of higher education in the state of Texas.
4. A student who transfers to an institution from a private or independent institution of higher education or an accredited out-of-state institution of higher education and who has satisfactorily completed college-level coursework as determined by the receiving institution.
5. A student who has previously attended any Texas institution of higher education and has been determined to have met readiness standards by that institution.
6. A student who is serving on active duty as a member of the U.S. armed forces, the Texas National Guard, or as a member of a reserve component of the armed forces of the United States and has been serving for at least three years preceding enrollment.
7. A student who on or after August 1, 1990, was honorably discharged, retired or released from active duty as a member of the armed forces of the United States of the Texas National

Guard or service as a member of a reserve component of the armed forces of the United States.

*Other TSI Rules*

1. Students who fail one or more parts of the TSI Assessment must register for developmental courses or participate in interventions in the deficient area every semester until they meet standards for each part of the test. Standards are set by the Texas Higher Education Coordinating Board and are subject to change.
2. Students who have not passed all parts of the TSI Assessment may not register for any 3000- or 4000-level courses if the number of college hours they already earned plus the number of hours for which they wish to register totals 60 or more hours.
3. Concurrent Enrollment students and international students seeking a degree are subject to the same TSI requirements as all other students.
4. Test scores are considered official only if they are sent directly from the testing company to The University of Texas Rio Grande Valley, or if they appear on an official transcript from another Texas college or university.

Additional TSI information, including the rules adopted by the Texas Higher Education Coordinating Board, and information about special provisions related to certain disabilities. Students needing more information on TSI rules or their TSI status can call 956-665-7120 or 956-665-2319.

The TSI Assessment Information is available from the [Testing Center](#), located at in Community Engagement & Student Services (CESS) Bldg., Rm. 1.101, 1407 East Freddy Gonzalez Dr., Edinburg, TX.

For more information, call 956-665-7570 (UTRGV Edinburg Campus) or 956-882-7581 (UTRGV Brownsville Campus).

# UNDERGRADUATE DEGREE INFORMATION

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## Degree Programs

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The University of Texas Rio Grande Valley offers the following types of undergraduate curricula:

1. Those leading to one of the following bachelor's degrees conferred by UTRGV:
  - Bachelor of Applied Arts and Sciences (BAAS)
  - Bachelor of Applied Technology (BAT)
  - Bachelor of Arts (BA)
  - Bachelor of Business Administration (BBA)
  - Bachelor of Fine Arts (BFA)
  - Bachelor of Interdisciplinary Studies (BIS)
  - Bachelor of Multidisciplinary Studies (BMS)
  - Bachelor of Music (BM)
  - Bachelor of Science (BS)
  - Bachelor of Science in Computer Engineering (BSCE)
  - Bachelor of Science in Computer Science (BSCS)
  - Bachelor of Science in Criminal Justice (BSCJ)
  - Bachelor of Science in Electrical Engineering (BSEE)
  - Bachelor of Science in Manufacturing Engineering (BSMFGE)
  - Bachelor of Science in Mechanical Engineering (BSME)
  - Bachelor of Science in Nursing (BSN)
  - Bachelor of Social Work (BSW)
2. Those satisfying the requirements leading toward degrees offered at other institutions, such as curricula leading to degrees in law, pharmacy, medicine and other specialized fields.
3. Courses satisfying requirements for a minor field.
4. Courses meeting requirements for certification as a teacher.

A complete list of degrees UTRGV offered is located on pp. 5-11.

The College of Sciences also offers curricula meeting requirements for pre-dental (with a major in biology or chemistry), pre-optometry (with a major in biology or chemistry), pre-pharmacy (two years) and premedical (with a major in biology or chemistry) studies.

Minors are offered in most of the fields that offer majors. Additional minors are available in art history, biochemistry, business administration, educational technology, environmental studies, film studies, folklore, French, geographic information systems, geology and earth science, global security studies, graphic design, honors, human resources management, Latin American studies, legal studies, medical humanities, medical Spanish, military science, nanotechnology, public administration, religious studies, special education, sustainable supply chain management, technology education and corporate training, gender and women's studies.

Supporting courses are available in a variety of fields, including astronomy, geography, and German.

Students also may choose to graduate within the framework of honors studies. Requirements are listed on p. 20.

## Requirements for a Bachelor's Degree

1. **Degree, minimum hours, and GPA:** Students who wish to pursue more than one major which fall under different disciplines must decide at the point of graduation the type of degree s/he will receive (BA, BS, etc., depending on the chosen majors). A minimum of 120 hours of work is required with a minimum total GPA of 2.0. Some major requirements exceed the minimum hours and/or may require a higher minimum grade point average.
2. **Major and Minor GPA:** A minimum total GPA of 2.0 in the required hours for both the major and minor fields, or for the broad-field major, is required. Some majors and/or minors may require a higher minimum grade point average.
3. **Core Curriculum Hours and GPA:** 42 hours of University core curriculum requirements must be satisfactorily completed with a minimum GPA of 2.0.
4. **Core First Year Writing Grade Requirement:** A minimum grade of C must be achieved in each of the required first year writing courses (ENGL 1301, 1302, or equivalent honors courses).
5. **Core Math Courses Grade Requirement:** A minimum grade of C must be achieved in approved math courses in the general education core.
6. **Advanced Hours Overall:** Must include a minimum of 42 hours of advanced-level (3000/4000) work. Some degrees require additional advanced hours.
7. **Major Requirements:** Coursework must include a minimum of the following: 30 hours of work in a major field of concentration, 15 of which must be advanced.
8. **Language Proficiency University Requirement:** A student graduating with a bachelor's degree from UTRGV is required to demonstrate language proficiency in a language other than English at the undergraduate level equivalent to a minimum of six credits. Individual degree programs may require a higher level of proficiency.

Language proficiency in a language other than English at the undergraduate level equivalent to six semester credit hours can be demonstrated by a college credit exam (e.g. AP, CLEP, International Baccalaureate), a placement test approved through the [UTRGV Department of Writing & Language Studies](#), and/or up to six credit hours of college-level language coursework.

### Non-Credit Language Testing Options

- **TOEFL and IELTS:** Students who are native speakers of languages other than English may fulfill the second language requirement with the Test of English as a Foreign Language (TOEFL) or with the International English Language Testing System (IELTS), provided that it was an admissions requirement and the student met one of the following minimum scores:

TOEFL Paper Version	TOEFL Computer Version	TOEFL Internet Version	IELTS
500	173	63	6.0

- **WebCAPE:** The WebCAPE Placement Exam is a computer adaptive placement examination approved by the [UTRGV Department of Writing & Language Studies](#) for demonstrating second language proficiency. To demonstrate proficiency for Spanish, French, or German through the WebCAPE exam, the following scores must be achieved:

Language Tested	CAPE Score (Partial Waiver)	CAPE Score (Proficiency Met)
Spanish	<b>270</b> (SPAN 1311 waived)	<b>345</b> (SPAN 1311 and 1312 waived)
French	<b>260</b> (FREN 1311 waived)	<b>336</b> (FREN 1311 and 1312 waived)
German	<b>292</b> (GERM 1311 waived)	<b>383</b> (GERM 1311 AND 1312 waived)

If your second language is not listed above, contact the [Department of Writing & Language Studies](#) in order to obtain approval to utilize other language placement exams to demonstrate second language proficiency.

- **UTRGV Coursework**

If UTRGV coursework is desired to meet the second language proficiency requirement, courses may be chosen from those listed below or from other 6-hour same language combinations in more advanced courses than those listed below. Earning course credit through examination such as through CLEP tests may also be an option. Students may consult the credit by examination choices available through the [UTRGV Testing Center](#).

- ARAB 1311 Beginning Arabic I and ARAB 1312 Beginning Arabic II
- CHIN 1311 Beginning Chinese I and CHIN 1312 Beginning Chinese II
- FREN 1311 Beginning French I and FREN 1312 Beginning French II
- GERM 1311 Beginning German I and GERM 1312 Beginning German II
- ITAL 1311 Beginning Italian I and ITAL 1312 Beginning Italian II
- JAPN 1311 Beginning Japanese I and JAPN 1312 Beginning Japanese II
- PORT 1311 Beginning Portuguese I and PORT 1312 Beginning Portuguese II
- SGNL 1301 Beginning Sign Language I and SGNL 1302 Beginning Sign Language II
- SPAN 1311 Beginning Spanish I and SPAN 1312 Beginning Spanish II
- SPAN 1313 Intermediate Spanish I and SPAN 1314 Intermediate Spanish II
- SPAN 2313 Spanish for Bilinguals I and SPAN 2315 Spanish for Bilinguals II
- SPAN 1387 Beginning Spanish I for Honors Students and SPAN 1388 Beginning Spanish II for Honors Students
- SPAN 2317 Spanish for Healthcare Professionals I and SPAN 2318 Spanish for Healthcare Professionals II
- COMD 1310 Beginning Sign Language and COMD 1320 Intermediate Sign Language

- FORL 1391 Elementary Studies in Foreign Languages I and FORL 1392 Elementary Studies in Foreign Languages II (If taken in the same language)
9. **University Requirement – UNIV 1301 Learning Framework course:** As part of UTRGV’s retention and graduation initiatives, entering freshmen and transfer students with fewer than 30 credit hours of college coursework<sup>6</sup> will enroll in the UNIV 1301 – Learning Framework course during their first year as follows:
- **Mandatory Status:** Entering Freshmen (EF) with ACT score (or SAT equivalent) below 19 or a HS class rank below the top 25% will enroll in UNIV 1301 Learning Framework during the fall or spring semester of their first year at UTRGV.
  - **Provisional Status:** Entering Freshmen (EF) will not be required to enroll in UNIV 1301 during their first full term (fall for Fall EFs and spring for Spring EFs) if they are admitted with an ACT composite score of 19 or higher or SAT total equivalent, and are in the top 25% of their graduating class. If a student does not have a high school rank percentage, the test scores (ACT or SAT) will be the sole criteria. Otherwise, both criteria must be met.
  - **Continued Provisional Status:** Provisional status will be evaluated after the completion of the first full term (fall or spring). A student who earns 12+ credit hours and a 2.5 GPA during the first full term will not need to take UNIV 1301 during the next full term. Students who do not complete 12 credit hours and a 2.5 GPA during their first full term will need to enroll in the course during the next full term (or summer term) and/or before the end of the first year of enrollment.
  - **Waiver:** All students with Provisional Status will be re-evaluated at the end of the second full term. A student who has earned 24 credit hours and a 2.5 total GPA during the first two full terms will not need to take UNIV 1301.
  - **Part-Time Students:** The same criteria will apply to part-time students, with the following exception:
    - The student must earn the same number of credit hours as attempted, rather than 12 credit hours required of full-time students.
  - **Transfer Students:** If a transfer student has 15-30 college credit hours and does not have an ACT score and HS class rank available, then the transfer GPA must be a 2.5 or higher in order to be placed on provisional status and to be evaluated as described above. If the transfer GPA is below 2.5 then the student is considered “mandatory status” and will enroll in UNIV 1301 during the fall or spring semester of their first year at UTRGV.

Enrollment in the [UNIV 1301 Learning Framework](#) course is open to all undergraduate students. A student may choose to take the course at his/her discretion, even when s/he is not required to do so.

10. **Residency:** At least 25 percent of the credit hours required for the degree must be earned through instruction offered by UTRGV. Transfer students may be required to complete additional hours above those on their degree plan to meet this requirement. In this situation, students will work with the [Academic Advising Center](#) to select hours that support the student's academic and professional goals.

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<sup>6</sup> College coursework includes Concurrent Enrollment at UTRGV only, not elsewhere, and does not include credit by examination (AP, CLEP, IB, etc.).

11. **“Re-Using” a Course:** A core curriculum course may be used to meet either a major or minor requirement. A course may not be used to satisfy a requirement for both a major and minor, or for two majors or for two minors.
12. **Teaching Certificates:** Requirements for teaching certificates in various fields or areas are shown in the respective academic sections of the catalog. Consult the Office of the Dean of [the College of Education & P-16](#) Integration for full details on all certification requirements. All applications for teacher certification are processed through the Educator Preparation and Accountability Office. Degree plans for teacher certification contain a block of courses required for certification. If your degree plan does not contain these courses, notify the Office of the Registrar that a revised degree plan is needed.
13. **Degree Plan:** The degree plan is the DegreeWorks plan available for every student in ASSIST upon declaration of a major. Official degree plans are available online at the [Undergraduate Programs](#) page.
14. **Graduation under a Specific Catalog:** The degree requirements that must be completed for graduation will be those in effect at the time the student begins his/her college career or those provided in a subsequent catalog. In any case, the catalog used to determine the degree requirements must not be more than seven years old. Any changes in the degree plan must be approved by the department chair and the dean of the college. For purposes of graduation requirements, this catalog expires August 2024.
15. **Substitutions/Waivers:** An online substitution or waiver form, initiated by the student with the help of an advisor, is required for any deviation from the degree plan and university requirements. Appeals for substitutions and/or waivers that involve the core curriculum (general education) require approval from the student’s major department chair/school director, the dean of the college, and the Associate Vice President for Student Academic Success/Dean of the University College or designee. Appeals for substitutions/waivers for general graduation requirements, such as total number of credit hours, grade point average and number of advanced credit hours, require approval from within the student’s major department chair/school director, dean, and deputy provost or designee. Appeals for substitution of courses within the major, minor or elective areas of a student’s degree plan require the approval of the department chair/school director and the dean of the college only. Content of substituted courses must be consistent with approved degree/program requirements. Students should be prepared to provide supporting documentation for these requests, including but not limited to the course syllabus for the class taken and an official course description.
16. **Graduate Courses:** Graduate courses may not be used to satisfy any undergraduate graduation requirements for a bachelor’s degree.
17. **Non-Traditional Credit:** A maximum of 45 hours of college credit will be accepted toward a bachelor’s degree by any combination of extension, examination or correspondence, with an 18-hour limit on correspondence credit. No credit will be awarded for “life experience.”

All course requirements for a bachelor’s degree in any one of the several disciplines are formulated within the department in which the discipline falls, and are announced and listed elsewhere in the catalog by the respective departments of the university. Students should contact their major department and request a degree plan as soon as possible upon completion of their sophomore year.

## Pursuing a Double Major

An undergraduate student may elect to pursue two majors by simultaneously completing the prescribed requirements for two majors. A student pursuing a double major must:

- 1) Complete all requirements for the primary major including all general education requirements, major requirements, and specified elective or support courses on the degree plan (sometimes listed as support courses, technical electives, restricted electives, or designated electives).
- 2) Complete all requirements for the second major, including prerequisites, and associated specified elective or support courses. Note that a course may not be used to satisfy a requirement for both majors unless otherwise specified in a formal double-major degree plan. However if the primary major requires a minor or free electives, those hours can be satisfied with course requirements from a second major.
- 3) Comply with all other requirements for graduation listed in the Undergraduate Catalog.

The student will indicate one of the majors as a “primary” major and will receive the degree associated with that major. The student’s diploma will list both majors. For example, a student who indicates that his or her primary major is Biology who elects to also complete a second major in Art will receive a single diploma listing a B.S. in Biology with a second major in Art. Students are not permitted to pursue more than two majors. The student will receive one diploma.

Students wishing to pursue a double major must submit a Change of Major/Minor/Catalog Term form to declare the second major. Upon graduation, a student with a double major will be scheduled for the commencement ceremony corresponding with the student’s primary major.

## Subsequent Bachelor’s Degrees

Students who received their first bachelor’s degree from UTRGV or other regionally accredited institution may earn an additional bachelor’s degree in a different major from UTRGV. Such students continue to be classified as undergraduates and must:

1. Complete all requirements for the additional major(s), as set forth in the catalog.
2. Complete an additional minimum of 30 hours of credit in UTRGV courses (of which at least 12 must be advanced and a minimum of 6 of these must be in the major field; in the case of a double major, a minimum of 6 advanced hours is required in each major field) for each bachelor’s degree sought beyond the first.
3. Complete all requirements for the additional degree(s), including GPA requirements, any minor requirements, elective courses, and advanced courses, as set forth in the catalog.
4. Comply with all other regulations as stated under University core curriculum.

Completion of a baccalaureate degree at another accredited institution will fulfill UTRGV’s general education (core curriculum requirements) exclusive of any state specified coursework. Students will be required to complete the Texas state mandated coursework in U.S. history and political science if this has not already been completed as part of their first degree. Students must also complete any other University and departmental requirements for the second degree as stipulated in the catalog.

## Credit by Examination

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UTRGV offers college credit by examination to qualified students through a variety of approved examinations. A student may receive up to 30 hours of undergraduate credit by examination through the following programs or methods:

- American College Testing (ACT) Program
- Departmental Credit by Examination
- College Entrance Examination Board (CEEB)
- Achievement Tests
- Advanced Placement (AP) Tests
- International Baccalaureate (IB) exams
- College Level Examination Program (CLEP)

Test scores must be sent directly from the testing agency; student or hand-carried copies are not accepted.

Credit is posted on the student's permanent record (transcript) when the student officially enrolls at UTRGV. Credit by exam is accepted as credit only (a grade of CR) and does not affect the student's total GPA. Unsuccessful attempts to earn credit by examination are not recorded on the student's official transcript. Policies on credit earned by examination are reviewed every two years in conjunction with the publication of a new catalog.

For further information regarding credit by examination policies at UTRGV, visit the:

<b>Office of the Registrar</b> One West University Blvd. The Tower, Main, Rm. 1.101 Brownsville, TX 78520	1201 West University Dr. Student Services Bldg., 1 <sup>st</sup> Floor Edinburg, TX 78539	<a href="mailto:registrar@utrgv.edu">registrar@utrgv.edu</a> Phone: 956-665-2201
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For additional information regarding testing, contact:

<b>Testing Center</b> 1601 Price Rd., Suite E Resaca Village Rm. 115 Brownsville, TX 78520 Phone: 956-882-8875	1407 East Freddy Gonzalez Dr. CESS Building Edinburg, TX 78539 Phone: 956-665-7570	<a href="mailto:testing@utrgv.edu">testing@utrgv.edu</a>
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Credit by examination at UTRGV is available as follows:

### CEEB Advanced Placement (AP) Tests

If you are a high school student anticipating course credit through CEEB AP Tests, you should make arrangements to take the proper examination(s) with your high school counselor or AP coordinator. This should be done in time for your scores to be received and evaluated by UTRGV before you begin your first semester. Course credit or exemptions may be obtained in the subjects listed below:

*CEEB Advanced Placement Tests Scores*

<b>AP Exam</b>	<b>UTRGV Course</b>	<b>Course Title</b>	<b>Min. Score</b>	<b>Hrs. Credit</b>
Economics (Macro)	ECON 2301	Principles of Macroeconomics	3	3
Economics (Micro)	ECON 2302	Principles of Microeconomics	3	3
Computer Science (A)	CSCI 1370 CSCI 1170	Engineering Computer Science I Engineering Computer Science I Laboratory	3	4
Computer Science Principles	CSCI 1101	Introduction to Computer Science	3	1
Art History	ARTS 1301 ARTS 1303	Art Appreciation Art History I, Prehistoric to the 14th-Century	3	3
Studio Art - Drawing Portfolio	ARTS 1316	Drawing I	3	3
Studio Art - General Portfolio	ARTS 1311	Design I	3	3
Studio Art 2-D Design	ARTS 1311	Design I	3	3
Studio Art 3-D Design	ARTS 1312	Design II	3	3
Biology	BIOL 1406 BIOL 1407	General Biology I General Biology II	3	8
Chemistry	CHEM 1311 CHEM 1111 CHEM 1312 CHEM 1112	General Chemistry I General Chemistry I Lab General Chemistry II General Chemistry II Lab	3	8
Calculus (AB)	MATH 2413	Calculus I	3	4
Calculus (BC)	MATH 2413 MATH 2414	Calculus I Calculus II	3	8
Physics 1	PHYS 1401	General Physics I	3	4
Physics 2	PHYS 1402	General Physics II	3	4
Physics (B)	PHYS 1401 PHYS 1402	General Physics I General Physics II	3	8
Physics (C) - Mechanics	PHYS 1401 or PHYS 2425	General Physics I or Physics for Scientists and Engineers I	3	4
Physics (C) - Electricity & Magnetism	PHYS 1402 or PHYS 2426	General Physics II or Physics for Scientists and Engineers II	3	4

AP Exam	UTRGV Course	Course Title	Min. Score	Hrs. Credit
Environmental Science	ENVR 1401 ENVR 1402	Introduction to Environmental Science I Introduction To Environmental Science II	3	8
Statistics	MATH 1342 or PSYC 2302	Elementary Statistical Methods or Basic Statistics for Psychologists	3	3
English Language	ENGL 1301	Rhetoric and Composition I	3	3
English Literature and Composition	ENGL 2341	Introduction to Literature	3	3
U.S. History	HIST 1301	U.S. History I	3	3
U.S. History	HIST 1301 HIST 1302	U.S. History I U.S. History II	4	6
World History	HIST 2321	World History I	3	3
U.S. Government	POLS 2305	U.S. Federal Government & Politics	3	3
Comparative Government and Politics	POLS 2330	Introduction to Globalization	3	3
Psychology	PSYC 2301	General Psychology	3	3
French Language and Culture	FREN 1311 FREN 1312	Beginning French I Beginning French II	3	6
French Language and Culture	FREN 1311 FREN 1312 FREN 2311	Beginning French I Beginning French II Intermediate French I	4	9
French Language and Culture	FREN 1311 FREN 1312 FREN 2311 FREN 2312	Beginning French I Beginning French II Intermediate French I Intermediate French II	5	12
German Language and Culture	GERM 1311 GERM 1312	Beginning German I Beginning German II	3	6
German Language and Culture	GERM 1311 GERM 1312 GERM 2311	Beginning German I Beginning German II Intermediate German I	4	9
German Language and Culture	GERM 1311 GERM 1312 GERM 2311 GERM 2312	Beginning German I Beginning German II Intermediate German I Intermediate German II	5	12
Spanish Language <i>or</i> Spanish Literature	SPAN 1311 SPAN 1312	Beginning Spanish I Beginning Spanish II	3	6
Spanish Language <i>or</i> Spanish Literature	SPAN 1311 SPAN 1312 SPAN 1313	Beginning Spanish I Beginning Spanish II Intermediate Spanish I	4	9

AP Exam	UTRGV Course	Course Title	Min. Score	Hrs. Credit
Spanish Language <i>or</i> Spanish Literature	SPAN 1311 SPAN 1312 SPAN 1313 SPAN 1314	Beginning Spanish I Beginning Spanish II Intermediate Spanish I Intermediate Spanish II	5	12
Chinese, Japanese, Italian, or Latin Language and Culture	FORL 1391 FORL 1392	Elementary Studies in Foreign Languages I Elementary Studies in Foreign Languages II	3	6

NOTE: High school students anticipating college credit through College Entrance Examination Board Achievement, Advanced Placement Tests and/or International Baccalaureate should make arrangements to take the proper examination(s) with their high school counselors, AP or IB coordinators. This should be done in time for scores to be received and evaluated by UTRGV before students begin their first semester.

### International Baccalaureate (IB) Tests

The International Baccalaureate (IB) tests are offered worldwide to students enrolled in programs affiliated with the IB program. The University of Texas Rio Grande Valley will grant credit on IB higher-level tests for the courses listed below. Please contact [Admissions and New Student Services](#) for additional information.

IB Course	UTRGV Course	Course Title	Required Score	Hrs. Credit
Anthropology Standard Level (SL)	ANTH 2351	Introduction to Cultural Anthropology	4	3
Biology Standard (SL) or Higher Level (HL)	BIOL 1406 BIOL 1407	General Biology I (lecture + lab) General Biology II (lecture + lab)	4	8
Chemistry Standard (SL) or Higher Level (HL)	CHEM 1311 CHEM 1111 CHEM 1312 CHEM 1112	General Chemistry I General Chemistry I Lab General Chemistry II General Chemistry II Lab	4	8
Computer Science Higher Level (HL)	CSCI 1380	Computer Science I	4	3
Computer Science Higher Level (HL)	CSCI 1170 CSCI 1370 CSCI 2380	Engineering Computer Science I Laboratory Engineering Computer Science I Computer Science II	6	7
Computer Science Standard Level (SL)	CSCI 1101	Introduction to Computer & Information Technology	4	1
Economics Higher Level (HL)	ECON 2301 ECON 2302	Principles of Macroeconomics Principles of Microeconomics	4	6

IB Course	UTRGV Course	Course Title	Required Score	Hrs. Credit
Economics Standard Level (SL)	ECON 2301	Principles of Macroeconomics	4	3
English A1 or A2 Standard (SL) or Higher Level (HL)	ENGL 1301 ENGL 2331	Rhetoric and Composition I Introduction to World Literature	4	6
Extended Essay in English Any Discipline	ENGL 1302*	Rhetoric And Composition II	A, B, C	3
French A1 or A2 Higher Level (HL)	FREN 1311 FREN 1312 FREN 2311 FREN 2312	Beginning French I Beginning French II Intermediate French I Intermediate French II	4	12
French A1 or A2 Standard Level (SL)	FREN 1311 FREN 1312	Beginning French I Beginning French II	4	6
Geography Higher Level (HL)	HIST 3302	Geography and Environment in History	4	3
Geography Standard Level (SL)	GEOG 2313	Principles of Geography Physics Elementary	4	3
History Americas Higher Level (HL)	HIST 1301 HIST 1302	U.S. History I U.S. History II	6	3
History Americas Standard Level (SL)	HIST 1301 HIST 1302	U.S. History I U.S. History II	6	3
History World Higher Level (HL)	HIST 2321 HIST 2322	World History I World History II	6	3
History World Standard Level (SL)	HIST 2321 HIST 2322	World History I World History II	6	3
Math Methods Higher Level (HL)	MATH 2412	Precalculus	4	4
Math Methods Higher Level (HL)	MATH 2413	Calculus I	5	4
Math Methods Standard Level (SL)	MATH 2412	Precalculus	5	4
Math Studies Higher Level (HL)	MATH 2412	Precalculus	4	4
Math Studies Higher Level (HL)	MATH 2413	Calculus I	5	4

IB Course	UTRGV Course	Course Title	Required Score	Hrs. Credit
Math Studies Standard Level (SL)	MATH 2412	Precalculus	5	4
Mathematics Higher Level (HL)	MATH 2412	Precalculus	4	4
Mathematics Higher Level (HL)	MATH 2413	Calculus I	5	4
Mathematics Standard Level (SL)	MATH 1314	College Algebra	4	3
Mathematics Standard Level (SL)	MATH 2412	Precalculus	5	4
Music Standard Level (SL)	MUSI 1306	Music Appreciation	4	3
Philosophy Standard Level (SL)	PHIL 1301	Introduction to Philosophy	4	3
Physics Higher Level (HL)	PHYS 1401 PHYS 1402	General Physics I General Physics II	4	8
Physics Standard Level (SL)	PHYS 1401	General Physics I	4	4
Psychology Standard Level (SL) or Higher Level (HL)	PSYC 2301	General Psychology	4	3
Spanish A1 or A2 or B or AB Standard Level (SL)	SPAN 1311 SPAN 1312	Beginning Spanish I Beginning Spanish II	4	6
Spanish A1 or A2 or B Higher Level (HL)	SPAN 1311 SPAN 1312 SPAN 1313 SPAN 1314	Beginning Spanish I Beginning Spanish II Intermediate Spanish I Intermediate Spanish II	4	12
Theatre Arts Higher Level (HL)	THTF 1615	Summer Theatre Workshop	4	6
Theatre Arts Standard Level (SL)	THTF 1310	Theatre Appreciation	4	3

IB Course	UTRGV Course	Course Title	Required Score	Hrs. Credit
Visual Arts Option A Standard Level (SL) or Higher Level (HL)	ART 1301	Art Appreciation	4	3
Visual Arts Option B Standard Level (SL) or Higher Level (HL)				

### College-Level Examination Program (CLEP)

Students can earn course credit at UTRGV in a wide variety of subject areas through CLEP Subject Examinations, which are standardized 90-minute, multiple-choice tests.

UTRGV does not grant CLEP credit for a class in which the student has received a letter grade. Letter grades do not include courses in which a student has dropped or withdrawn. These exams are administered by the [UTRGV Testing Center](#) several times a month throughout the academic year. For available test dates, contact the:

Testing Center		
1601 Price Rd., Suite E Resaca Village Brownsville, TX 78520 Phone: 956-882-8875	1407 East Freddy Gonzalez Dr. CESS Building Edinburg, TX 78539 Phone: 956-665-7570	<a href="mailto:testing@utrgv.edu">testing@utrgv.edu</a>

Listed below are subject areas in which UTRGV credit can be earned through the CLEP testing program, along with the required minimum score for each test. (The minimum score usually represents successful completion of 35 to 50 percent of the questions on an examination.) UTRGV credit is posted to a student's transcript once the official score report is sent to UTRGV (approximately three weeks after exam) and after he or she officially enrolls at the university. CLEP credit cannot be used to clear financial aid deficiencies.

Students who do not plan to enroll at the university are also permitted to take CLEP tests at the [UTRGV Testing Center](#). However, it is the responsibility of the student to contact the institution at which she/he plans to enroll in order to verify which CLEP tests are accepted for credit.

In order to prepare for CLEP testing, students may purchase The Official Guide for the CLEP Examinations at the UTRGV Bookstore or order it from [The College Board](#) website at: [www.collegeboard.com/clep](http://www.collegeboard.com/clep). Students are also recommended to obtain an appropriate textbook and/or study guide for the specific test(s).

## CLEP Subject Examination

CLEP Exam (Subject)	UTRGV Course	Course Title	Min. Score	Hrs. Credit
Principles of Accounting	ACCT 2301 ACCT 2302	Introduction To Financial Accounting Introduction To Managerial Accounting	53	6
Introductory Business Law	BLAW 3337	Business Law I	54	3
Info Sys and Comp Appl	INFS 1301	Computer Information Systems	51	3
Principles of Macroeconomics	ECON 2301	Principles of Macroeconomics	53	3
Principles of Microeconomics	ECON 2302	Principles of Microeconomics	53	3
Principles of Management	MGMT 3361	Principles of Management	53	3
Principles of Marketing	MARK 3300	Principles of Marketing	53	3
Biology	BIOL 1406 BIOL 1407	General Biology I (lecture + lab) General Biology II (lecture + lab)	50	8
Chemistry	CHEM 1311 CHEM 1111 CHEM 1312 CHEM 1112	General Chemistry I General Chemistry I Lab General Chemistry II General Chemistry II Lab	50	8
College Algebra	MATH 1314	College Algebra	50	3
Calculus	MATH 2413 MATH 2414	Calculus I Calculus II	50	8
Introductory Psychology	PSYC 2301	General Psychology	50	3
Human Growth & Development	PSYC 3337	Developmental Psychology: Lifespan	50	3
Analysis of Interp Lit	ENGL 2341	Introduction to Literature	50	3
American Literature	ENGL 2326	Introduction to American Literature	50	3
English Literature	ENGL 2321	Introduction to British Literature	50	3
History of the U.S. I	HIST 1301	U.S. History I	50	3
History of the U.S. II	HIST 1302	U.S. History II	50	3
American Government	POLS 2305	U.S. Federal Government & Politics	50	3
Introductory Sociology	SOCI 1301	Introduction to Sociology	50	3
French Lang	FREN 1311	Beginning French I	50	3
French Lang	FREN 1311 FREN 1312	Beginning French I Beginning French II	52	6

CLEP Exam (Subject)	UTRGV Course	Course Title	Min. Score	Hrs. Credit
French Lang	FREN 1311 FREN 1312 FREN 2311	Beginning French I Beginning French II Intermediate French I	65	9
French Lang	FREN 1311 FREN 1312 FREN 2311 FREN 2312	Beginning French I Beginning French II Intermediate French I Intermediate French II	75	12
German Lang	GERM 1311	Beginning German I	50	3
German Lang	GERM 1311 GERM 1312	Beginning German I Beginning German II	52	6
German Lang	GERM 1311 GERM 1312 GERM 2311	Beginning German I Beginning German II Intermediate German I	65	9
German Lang	GERM 1311 GERM 1312 GERM 2311 GERM 2312	Beginning German I Beginning German II Intermediate German I Intermediate German II	75	12
Spanish Lang	SPAN 1311	Beginning Spanish I	50	3
Spanish Lang	SPAN 1311 SPAN 1312	Beginning Spanish I Beginning Spanish II	52	6
Spanish Lang	SPAN 1311 SPAN 1312 SPAN 1313	Beginning Spanish I Beginning Spanish II Intermediate Spanish I	65	9
Spanish Lang	SPAN 1311 SPAN 1312 SPAN 1313 SPAN 1314	Beginning Spanish I Beginning Spanish II Intermediate Spanish I Intermediate Spanish II	75	12
Principles of Accounting	ACCT 2301 ACCT 2302	Introduction To Financial Accounting Introduction To Managerial Accounting	53	6

### Local Advanced Standing Examinations-For Credit

Students may acquire college credit through local departmental examinations at UTRGV. Local examinations may not be taken for courses for which an approved CLEP subject examination exists. Students are encouraged to contact the individual academic departments for more information regarding the availability of local examinations, requirements and fees.

## Other Exams

In addition to the exams listed above, COLLEGE BOARD also offers the following exams: College Composition, College Composition Modular, Natural Science, Humanities, Human Growth & Development, Social Sciences & History, College Mathematics, and Financial Accounting. Although these exams are not currently accepted at UTRGV they may still be administered at our campus and transferred to another institution.

## Graduation Policies and Procedures

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### Diploma Language

UTRGV diplomas will only document the degree and major(s) earned along with honors designations including Cum Laude, Magna Cum Laude and Summa Cum Laude. However, completion of approved minors, concentrations and certificates will be noted on the transcript.

### Application for Degree

Students will be eligible to apply for graduation online upon completion of 90 credit hours and achievement of a minimum total GPA of 2.0 or higher. Their degree plans will be audited, and students will be notified of outstanding deficiencies prior to graduation. Students who wish to have a maiden or other previous name added to their diploma must notify the [Office of the Registrar](#) prior to graduation. Only the student's official full name according to her or his academic record will be printed on the diploma.

### Graduation Fee

A nonrefundable graduation fee of \$32 is charged for each undergraduate and graduate degree a student seeks. This fee will be charged to the student's UTRGV online account. This fee is applied towards costs associated with processing of applications for graduation, auditing for degree completion, publication and shipment of diplomas, and musicians and facilities for the Commencement ceremony along with several other expenses.

### Transfer of Graduation Date

Prospective graduates who have submitted their Application for Degree Form online and do not meet graduation requirements for that graduation date must "transfer" their application to a later graduation date.

### Commencement Exercises

The University of Texas Rio Grande Valley holds commencement exercises and confers degrees two times each year in December and May.

All students participating in the commencement ceremony are required to purchase the proper graduation regalia from the University Bookstore. (No students will be permitted to participate without the proper regalia.)

### Correspondence

In order to ensure that information regarding graduation requirements, deficiencies and commencement exercises are received on a timely basis, the student's correct address must be on file with the [Office of the Registrar](#). Prospective graduates will not receive special consideration for lack of knowledge of graduation requirements, deficiencies or deadlines.

## Honors

Upon graduation, a student receiving a bachelor's degree is designated as graduating with "Honors" in accordance with the following standards based on his/her final total Grade Point Average:

- Summa Cum Laude      GPA of 3.9 to 4.0
- Magna Cum Laude      GPA of 3.7 to 3.89
- Cum Laude              GPA of 3.5 to 3.69

Honors are listed in the commencement program based on the student's GPA following the last semester full completed, and prior to completion of his/her last semester of coursework. An honors listing in the program does not guarantee graduation with honors upon calculation of the total GPA after the student's last semester has been completed. Honors achieved are noted on the student's diploma based on the final total GPA.

# ACADEMIC SUPPORT SERVICES

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## Academic Advising Center

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As an admitted undergraduate student, you can visit the [Academic Advising Center](#) to build your overall understanding of your educational pathway at UTRGV and learn how to be successful. As you consider your pathway, you will have a safe, respectful and welcoming learning environment to discover your interests, identify your skills and talents and guide you to make well-informed decisions about your education. Along the way, you will embark on new academic adventures and craft an educational experience unique to you.

While all undergraduate students are encouraged to schedule a visit with an advisor in the [Academic Advising Center](#), some student populations are required to meet with an academic advisor for additional support. Together, you will receive the knowledge that will get you to graduation, provide context for your academic journey and connect you to valuable resources for your success. Keeping with the Vaquero tradition of excelencia, you are asked to rise up and embrace the knowledge required to manage your own academic journey to graduation.

In partnership with an advisor, undergraduate students are encouraged to stop by the Academic Advising Center to make use of the following services:

- Academic Recovery Programs and Services
- Academic Skills Development and Assistance
- Advising for Admitted Transfer Students
- Graduation Planning
- Major and Career Exploration
- Referrals to Academic and Campus Resources
- TSI Advising
- Workshops and Seminars

Students interested in visiting or scheduling a session with the [Academic Advising Center](#) may contact the in person, via phone, via email or via the web.

<b>Academic Advising Center</b>		
1201 West University Drive Southwick Hall, Rm. 101 A Edinburg, TX 78539 Phone: 956-665-7120	One West University Drive Main, Rm. 1.400 Brownsville, TX 78520 Phone: 956-882-7362	<a href="mailto:academicadvising@utrgv.edu">academicadvising@utrgv.edu</a>

## Career Center

The UTRGV Career Center provides assistance to undergraduates, graduate students and alumni who seek help in formulating and implementing career plans. Various programs and workshops are offered each semester to assist students who are selecting a major or trying to relate educational experiences to employment opportunities. Our office provides students with essential services to help them in their career endeavors. Whether finding a major, critiquing résumés or preparing for an interview, we are here every step of the way.

Services we offer include:

- Career Assistance
- Student Employment
- Career Development
- Employment Opportunities
- Job Expos
- Resource Library and Computer Lab
- Graduate School Opportunities

### Career Center

One West University Blvd.  
Cortez Hall, Rm. 129  
Brownsville, TX 78520  
Phone: 956-882-5627

1201 West University Dr.  
Student Services Bldg., Rm.  
2.101  
Edinburg, TX 78539  
Phone: 956-665-2243

[careercenter@utrgv.edu](mailto:careercenter@utrgv.edu)  
[utrgv.edu/careercenter](http://utrgv.edu/careercenter)

## The Office of Engaged Scholarship & Learning

The [Office of Engaged Scholarship & Learning \(ES&L\)](#) supports student learning experiences beyond the classroom by integrating hands-on learning opportunities into their academic experience. These experiential learning opportunities, such as service learning, research, or creative works, can help students excel in school, succeed in class, and graduate! Students that commit to experiential learning often connect more deeply to their work, get experience in field-related activities, and make professional career connections. Each year, ES&L presents multiple workshops, provides funding opportunities, hosts an annual conference called the Engaged Scholar Symposium (ES<sup>2</sup>).

### The Office of Engaged Scholarship & Learning

One West University Blvd.  
Student Union, Rm. 2.10B  
Brownsville, TX 78520  
Phone: 956-882-8208

1201 West University Dr.  
Student Academic Center, Rm. 3.106  
Edinburg, TX 78539  
Phone: 956-665-2585

[engaged@utrgv.edu](mailto:engaged@utrgv.edu)  
[utrgv.edu/engaged](http://utrgv.edu/engaged)

## Language Institute

[The Language Institute](#) provides English language instruction to students, professionals, and other individuals whose first language is not English; enhances ESL students' ability to participate and integrate successfully in the American culture; and academically prepares students to pursue a degree at an American university. In order to meet the needs of the Rio Grande Valley, The

Language Institute has instructional sites in the UTRGV Edinburg Campus and in the UTRGV Brownsville Campus.

<p><b>Language Institute</b>          One West University Blvd.          Student Union, Resaca Village          Plaza          Brownsville, TX 78521          Phone: 956-882-4178</p>	<p>1407 East Freddy Gonzalez Dr.          CESS Bldg., Rm. 1.700          Edinburg, TX 78539          Phone: 956-665-2133</p>	<p><a href="mailto:li@utrgv.edu">li@utrgv.edu</a></p>
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## The Learning Center

The goal of the [UTRGV Learning Center](#) (LC) is to assist students by promoting academic success at all levels from freshman core courses all the way through upper-level and graduate courses. Our tutors and peer leaders are recommended and hand selected by our faculty based on their content knowledge as well as their ability to work with students who are at various levels of their academic career. The following academic support services are available for tutoring and SI: one-to-one, small group, study group, workshop, and online. The LC is made up of various units on both the UTRGV Edinburg Campus and UTRGV Brownsville Campus which consist of the same services. These services include all tutorial centers, tutoring at residence halls - [Casa Bella](#) and [Unity Hall](#), embedded tutoring, online tutoring, Supplemental Instruction (SI), and Peer-led Team Learning (PLTL).

Our purpose is to help students work towards becoming independent learners. Everyone in The Learning Center works towards ensuring our students succeed by providing them with various support services in a welcoming friendly environment. What we enjoy the most is seeing the lightbulb in our students' heads go off, that "AHA!" moment. To reach us for connections to any of these services in Edinburg please call 956-665-2585 or stop by our main office located in the Learning Center Building (ELCTR), Rm. 100. At the UTRGV Brownsville Campus, you may call 956-882-8208 or stop by our main office located in the Student Union (BSTUN), Rm. 2.10. Stop by at either location and let us know how we can help you reach your goals. Detailed information is also available on our website at [www.utrgv.edu/tutoring](http://www.utrgv.edu/tutoring).

<p><b>The Learning Center</b>          One West University Blvd.          Student Union, Rm. 2.10          Brownsville, TX 78520          Phone: 956-882-8208</p>	<p>1201 West University Dr.          Learning Center Bldg., Rm.          100          Edinburg, TX 78539          Phone: 956-665-2585</p>	<p><a href="http://utrgv.edu/tutoring">utrgv.edu/tutoring</a></p>
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## Tutoring

Working in a small group, on an individual basis, within selected classes, or online, tutoring helps students improve their comprehension of coursework and develop successful academic skills and practices by providing them with support provided by professional staff and peer tutors. Tutoring is available in the subject areas of:

- American Sign Language
- French
- Spanish
- History
- Political Science
- Psychology/Sociology
- Philosophy
- Statistics
- Engineering
- Biology
- Chemistry
- Physics
- Math
- Accounting
- And more

Embedded tutors are available in some courses, such as developmental and the competency based BioMed courses. Embedded tutoring is oriented toward increasing student success in students' courses so that they may successfully transition into their subsequent courses and program of study in a timely manner. This is accomplished by providing embedded tutors to improve the faculty-student course ratio and improve student engagement during class time.

Online tutoring offers students the same benefits as traditional tutoring but is done in a technology-based learning environment, such as Blackboard Collaborate. Students can access highly qualified "live" online tutors in the evenings and on the weekends from the comfort of their own homes. The online tutors provide immediate feedback and work with students one-on-one or in small groups on similar problems in an online tutoring environment. Online tutoring is offered for a variety of general education courses.

Writing tutoring across the disciplines is available in the [Writing Center](#).

All tutors are provided training throughout the semester on tutor pedagogy. Our Learning Centers' training program is certified by the College Reading and Learning Association (CRLA).

## Course-based Learning/Peer Learning

Supplemental Instruction (SI) offers weekly review sessions for students enrolled in historically difficult courses. These sessions, facilitated by trained SI Leaders, are opportunities for you to get together with students in your class to organize your material, compare notes, discuss important concepts, develop strategies for studying the subject, and be well prepared for taking your tests and exams.

Peer-led Team Learning (PLTL) is an embedded academic support model that encourages active and collaborative learning in a structured manner. PLTL involves mandatory attendance for all students below a predetermined cutoff. Unlike tutoring, PLTL targets courses rather than students. PLTL workshops are strategically paired with courses that have historically high failure and high student withdrawal rates.

## University Library

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The [University Library](http://www.utrgv.edu/library) serves as the chief information center on campus for students during their time at the university. Librarians provide both one-on-one and group instruction helping students navigate academic research and assignments. The library provides access to books, articles, course materials and equipment, such as laptops and digital cameras, for check out. The library has over 300 computers for student use and a lab to help UTRGV students with their multimedia production needs for class related projects and presentations. The library has individual and group study spaces and is open 24 hours during final exams.

Detailed information about hours and services may be obtained through the Library Web site at [www.utrgv.edu/library](http://www.utrgv.edu/library), or by calling 956-665-2005 (UTRGV Edinburg Campus) or 956-882-7205 (UTRGV Brownsville Campus).

University Libraries		
One West University Blvd. Brownsville, TX 78520 Phone: 956-882-7205	1201 West University Dr. Edinburg, TX 78539 Phone: 956-665-2005	<a href="http://www.utrgv.edu/library">utrgv.edu/library</a>

## Writing Center

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The [Writing Center](http://www.utrgv.edu/writingcenter) (WC), located on the UTRGV Brownsville Campus in 3.206 of the University Library and on the UTRGV Edinburg Campus in 3.119 of the Student Academic Center, offers UTRGV students assistance with academic writing in all disciplines. Peer consultants, certified by the College Reading and Learning Association, assist students throughout all stages of their writing process. Individual writing consultations may include the following: clarifying an assignment; assisting with the drafting process from ideas, notes and outlines; revising and editing an essay for effective organization, clarity, and word choice; creating appropriate voice and tone; identifying errors and methods for correction; assisting with all documentation styles; and assisting with incorporating source materials. In addition to offering face-to-face individual and small group consultations, the WC offers online support via synchronous Skype and asynchronous weekend writing consulting. The WC also has computers for student drop-in use.

Writing Center		
One West University Blvd. University Library, Rm. 3.206 Phone: 956-882-7065	1201 West University Dr. Student Academic Center, Rm. 3.119 Phone: 956-665-2538	<a href="http://www.utrgv.edu/writingcenter">utrgv.edu/writingcenter</a>

# STUDENT SERVICES DEPARTMENTS

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## Dean of Students

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The role of the [Dean of Students](#) is to ensure that individual and collective student issues are properly addressed. Students are encouraged to have the most enriching college experience possible and to prepare themselves with the leadership skills for life during their student careers and beyond UTRGV. This can be accomplished by offering meaningful educational, social, cultural, wellness and leadership programs which encourage self-fulfilling goals achievement and improve self-esteem.

<b>Dean of Students</b> One West University Blvd. Cortez Hall, Rm. 204 Brownsville, TX 78520 Phone: 956-882-5141	1201 West University Dr. University Center, Rm. 323 Edinburg, TX 78539 Phone: 956-665-2260	<a href="mailto:dos@utrgv.edu">dos@utrgv.edu</a> <a href="http://utrgv.edu/dos">utrgv.edu/dos</a>
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## Child Development Center

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The [Child Development Center](#) provides students, faculty, and staff with access to affordable child care and early education for their children in a secure and nurturing environment. Student parents are enabled to achieve their pursuit for academic and career success with confidence that their child is receiving quality childcare and education.

<b>Child Development Center</b> 800 West Van Week St. Edinburg, TX 78539 Phone: 956-665-2469	<a href="http://utrgv.edu/childcare">utrgv.edu/childcare</a>
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## Counseling Center

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The [UTRGV Counseling Center](#) is a place that provides free and confidential counseling services to address mental health concerns and to promote personal growth for currently enrolled UTRGV students. Counseling services are provided by either licensed mental health professionals or graduate-level interns under the supervision of a licensed counselor.

Students being seen for counseling may work on a wide variety of issues. Examples include: Stress, Family Problems, Depression, Sexual Assault, Anxiety, Abuse, Eating Disorders, Grief/Loss, Self-Esteem, Anger Management, Sexuality, Parenting, Divorce, Academic Difficulties, Harassment, Partner/Relationship Problems, Suicidal Ideation, Domestic Violence, Health Issues, Post-Traumatic Stress, Substance Abuse, and Obsessive-Compulsive Disorder. In some cases, such as with more severe or complex conditions, a student may be referred out for additional or more appropriate treatment options.

### Counseling Center

One West University Blvd.  
Cortez Hall, Rm. 237  
Brownsville, TX 78520  
Phone: 956-882-3897

1201 West University Dr.  
University Center, Rm. 109  
Edinburg, TX 78539  
Phone: 956-665-2574

[counseling@utrgv.edu](mailto:counseling@utrgv.edu)  
[utrgv.edu/counseling](http://utrgv.edu/counseling)  
Vaqueros Crisis Line  
956-665-5555  
24/7 phone counseling

### UTRGV Collegiate Recovery Program

The [Collegiate Recovery Program](#) offers services to help students work through the process of recovery from addiction/substance use disorder or other addictive behaviors. It is an opportunity to find support by connecting with fellow students who are also going through recovery. It is also a way to connect with professional help if needed. We offer peer-to-peer support groups, 12-step meetings, SMART Recovery groups, and groups for students who may be struggling with a loved one's substance use.

### UTRGV Collegiate Recovery Program

One West University Blvd.  
Cortez Hall, Rm. 220  
Brownsville, TX 78520  
Phone: 956-882-7283

1201 West University Dr.  
University Center, Rm. 102  
Edinburg, TX 78539  
Phone: 956-665-2674

[utrgv.edu/recovery](http://utrgv.edu/recovery)

### Health Services

The clinic offers the same types of services available from the student's family doctor and much more. Services include general medical care as well as specialty clinics in women's wellness, skin care and STD screening. Routine immunizations and tuberculosis (TB) testing are also available. Office visits are free of charge as are most educational services. [Health Services](#) offers low-cost charges for medicines, supplies and any needed lab tests. The Class D pharmacy can fill most prescriptions written in the clinic and carries a selection of over-the-counter items. Health Services is accredited by the Accreditation Association for Ambulatory Health Care (AAAHC). Students can use our online portal to make appointments and fill out required forms. Go to <https://onlinestudenthealth.utrgv.edu>. Log-in with UTRGV username and password and select options on the left side of the screen.

### Health Services

One West University Blvd.  
Cortez Hall, Rm. 237  
Phone: 956-882-3896

613 North Sugar Rd.  
Edinburg, TX 78539  
Phone: 956-665-2511

[healthservices@utrgv.edu](mailto:healthservices@utrgv.edu)  
[utrgv.edu/healthservices](http://utrgv.edu/healthservices)

### Services Offered

- **Eligibility Payments:** Registered students pay a Medical Service Fee each semester, which entitles them to a wide variety of Health Services. With a validated UTRGV ID, they are entitled to office visits to see a health care provider as many times per semester as they need with no office visit charge. There are charges for many services and procedures to diagnose and treat illnesses and injuries, such as for laboratory and pharmacy services, but these charges are much lower than those for comparable services provided elsewhere.

Services rendered may be paid by cash, check, and most credit cards. Payment arrangements are available.

- **General Medicine:** Students with common medical problems are diagnosed and treated on a limited walk-in basis; however, appointments are preferred and necessary for students requesting elective procedures. Referrals to outside providers are made when necessary.
- **Physical Exams:** UTRGV students requiring a physical exam prior to admittance to a school program can have a physical exam done at Health Services for a nominal fee. Call [Health Services](#) to schedule an appointment.
- **Pharmacy:** A fully licensed Class D pharmacy is conveniently available on the UTRGV Edinburg campus. The pharmacy carries both prescription and over-the-counter medications. The costs of medications are greatly reduced compared to retail prices.
- **Laboratory:** A full-service, economical lab is equipped to do routine procedures as well as specimen collections for more sophisticated procedures that must be sent to a reference lab for testing.
- **Women Wellness Clinics:** These services include Pap smears, family planning education and counseling, treatment of sexually transmitted diseases, pregnancy testing and other women's health issues.
- **HIV Testing:** Free confidential HIV testing and counseling is available weekly. Call for scheduled days.
- **Other Services:** Health education resources, nutritional counseling, vision screenings, and weight and blood pressure screenings are also available.

### Important Information about Bacterial Meningitis

The 77th Texas Legislature (2001) required all public institutions of higher education in Texas to notify all new students about bacterial meningitis (Chapter 51, Education Code, Section 51.9191; Chapter 38, Education Code, Section 38.0025).

This information is being provided to all new college students in the state of Texas. Bacterial meningitis is a serious, potentially deadly disease that can progress extremely fast, so take utmost caution. It is an inflammation of the membranes that surround the brain and spinal cord. The bacteria that causes meningitis can also infect the blood. This disease strikes about 3,000 Americans each year, including 100-125 on college campuses, leading to 5-15 deaths among college students every year. There is a treatment, but those who survive may develop severe health problems or disabilities.

#### *What Are The Symptoms?*

- High fever
- Severe headache
- Rash or purple patches on skin
- Vomiting
- Light sensitivity
- Stiff neck
- Confusion and sleepiness
- Nausea
- Lethargy
- Seizures

There may be a rash of tiny, red-purple spots caused by bleeding under the skin. These can occur anywhere on the body. The more symptoms, the higher the risk. When these symptoms appear seek immediate medical attention.

### *How Is Bacterial Meningitis Diagnosed?*

Diagnosis is made by a medical provider and is usually based on a combination of clinical symptoms and laboratory results from spinal fluid and blood tests. Early diagnosis and treatment can greatly improve the likelihood of recovery.

### *How Is It Transmitted?*

The disease is transmitted when people exchange saliva (such as by kissing, or by sharing drinking containers, utensils, cigarettes, toothbrushes, etc.) or come in contact with respiratory or throat secretions.

### *How Do You Increase Your Risk Of Getting Bacterial Meningitis?*

- Exposure to saliva by sharing cigarettes, water bottles, eating utensils, food, kissing, etc.
- Living in close conditions (such as sharing a room/suite in a dorm or group home).

### *What Are The Possible Consequences Of The Disease?*

- Death (in 8 to 24 hours from perfectly well to dead)
- Permanent brain damage
- Kidney failure
- Learning disability
- Hearing loss, blindness
- Limb damage (fingers, toes, arms, legs) that requires amputation
- Gangrene
- Coma
- Convulsions

### *Can The Disease Be Treated?*

Antibiotic treatment, if received early, can save lives and chances of recovery are increased. However, permanent disability or death can still occur.

Vaccinations are available and should be considered for:

- Those living in close quarters
- College students 25 years old or younger

Vaccinations are effective against 4 of the 5 most common bacterial types that cause 70% of the disease in the U.S. (but does not protect against all types of meningitis). Vaccinations take 7-10 days to become effective, with protection lasting 3-5 years. The cost of vaccine varies, so check with your health care provider. Vaccination is very safe. Most common side effects are redness and minor pain at injection site for up to two days. Contact [Health Services](#) at 956-665-2511 (UTRGV Edinburg campus) or 956-882-3896 (UTRGV Brownsville Campus) for details about vaccination.

### *How Can I Find Out More Information?*

- Contact your own health care provider.
- Contact Health Services at: 613 North Sugar Road, Edinburg, TX 78539 or Health Services at Cortez Hall 237, Brownsville, TX 78520.
- Contact the regional Texas Department of Health office at: Health Service Region 11: Harlingen, 601 W. Sesame Drive; Harlingen, TX 78550, Mail Code 1907; Phone: 956-423-0130; Fax: 956-444-3298
- Contact websites: CDC Disease Information [www.cdc.gov/ncidod/dbmd/diseaseinfo/American](http://www.cdc.gov/ncidod/dbmd/diseaseinfo/American) or College Health Association [www.acha.org/](http://www.acha.org/)

### *Immunization Requirement For Students*

Senate Bill 62 (SB62) was passed during the 2013 legislative session and signed into law. For incoming students to UTRGV, this new law, effective January 1, 2014, requires that all entering students 21 years of age and younger attending an institution of higher education in the state of Texas, including transfer students, show evidence of having received the Meningococcal Meningitis Vaccination no more than 5 years and no less than 10 days prior to the start of the semester or 10 days prior to the student taking up residence in on-campus housing. The law also allows for exemptions on medical grounds or reasons of conscience, including religious belief.

Students must return the Meningococcal Meningitis Vaccination Requirement Form along with one of the following documents:

- A “Bacterial Meningitis Immunization Record” signed by a health practitioner evidencing that the student has been vaccinated against bacterial meningitis or any other official state or local immunization record. Confirmation of the MCV4 (Menactra or Menveo) vaccine will satisfy as the requirement. The MPSV4 (Menomune) vaccination may be accepted if administered or boosted within the past 5 years. Vaccinations must be administered no fewer than 10 days prior to the first day of the semester for which the student is enrolling.
- A “Refusal of Immunization for Medical Reasons” signed by a physician who is licensed and registered to practice medicine in the United States which states the physician’s opinion that the required vaccination would be injurious to the health and wellbeing of the student. A “Texas Department of State Health Services Conscientious Exemption” signed by the student stating that the student has declined the vaccination for reasons of conscience, including religious belief.

Students who fail to satisfy this requirement will not be able to attend the university. Failure to submit documentation of the required vaccination does not alleviate the student’s responsibility under any contractual relationship with the university. The Meningococcal Meningitis Vaccination Requirement Form and documentation can be mailed, faxed, emailed or hand delivered to the [Office of the Registrar](#). The immunization waiver received from the Texas Department of State Health Services must be mailed or hand delivered.

For questions about the vaccination requirement, please contact:

#### **Office of the VP for Strategic Enrollment**

One West University Blvd.  
The Tower, Main, Rm. 1.101  
Brownsville, TX 78520

1201 West University Dr.  
Visitors Center, Rm. 1.113  
Edinburg, TX 78539

Phone: 1-888-882-4026

### **Communicable Diseases**

Communicable diseases include, but are not limited to, measles, influenza, viral hepatitis-A (infectious hepatitis), viral Hepatitis-B (serum hepatitis), Human Immunodeficiency Virus (HIV infection), Acquired Immune Deficiency Syndrome (AIDS), leprosy, Methicillin-resistant Staphylococcus aureus (MRSA), and tuberculosis. Educational pamphlets on HIV infection developed by the Texas Department of Health are available to students at all Health Services locations.

Students with communicable diseases, whether acute or chronic, are subject to the following provisions:

1. The information that a student has a communicable disease shall be confirmed when the student brings the information to the attention of The University of Texas Rio Grande Valley and the student confirms the information when asked. If the university president or designee has reasonable cause to believe that a student has a communicable disease, the student may be asked to submit to a college-funded medical examination (a) to determine whether the student's physical condition interferes with participation in an educational program or activity, or poses a threat to self or others or (b) a test or medical examination is necessary to manage accidental exposure to blood or other bodily fluids or airborne pathogens (but only when the test or examination is conducted in accordance with the Communicable Disease Prevention and Control Act (Article 4419(b)-1, Section 902(d) of Vernon's Annotated Civil Statutes of the State of Texas).
2. The results of such examination shall be kept confidential in accordance with the Communicable Disease Prevention and Control Act, (Article 4419(b)-1, Vernon's Annotated Civil Statutes of the State of Texas), except that the president or designee shall be informed of restrictions and necessary accommodations. Health care and safety personnel may also be informed to the extent appropriate if the condition is one that might require emergency treatment.

### *Immunizations*

Immunization is required for admission to certain programs of study at The University of Texas Rio Grande Valley unless the student submits to the admitting official at least one (1) of the following:

- An affidavit or a certificate signed by the student's physician (M.D. or D.O.) who is duly registered and licensed to practice medicine in the United States and who has examined the student.
- An affidavit signed by the student or, if a minor, the student's parent or guardian stating that the student declines immunization for reasons of conscience, including a religious belief.
- Proof that he or she is currently up to date with required immunizations.
- Serological proof of immunity to specific diseases

The Texas Board of Health immunization requirements apply to all students enrolled in health-related courses that will involve direct patient contact in medical or dental care facilities and to veterinary medical students whose course work involves direct contact with animals or animal remains as required by the Texas Board of Health, Education Code 51.933; 25 TAC 97.64. The following immunizations are required for these students:

- **Tetanus/diphtheria:** One dose of vaccine within the past 10 years.
- **Hepatitis B:** At least two doses of the three-dose series. The third dose must be received before the student completes the first professional semester. Students may also show serologic confirmation of immunity to the hepatitis B virus via appropriate documentation.
- **Varicella:** One dose, for students who received this vaccine prior to 13 years of age, or two doses, for students who were not vaccinated before their 13th birthday. A history of varicella illness (chicken pox), validated by serologic confirmation of immunity, is acceptable in lieu of vaccination.

Texas Administrative Code Section 21.610 et seq.: Information to students consistent with regulations newly enacted by the Texas Higher Education Coordinating Board pertaining to immunization requirements for students who reside or who have been approved to reside in campus housing.

## Housing and Residence Life

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[The Department of Housing and Residence Life](#) provides convenient and affordable housing to students attending the university. Living on campus is a great way for you to get connected, meet friends, and be involved. UTRGV Housing and Residence Life offers a wide array of housing options designed to meet your needs and provides an environment that supports academic growth and community respect by offering opportunities for leadership, involvement, and connections for residents that live it up on campus. Students living on campus will also be able to participate in social and educational events hosted by the Residence Life staff.

UTRGV Residence Life will offer student housing at the UTRGV Brownsville Campus featuring apartment style living at [Casa Bella](#). At Edinburg, TX we have three Residence Halls: [Unity](#), [Heritage & Troxel](#) and [The Village Apartments](#).

Residence halls provide an opportunity for you to meet people and get involved in a close-knit community that combines all the comforts of home with all the excitement of the traditional college experience.

Apartments provide an opportunity for you to live a more autonomous lifestyle with the opportunity to still be involved in campus life, stay connected to campus resources and the apartment community while living only minutes from your classes. [Residence Life](#) offers both traditional residence hall and apartment style housing that is located in close proximity to university resources such as the University Library, Wellness Recreation Sports Complex, and classrooms. Students who live on campus will also have a meal plan that will provide meals at the University Dining Hall or other on-campus venues through the use of Dining Dollars.

Scholarships, grants and loans are available through the [Financial Aid Office](#) to assist you in your housing cost. Our office offers affordable pricing and payment plans with no credit checks to meet your financial needs. Our contracts work with the academic year and semesters so that you are only in housing while attending classes.

Steps to apply:

1. Visit [my.utrgv.edu](http://my.utrgv.edu) and Log in with your UTRGV Credentials.
2. Click on the Student Housing Icon which will reroute you to the StarRez Housing Portal
3. Click on the Application Link and select the term Fall 2017-Spring 2018.
4. Have your credit card ready to pay online the \$100 refundable deposit and \$50 application fee to advance to contract page.
5. Complete all 15 sections and submit application.
6. Wait for email from [home@utrgv.edu](mailto:home@utrgv.edu) on room assignments and further instructions.

If you have trouble with the Residence Life Application Portal or if you are an individual with disabilities who requires assistance or special accommodations, please contact 956-665-3439 or email [home@utrgv.edu](mailto:home@utrgv.edu).

The [Department of Housing and Residence Life](#) can be referenced in the [Resident Handbook](#). The Resident Handbook can be downloaded from our website at [www.utrgv.edu/housing](http://www.utrgv.edu/housing) or you can pick up a copy at any of our offices.

<b>Housing and Residence Life</b>		
2651 FJRM Ave. Casa Bella Brownsville, TX 78520 Phone: 956-882-7191	1201 West University Dr. University Center, Rm. 305 Edinburg, TX 78539 Phone: 956-665-3439	<a href="mailto:home@utrgv.edu">home@utrgv.edu</a> <a href="http://utrgv.edu/housing">utrgv.edu/housing</a>

## Student Accessibility Services

[Student Accessibility Services](#) exists to facilitate students' equal access to university programs and services, promote student learning and development, foster independence and self-advocacy, promote an environment that is free of physical and attitudinal barriers, and provide leadership to the campus on disability issues.

To receive services from UTRGV Student Accessibility Services, the student, according to the Americans with Disabilities Act (ADA), must have a physical or mental disability that substantially limits one or more major life activities. These disabilities can include, but are not limited to learning, hearing, visual, psychiatric, psychological, health and physical disabilities. Students who suffer a broken bone, severe injury or undergo surgery during the semester are eligible for temporary services. Temporary services may be provided for weeks, months or the remainder of the semester depending on the severity of the impairment.

Students with disabilities are encouraged to contact Student Accessibility Services for additional information or to schedule an intake appointment. Individualized accommodations are provided to students with documented disabilities that may affect their ability to fully participate in course activities.

<b>Student Accessibility Services</b>		
One West University Blvd. Cortez Hall, Rm. 129 Brownsville, TX 78520 Phone: 956-882-7374	1201 West University Dr. University Center, Rm. 108 Edinburg, TX 78539 Phone: 956-665-7005	<a href="mailto:ability@utrgv.edu">ability@utrgv.edu</a> <a href="http://utrgv.edu/accessibility">utrgv.edu/accessibility</a> Video Phone: 956-683-6003 or 1-877-570-7645

## Student Involvement

[Student Involvement](#) is the heart of campus life and involvement at UTRGV. We offer students the opportunity to build life skills, challenge themselves, engage with people from diverse perspectives, cultivate a competitive edge, and connect to university resources. As a Vaquero, you can participate in events, leadership programs, community service, and student organizations. Students can join our Fraternity and Sorority Life community to develop lifelong friendships in a values-based organization. Explore issues of social justice and diversity through our intercultural program offerings. Participate in university traditions: Charreada, Homecoming, Best Week Ever, and Week of Welcome. Join Student Media in producing The Rider newspaper, UTRGV Radio, UTRGV-TV, and Pulse magazine. Take full advantage of your Vaquero experience and all that Student Involvement has to offer.

Visit V-Link ([www.utrgv.edu/vlink](http://www.utrgv.edu/vlink)) to get involved and stay up-to-date with student life. Students can search for student organizations to join, events to attend, and keep track of their involvement. The Corq app can be used to connect to V-Link through a mobile device.

<b>Student Involvement</b>		
One West University Blvd. Student Union, Rm. 1.28 Brownsville, TX 78520 Phone: 956-882-5111	1201 West University Dr. University Center, Rm. 205 Edinburg, TX 78539 Phone: 956-665-2660	<a href="mailto:involvement@utrgv.edu">involvement@utrgv.edu</a> <a href="http://utrgv.edu/involvement">utrgv.edu/involvement</a>

## Student Rights and Responsibilities

The [Student Rights and Responsibilities](#) office educates students of their rights and responsibilities as community members, to help them understand the balance between individual and community rights, and to foster a community atmosphere conducive to academic success. Our goal is to create a learning environment that ensures a fair and objective process that upholds behavioral and academic standards expressed in the student code of conduct. Staff members are also trained to assist students with the resolution of complaints and with assistance in filing grievances.

Vaqueros Report It! ([www.utrgv.edu/ReportIt](http://www.utrgv.edu/ReportIt)) are online forms that can be used to report any behaviors of concern that occur involving UTRGV students, whether these behaviors occur inside or outside of the classroom setting, on or off-campus. Reportable behaviors may include Student Code of Conduct concerns, Academic Integrity violations, Sexual Harassment or Sexual Misconduct or concerns about student well-being. In addition, this form can be used for students to report complaints about UTRGV faculty, staff or departments.

<b>Student Rights and Responsibilities</b>		
One West University Blvd. Cortez Hall, Rm. 205 Brownsville, TX 78520 Phone: 956-882-5141	1201 West University Dr. University Center, Rm. 315 Edinburg, TX 78539 Phone: 956-665-5375	<a href="mailto:srr@utrgv.edu">srr@utrgv.edu</a> <a href="http://utrgv.edu/reportit">utrgv.edu/reportit</a> <a href="http://utrgv.edu/srr">utrgv.edu/srr</a>

## Student Union

The [Student Union](#) is a community center of the university, serving students, faculty, staff, alumni, and guests. The buildings hosts numerous campus events and provide services for students.

The Brownsville Union has dining options inside the Plains Capital Bank El Comedor. Amenities at El Comedor include wireless printing, cell phone charging stations and microwaves. Students looking get involved in campus activities can visit the Student Involvement Office on the 1st floor. La Sala is also available for students to study or just meet up with friends. The Gran Salon is located on the 2nd floor and hosts numerous campus wide events and other annual traditions such as the Breakfast Wrangler, Picnic with the President and The Best Week Ever.

The Edinburg Student Union also has a Food Court offering Tacos Ponchos, Su Café (Starbucks coffee), Chick-fil-A, Mein Bowl, Slice of Life, and SubConnection. The Plains Capital Bank Theater hosts university events year round such as Distinguished Speakers, film showings and many other performances.

If you need assistance, you can stop by the Information Desk to ask a question or you can check out Study Rooms and borrow equipment for your student organization events. A Game Room is located on the 2nd floor offering billiards, air hockey and video games. Other amenities at the Union include an ATM machine, wireless printing, cell phone charging stations, a convenience store, TV lounge areas and study rooms. Meeting rooms are also available for all registered student organizations and departments.

<b>Student Union</b>		
One West University Blvd. Student Union Brownsville, TX 78520	1201 West University Dr. Student Union Edinburg, TX 78539	<a href="mailto:studentunion@utrgv.edu">studentunion@utrgv.edu</a> Phone: 956-665-7989

## University Recreation

University Recreation is committed to positively engaging every member of the university community and supporting academic productivity by promoting active healthy lifestyles through dynamic programs that provide holistic personal growth. Programs offered include Intramurals, Sport Clubs, Group Exercise, Personal Training, Fitness Assessments, Aquatics Programs, Outdoor Adventures, Wellness Programming, and Open Recreation.

<b>University Recreation</b>		
2000 West University Blvd. Brownsville, TX 78520 Phone: 956-882-7176	615 North Sugar Rd. Edinburg, TX 78539 Phone: 956-665-7808	<a href="mailto:urec@utrgv.edu">urec@utrgv.edu</a> <a href="http://utrgv.edu/urec">utrgv.edu/urec</a>

## UTRGV Edinburg Campus

The University Recreation Building (EUREC) is a state-of-the-art facility that opened in August 2007, and includes the following facility spaces: main gym, multipurpose gym, racquetball courts, weight room, dance studios, climbing wall, indoor track (1/10th mile), classroom/ audiovisual theater, relaxation lounges, wellness energy zone, and a fitness assessment room. The outdoor area includes a swimming pool, hot tub, basketball courts, beach volleyball courts, tennis courts, palapa/barbecue area, softball field, and intramural sports fields. Students also have access to the HPE-1 indoor swimming pool during rec-swim hours.

## UTRGV Brownsville Campus

The Recreation, Education, and Kinesiology Center (BREKC) is a state-of-the-art facility that opened in August 2008. The facility is owned and operated by Texas Southmost College, but is accessible to all UTRGV students. The facility includes the following facility spaces: main gym, racquetball courts, weight room, dance studio, and swimming pool. Students also have access to programmed activities that take place at the Soccer Complex and Garza Gym.

## Military and Veterans Success Center (MVSC)

The [Military and Veterans Success Center \(MVSC\)](#) at The University of Texas Rio Grande Valley (UTRGV) is dedicated to serving student veterans, guardsmen, reservist and their dependents. The MVSC serves as a liaison between students receiving military educational benefits and the Department of Veteran Affairs and assists students in the pursuit of their educational goals.

The MVSC assists students in certifying education benefits, advocating for services, developing projects to unite the university with our local community, provides counseling services specifically for veterans and promotes student involvement through the Student Veterans of America National

Organization. We are proud to serve those who have served our country and are committed to helping military students and their dependents start or continue their education. Our ultimate goal at The University of Texas Rio Grande Valley is to provide an academically challenging environment to help you succeed in the next phase of your professional life.

**Military and Veterans Success Center (MVSC)**

One West University Blvd.  
Cortez Hall, Rm. 224  
Brownsville, TX 78520  
Phone: 956-882-8980

1201 West University Dr.  
University Center, Rm. 113  
Edinburg, TX 78539  
Phone: 956-665-7934

[veteranservices@utrgv.edu](mailto:veteranservices@utrgv.edu)  
[utrgv.edu/veterans](http://utrgv.edu/veterans)

# STUDENT RIGHTS AND RESPONSIBILITIES

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## Purchase of Textbooks

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The University of Texas Rio Grande Valley advises students that they are not under any obligation to purchase a textbook from a university-affiliated bookstore. The same textbook may also be available from an independent retailer including an online retailer. (Texas Education Code, Section 51.9705; 19 TAC 4.215). Information regarding textbooks and supplemental materials for specific courses including the International Standard Book Number and retail price information is included in the course schedule which can be accessed through [my.utrgv.edu](http://my.utrgv.edu).

## Student Travel

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The University of Texas Rio Grande Valley has set forth University rules and procedures regarding student and pre-college University program participant travel and to comply with The University of Texas System policy and State Law (Texas Education Code, Section §51.949) relating to student travel. University students may travel off campus when representing a student organization, University department or engaging in intercollegiate competition or academic activities. Examples of student travel include, but are not limited to, class field trips and assignments; attendance at scholarly or professional conferences; University-funded student organization travel; class trips for educational or cultural enrichment; athletic, student publication, dramatic, music or forensic competition or performances; student leadership conferences; placement forums; and graduate school visits. All student travel must be registered with and approved by the dean of students or his or her designee.

## Vehicle Registration and Parking Permits

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All students, whether full- or part-time, who operate a motor vehicle in the campus area must register the vehicle with the University Parking and Transportation Department. A hangtag permit or decal to be placed on the vehicle indicating the permit number and parking privileges will be provided. The University of Texas Rio Grande Valley enforces all Texas Vehicle inspection codes (Texas Education Code, Sec. 51.207). All vehicles that park on the campus premises must have current inspection stickers and a current parking permit properly displayed. Parking and Traffic rules and regulations are available at the Parking and Transportation Department or at [www.utrgv.edu/pts](http://www.utrgv.edu/pts).

Note: A disabled veteran with a disabled veteran license plate may park with either a free University permit or without a University permit (as determined by University parking regulations) in a disabled parking space for an unlimited period of time.

## Annual Security and Fire Safety Report

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The Annual Security and Fire Safety Report (previously known as the Student Right to Know and Campus Security Act) contains critical information you should familiarize yourself with about campus safety and security. Described in detail is the University Police Department (UPD): law enforcement arrest authority; crime reporting policies, procedures and responses; working relationships with state and local police; encouragement of prompt reporting of crimes; and access control procedures. Additionally, there is information concerning drug and alcohol abuse

prevention, sexual assault information, weapons on campus, and policies on missing students who reside in on-campus housing and fire safety information. The Annual Security and Fire Safety Report contains data about crime statistics for the three previous calendar years detailing the reported crimes that occurred on the UTRGV Brownsville Campus, UTRGV Edinburg Campus, UTRGV McAllen Teaching Site, UTRGV at Starr County Facility, and the support facilities to include property owned or controlled by The University of Texas Rio Grande Valley and on public property or property immediately adjacent to and accessible from the campuses.

This information is required by the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act and the Higher Education Reauthorization Act and is provided by The University Police Department. The Annual Security and Fire Safety Report is available on the web at [www.utrgv.edu/police/clery](http://www.utrgv.edu/police/clery) or a hard copy will be provided if you contact the [Office of Student Rights & Responsibilities](#) at 956-665-5375.

During emergency situations the [University Police Department](#) can be reached by calling 911 or dialing "HELP" (ext. 4357) from any University phone. For non-emergencies the police can be reached by dialing 956-665-7151. The University Police Department is located at 501 N. Sugar Road or they can be reached at [police@utrgv.edu](mailto:police@utrgv.edu). Crimes reported on The University of Texas Rio Grande Valley campus can be accessed at the following web address: [www.utrgv.edu/police/clery](http://www.utrgv.edu/police/clery).

Any law enforcement information provided by state law enforcement agencies concerning registered sex offenders may be obtained from the [University Police Department](#) at 956-665-7151.

### Annual Fire Safety Report

The [UTRGV Department of Environmental Health, Safety, and Risk Management](#) is charged with oversight of the Fire Safety Program which ensures compliance with National Fire Protection Association (NFPA) mandates and Best Management Practices associated with fire and facilities safety in an institutional environment. All faculty, staff and students are required to comply with these specific mandates. In accordance with the HEOA, UTRGV publishes an Annual Fire Safety Report, which outlines key information relating to the fire safety related systems associated with UTRGV campus housing. Included in the report is a description of the fire safety system for each on-campus student housing facility, the number of fire drills held the previous year, UTRGV's policies or rules on portable electrical appliances, smoking, and open flames, procedures for student housing evacuation, policies for fire safety education and training programs, reporting mechanisms in the event of a fire, and plans for future improvements in fire safety. Also included in this report are Fire Safety Statistics, which outline the number of fires and the cause of each fire, the number of injuries or deaths, and the value of any property damage. In addition to the Annual Fire Safety Report, a Fire Log is maintained by the DEHS which lists any fires that occurred in an on campus housing facility. For each fire, information regarding the location of the fire, the nature of the fire, the date the fire occurred, and the time of day the fire occurred is included.

A hard copy of the Annual Fire Safety Report and the Fire Log is available by visiting the DEHS offices, located at Lamar Bldg. 1.202, 1201 West University Dr., Edinburg, Texas, or it can be requested by contacting the [Department of Environmental Health, Safety, and Risk Management](#) at 956-665-3690. In addition, a copy of the report can be accessed at [www.utrgv.edu/police/clery](http://www.utrgv.edu/police/clery).

## Making a False Alarm or Report

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Pursuant to section 42.06 of the Texas Penal Code, it is a state jail felony to report a present, past, or future bombing, fire, offense, or other emergency that a person knows to be false relating to an institution of higher education.

## Important Phone Numbers

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Department	UTRGV Brownsville Campus	UTRGV Edinburg Campus
University Police-Emergency	956-882-2222	956-HELP (4357)
University Police-Non-Emergency	956-882-8232	956-665-7151
Dean of Students	956-882-5141	956-665-2260
Counseling and Psychological Services	956-882-3896	956-665-2574
Health Services	956-882-7643	956-665-2511
Student Rights and Responsibilities	956-882-5141	956-665-5375
Accessibility Services	956-882-7374	956-665-7005
Title IX/Sexual Misconduct	956-882-5141	956-665-5375
Substance Abuse/Recovery Services	956-882-3896	956-665-2674

## Higher Education Opportunity Act (HEOA)

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The Higher Education Opportunity Act (HEOA) specifies The University of Texas Rio Grande Valley requirements for hate crime reporting, emergency response and evacuation procedures, as well as missing student notification and fire safety related issues for UTRGV's on campus housing facilities.

## Emergency Response and Evacuation

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The University of Texas Police Department, in conjunction with the [Department of Environmental Health, Safety, and Risk Management](#) is charged with the Emergency Response Program on the UTRGV campus. The program's primary goal is to ensure that, in the event of an emergency, the UTRGV responds in a manner that protects the lives and health of the UTRGV community and any visitors; protects university facilities, property and equipment; and provides for the restoration of university facilities, functions and services. It is vital that all faculty, staff and students be familiar with emergency procedures associated with a man-made or natural disaster that may occur on campus. In accordance with the HEOA, UTRGV has developed a policy statement that outlines Emergency Response and Evacuation Procedures utilized to immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation. The procedures include a list of organizations responsible for carrying out the emergency process, a description of the process the institution will use to determine the extent of the emergency, who to notify, the content of the notification, and the mechanisms used to initiate the notification system. In addition, procedures are also included for disseminating the emergency information to the larger community.

A hard copy of the Emergency Response and Evacuation Procedures are available by visiting the DEHS offices, located at Lamar Bldg. 1.202, 1201 West University Dr., Edinburg, TX, or it can be requested by contacting the Department of Environmental Health, Safety, and Risk Management at

956-665-3690. In addition, the procedures can be accessed via the Department of Environmental Health, Safety, and Risk Management.

## Gang-Free Zones

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Premises owned, rented or leased by The University of Texas Rio Grande Valley and areas within 1,000 feet of the premises are “gang-free” zones. Certain criminal offenses, including those involving gang-related crimes, will be enhanced to the next highest category of offense if committed in a gang-free zone by an individual 17 years or older. See Texas Penal Code, Section 71.028.

## Family Educational Rights and Privacy Act (FERPA)

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The Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. §1232g, and the Texas Public Information Act, Texas Government Code §552.001 et seq., are respectively federal and state laws that provide for the review and disclosure of student educational records. In accordance with these laws, The University of Texas Rio Grande Valley has adopted the following policy. Individuals are informed of their rights under these laws through this policy, which is included in the [UTRGV Handbook of Operating Procedures](#) and this catalog.

The University will not permit access to or the release of personally identifiable information contained in student education records without the written consent of the student to any party, except as follows:

1. To appropriate University officials who require access to educational records in order to perform their legitimate educational duties.
2. To officials of other schools in which a student seeks or intends to enroll, is enrolled in or receives services from, upon request of these officials.
3. To federal, state or local officials or agencies authorized by law.
4. In connection with a student’s application for, or receipt of, financial aid.
5. To accrediting organizations or organizations conducting educational studies, provided that these organizations do not release personally identifiable data and destroy such data when it is no longer needed for the purpose for which it was obtained.
6. To the parents of a dependent student as defined in section 152 of the Internal Revenue Code of 1954.
7. In compliance with a judicial order or subpoena provided a reasonable effort is made to notify the student in advance, unless such subpoena specifically directs the institution not to disclose the existence of a subpoena.
8. In an emergency situation if the information is necessary to protect the health or safety of students or other persons.
9. To an alleged victim of any crime of violence, the results of the alleged perpetrators disciplinary proceeding may be released.

Additionally, any law enforcement information provided by state law enforcement agencies concerning registered sex offenders may be released from the [University Police Department](#). The police department can be contacted at 956-665-7151 (UTRGV Edinburg campus) or 956-882-8232 (UTRGV Brownsville Campus). The University will release information in student education records to appropriate University or University of Texas System officials as indicated in no. 1 above when there is a legitimate educational interest. A school official is a person employed by the university in an administrative, supervisory, academic or research, or support staff position (including law

enforcement unit personnel and health staff); a person or company with whom the university has contracted (such as an attorney, auditor or collection agent); a person serving on The University of Texas System Board of Regents; or a student serving on an official committee or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to fulfill his or her professional responsibility. Upon request, the university discloses education records without consent to officials of another school in which a student seeks or intends to enroll. Where required by regulations, a record of requests for disclosure and such disclosure of personally identifiable information from student education records shall be maintained by the custodian of the public record for each student and will also be made available for inspection pursuant to this policy. If the university discovers that a third party who has received student records from the university has released or failed to destroy such records in violation of this policy, the university will determine any future access by that third party and may take further appropriate action. Respective records no longer subject to audit nor presently under request for access may be purged according to regular schedules.

### Directory Information

At its discretion, the university may release directory information, which shall include:

- Name, address, telephone number
- Date and place of birth
- Major field of study
- Participation in officially recognized activities and sports
- Dates of attendance
- Most recent previous educational institutions attended
- Classification
- Degrees and honors received
- Date of graduation
- Physical factors (height and weight) of athletes
- Institutional e-mail address
- Photographs

Students may withhold directory information by notifying the [Office of the Registrar](#) in writing. The institution will honor requests for nondisclosure until the student grants permission in writing, to release the information.

### Access to File

Upon written request, the university shall provide a student with access to his or her educational records. The vice president for business affairs at The University of Texas Rio Grande Valley has been designated by the institution to coordinate the inspection and review procedures for student education records, which include admissions files, academic files and financial files. Students wishing to review their education records must make written requests to the vice president for business affairs listing the item or items of interest.

Education records covered by the Act will be made available within 45 days of the request. A list of education records and those officials responsible for the records shall be maintained at the Office of the Executive Vice President for Business Affairs. This list includes:

### Academic Records

Department	UTRGV Brownsville Campus	UTRGV Edinburg Campus
Office of Undergraduate Admissions	Main, Rm. 1.100	SSB, 1st floor

Department	UTRGV Brownsville Campus	UTRGV Edinburg Campus
Office of the Registrar	Main, Rm. 1.100	SSB, 1 <sup>st</sup> floor
Graduate College	SABH, Rm. 1.202	MASS, Rm. 1.158
Student Affairs/Student Services Records	Cortez Hall, Rm. 206	STHC, Rm. 1.105
Counseling and Psychological Services	Cortez Hall, Rm. 237	UC, Rm. 109
Learning Center: Executive Director	Student Union, Rm. 2.10	UC, Rm. 104
Dean of Students	Cortez Hall, Rm. 204	UC, Rm. 104
Residence Life	Casa Bella	UC, Rm. 315
Career Center	Cortez Hall, Rm. 129	SSB, Rm. 2.101

### Educational Records do not include:

- Financial records of the student's parents or guardian.
- Confidential letters of recommendations that were placed in the educational records of a student prior to January 1, 1975.
- Records of instructional, administrative and educational personnel that are kept in the sole possession of the maker and are not accessible or revealed to any other individual.
- Records of law enforcement units.
- Medical and psychological records.
- Records that only contain information about an individual built or acquired by the university after the individual is no longer a student at the institution.

### Challenge to Record

Students may challenge the accuracy of their educational records. Students who believe that their educational records contain information that is inaccurate or misleading, or is otherwise in violation of their privacy or their rights, may discuss their problems informally with the department that generated the record in dispute. If an agreement is reached with respect to the student's request, the appropriate records will be amended. If an agreement is not reached, the student will be notified within a reasonable period of time that the records will not be amended, and he or she will be informed by the head of that department of his or her right to a formal hearing.

A student's requests for a formal hearing must be made in writing to the vice president for business affairs who, within a reasonable period of time after receiving such requests, will inform the student of the date, place and the time of the hearing. Students may present evidence relevant to the issues raised and may be assisted or represented at the hearings by one or more persons of their choice, including attorneys, at the student's expense. The hearing officer who will adjudicate such challenges will be appointed by the vice president for business affairs in non-academic matters and by the provost/vice president for academic affairs in academic matters.

Decisions of the hearing officer will be based solely on the evidence presented at the hearing, will consist of the written statements summarizing the evidence and stating the reasons for the decisions, and will be delivered to all parties concerned. The education records will be corrected or amended in accordance with the decision of the hearing officer, if the decision is in favor of the student. If the decision is unsatisfactory to the student, the student may place with the education records statements commenting on the information in the records or statements setting forth any reasons for disagreeing with the decision of the hearing officer, or both.

The statements will be placed in the education records, maintained as part of the student's records and released whenever the records in question are disclosed. Students who believe that the adjudications of their challenges were unfair or not in keeping with the provisions of the Act may request, in writing, assistance from the president of the university.

## Copies

Students may access their academic records using ASSIST. Furthermore, students may have copies of documents included in their educational records and this policy. These copies will be made at the student's expense at rates authorized in the Texas Public Information Act. (There is no charge for student transcripts.) Official copies of academic records or transcripts will not be released for students who have a delinquent financial obligation or financial "hold" at the university.

## Complaints

Complaints regarding alleged failures to comply with the provisions of the FERPA may be submitted in writing to the Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue SW, Washington, D.C. 20202-4605.

## Drug and Alcohol Policy

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The University of Texas Rio Grande Valley is a drug-free school and complies with the Drug Free Workplace Act of 1990. The Drug Free School and Communities Act of 1989 requires institutions of higher education to adopt and implement programs to prevent the unlawful possession, use, or distribution of illicit drugs and alcohol. Information concerning these programs must be distributed to students annually. For information regarding these policies please refer to the following: Drug Free School and Communities Act provided by the Dean of Students at [www.utrgv.edu/dos](http://www.utrgv.edu/dos).

UTRGV is committed to maintaining a safe and healthy environment for the campus community. Alcohol and other drugs should not interfere with the university's educational mission. All UTRGV students, faculty members, staff members, administrators and visitors are subject to local state and federal laws regarding the unlawful possession, distribution, or use of alcohol or illegal drugs.

The following university policies can be found in the [UTRGV Handbook of Operating Procedures](#). The possession, transportation, and/or consumption of alcohol by individuals less than 21 years of age is strictly prohibited. University police officers enforce laws regulating the use of alcoholic beverages and underage drinking with court appearance citations, referral to the [Office of Student Rights and Responsibilities](#) and/or arrest. Alcoholic beverages may not be consumed or possessed in public areas of the university. Additional policies regarding alcohol apply at campus housing areas. If a student is found responsible for violating the alcohol policies, sanctions range from educational programs to expulsion. In addition, according to the UTRGV Student Code of Conduct the use, manufacture, possession, sale, or distribution on the campus of the sub-stances defined and regulated under Chapters 481, 484 and 485 of the Texas Health and Safety Code, except as may be allowed by the provisions of such articles. If a student is found responsible of the illegal use, possession, or sale of a drug or narcotic on campus, the minimum penalty shall be suspension from the institution for a specified period of time; and/or suspension of rights and privileges.

## Hazing

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Hazing in state educational institutions is prohibited by both state law (Sections 51.936 & 37.151 et seq., Texas Education Code) and by the Regents' Rules and Regulations (Rule 50101). Individuals or

organizations engaging in hazing could be subject to fines and charged with criminal offenses. Additionally, the law does not affect or in any way restrict the right of the university to enforce its own rules against hazing.

### Individuals

A person commits an offense if the person: engages in hazing; solicits, encourages, directs, aids or attempts to aid another engaging in hazing; Recklessly permits hazing to occur; or Has firsthand knowledge of the planning of a specific hazing incident involving a student in an educational institution, or has firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report that knowledge in writing to the dean of students or other appropriate official of the institution.

### Organizations

An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing.

### Definition

The term “hazing” is broadly defined by statute to mean any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization. Hazing includes, but is not limited to:

- Any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity.
- Any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subject the student to unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
- Any activity involving the consumption of a food, liquid, alcoholic beverage, liquor, drug or other substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student.
- Any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subdivision.
- Any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the Penal Code.

The fact that a person consented to or acquiesced in a hazing activity is not a defense to prosecution. The University of Texas System Board of Regents’ Rules and Regulations, Rule 50101, Sec. 2.8 provides that, “Any student who, acting singly or in concert with others, engages in hazing is subject to discipline. Hazing in state educational institutions is prohibited by state law (Texas Education Code, Section 51.936). Hazing with or without the consent of a student whether on or off campus is prohibited, and a violation of that prohibition renders both the person inflicting the

hazing and the person submitting to the hazing subject to discipline. Initiations or activities of organizations may include no feature that is dangerous, harmful, or degrading to the student, and a violation of this prohibition renders both the organization and participating individuals subject to discipline.”

Hazing with or without the consent of a student is prohibited by the System, and a violation of that prohibition renders both the person inflicting the hazing and the person submitting to the hazing subject to discipline. Initiations or activities by organizations may include no feature which is dangerous, harmful, or degrading to the student, and a violation of this prohibition renders both the organization and participating individuals subject to discipline. Activities which under certain conditions constitute acts that are dangerous, harmful, or degrading, in violation of Rules include but are not limited to: calisthenics, such as sit-ups, push-ups, or any other form of physical exercise; total or partial nudity at any time; the eating or ingestion of any unwanted substance; the wearing or carrying of any obscene or physically burdensome article; paddle swats, including the trading of swats; pushing, shoving, tackling, or any other physical contact; throwing oil, syrup, flour, or any harmful substance on a person; rat court, kangaroo court, or other individual interrogation; forced consumption of alcoholic beverages either by threats or peer pressure; lineups intended to demean or intimidate; transportation and abandonment (road trips, kidnaps, walks, rides, drops); confining individuals in an area that is uncomfortable or dangerous (hot box effect, high temperature, too small); any type of personal servitude that is demeaning or of personal benefit to the individual members; wearing of embarrassing or uncomfortable clothing; assigning pranks such as stealing; painting objects; harassing other organizations; intentionally messing up the house or room for clean up; demeaning names; yelling and screaming; and requiring boxing matches or fights for entertainment.

### Immunity

In an effort to encourage reporting of hazing incidents, the law grants immunity from civil or criminal liability to any person who reports a specific hazing event in good faith and without malice to the dean of students or other appropriate official of the institution and immunizes that person for participation in any judicial proceeding resulting from that report. Additionally, a doctor or other medical practitioner who treats a student who may have been subjected to hazing may make a good faith report of the suspected hazing activities to police or other law enforcement officials and is immune from civil or other liability that might otherwise be imposed or incurred as a result of the report. The penalty for failure to report is a fine of up to \$1,000, up to 180 days in jail, or both. Penalties for other hazing offenses vary according to the severity of the injury, which results and include fines from \$500 to \$10,000 and/or confinement for up to two years.

### Student Conduct

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The University of Texas Rio Grande considers cultivation of self-discipline by its students to be of great importance in the development of responsible citizens. Therefore, the university expects its students to maintain standards of personal discipline that are in harmony with the education goals and purpose of the university. Although the university is committed to the full support of the constitutional rights of its students, including due process, it also has an equal obligation to protect its educational purpose and the interest of the student body. The University must therefore be concerned with the actions of individuals or groups that are in conflict with the welfare and integrity of the institution or in disregard of the rights of other students or faculty.

Attendance at a tax-supported educational institution of higher learning is optional and voluntary. By such voluntary entrance into the academic community of the university, students voluntarily assume the obligations of performance and behavior imposed by the university relevant to its lawful missions, processes, and functions. When students enter the university, it is assumed that they have a serious purpose and a sincere interest in their own social and intellectual development. They are expected to learn to cope with problems with intelligence, reasonableness, and consideration for the rights of others; to obey laws and ordinances of the nation, state, and community for which they, as well as the university, are a part. As students prize rights and freedoms for themselves, they are expected to respect the rights and freedoms of others.

The administration of student discipline at the university is a responsibility shared by students, faculty, and administrative staff. In many cases, peer group influence, counseling, admonition, and example may resolve problems of student conduct. Where these preferred means fail, resort is made to disciplinary procedures. Any academic or administrative official, faculty member, or student may file a complaint against any student for misconduct. A student may be penalized herein, even though he or she is also punished by state or federal authorities for the same act.

Students are subject to federal, state, and local laws as well as University rules and regulations. Students are subject to reasonable disciplinary action, including suspension and expulsion in appropriate cases, for breach of federal, state, or local laws or University rules and regulations. Individuals who are not currently enrolled at the university remain subject to the disciplinary process for conduct that occurred during any period of enrollment, and for statements, acts, or omissions related to application for enrollment or the award of a degree.

Rules and regulations relating to the students of the university are enacted with the view towards protecting the best interests of the individual, the general welfare of the entire student body, and the educational objectives of the university. These rules and regulations are few, and most students will not find them unduly restrictive. Violations of institutional rules and regulations, including those, which may subsequently be enacted, may subject a student to disciplinary action.

The Student Conduct Code and the student disciplinary hearing and appeals procedure can be found in the [UTRGV Handbook of Operating Procedures](#).

## Copyrighted Material

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Using peer-to-peer (P2P) file-sharing applications to illegally share copyrighted music and movies is the number one way students violate federal copyright law. Students, faculty and staff are all obligated to comply with federal law and university policy regarding appropriate use of information technology and avoiding copyright infringement.

## Bandwidth

The university enforces network policies regarding bandwidth usage and limits. Under some circumstances, the university may activate monitoring tools designed to detect abnormal or potentially infringing traffic in order to determine its appropriateness and, if necessary, initiate disciplinary procedures.

## Copyright Complaints and Legal Content Alternatives

If you copy and distribute copyrighted material without legal permission, you may be found liable for civil or criminal copyright infringement. Civil penalties for Federal Copyright infringement

range from \$750 per song to \$150,000 in damages for each willful act. Criminal penalties can run up to five years in prison and \$250,000 in fines.

The university cannot protect you from a copyright complaint. The university may also be required by law to disclose information about you to a complainant for use in pursuing legal action against you. The process for handling DMCA notices received by the university is outlined in the Digital Millennium Copyright Act (DMCA) policy. The penalties for violation of copyright law can range from university sanctions to civil and criminal prosecution.

You are not protected from financial penalty just because you received material at no cost or are distributing material with no charge. Your only protection is to not possess or distribute any unlicensed copyrighted material. There are many Web sites that provide legal online music, movies, and other content. Refer to the Keep It Legal page for a list of services that comply with the DMCA.

### Peer-to-peer Software

Peer-to-peer (P2P) applications such as BitTorrent, BearShare, Limewire, Morpheus, iMesh and KaZaA make it easy for you to share files, and there are legitimate uses for this class of software. However, please keep the following guidelines in mind.

### Network Bandwidth

Most P2P applications are configured so other users can access your hard drive and share your files all the time. This constant file transfer can degrade your computer's performance and generate heavy traffic loads on the university network. P2P applications can consume your weekly allocation very quickly. The university's network bandwidth consumption is monitored. If your usage impacts the overall performance of the network, your computer may be blocked. If you use a P2P application to share content legally, you should know how to control or disable the application.

### Privacy

If you are running a P2P application, you may be inadvertently sharing personal information, such as e-mail messages or credit card information. You need to make sure you know which files and data the application is sharing. You should know how to control or disable your P2P application to ensure that you are not inadvertently sharing personal information.

### Security

Viruses are easily spread using P2P applications. Many P2P applications include "malware" in the download, so you may be unintentionally infecting your computer. To protect your computer, keep your anti-virus program up-to-date and only install programs acquired from reputable sources. You can download anti-virus software on the UTRGV Downloads site.

### Resource Use

Some P2P applications use your computer as a computational or storage resource for another organization's use. This may not be an acceptable use of state-owned resources such as the university network or university-owned computers. Do not permit any such use of your system without the consent of the university. For assistance, please contact the Information Security Office at <mailto:ciso@utrgv.edu>.

## University Policy and Assistance

By running a P2P application, you may be consuming excessive network bandwidth and/or violating copyright law, both of which are violations of the university's rules for acceptable use of information technology. You may also be sharing confidential information and/or making your computer insecure.

If you have questions about P2P applications, please call the [IT Help Desk](#) at 956-665-2020 or 956-882-2020.

## Sexual Assault

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The University of Texas Rio Grande Valley is committed to creating and maintaining a community in which students, faculty, and staff can work and study in an atmosphere free from all forms of harassment, exploitation, or intimidation. Every member of the university community should be aware that the university does not tolerate student harassment, including sexual assault, dating violence, domestic violence, or stalking, and that such behavior is prohibited by both federal and state law and by University policy. UTRGV will take action to prevent, correct, and if necessary, discipline or prosecute behavior that violates this policy and the law. All forms of sexual assault, sexual harassment, dating violence, domestic violence, and stalking, and all attempts to commit such acts, are regarded as serious University offenses that will result in disciplinary action which may include, suspension, required withdrawal, expulsion, or termination.

UTRGV is committed to assisting all victims and survivors of, sexual harassment, including sexual violence. A member of the university community who wishes to file a complaint or who has information regarding a violation of university policy has various options regarding filing a report including contacting the Title IX Coordinator, [University Police Department](#) or filing an anonymous report at [www.utrgv.edu/ReportIt](http://www.utrgv.edu/ReportIt). Prosecution can also take place in accordance with Texas criminal law, independent of University actions.

Students, faculty and staff are also encouraged to seek assistance through the [Office for Victim Advocacy & Violence Prevention](#) (OVAVP) at 956-665-8287, [OVAVP@utrgv.edu](mailto:OVAVP@utrgv.edu), or [www.utrgv.edu/OVAVP](http://www.utrgv.edu/OVAVP). Services through advocates at OVAVP are confidential and advocates can assist in navigating campus and community reporting, available resources, and accommodations for victims/survivors.

A chart illustrating the reporting options and detailing the services available campus can be found on the website for the Title IX Office at [www.utrgv.edu/Equity](http://www.utrgv.edu/Equity).

## Title IX

Sexual harassment, including sexual assault, dating violence, domestic violence, and stalking can have serious effects on a student's school performance, in addition to many other significant effects. Title IX provides that all students have the right to receive an education free from sex discrimination. UTRGV will take immediate action to eliminate such crimes when they occur on campus, prevent recurrence, and address the effects of such crimes, regardless of where they occurred.

Students, faculty, and staff of UTRGV, as well as family, friends, or bystanders, are encouraged to report suspected incidents of sexual harassment, including sexual assault, dating violence, domestic violence, or stalking to the university's Title IX Coordinator – [www.utrgv.edu/Equity](http://www.utrgv.edu/Equity). Any faculty or

staff member who receives a report of one of these crimes, and who is not bound by professional confidentiality (advocates, counselors, and healthcare providers are confidential resources on campus), is required to report it to the Title IX Coordinator.

## What to Do If You Think You Have Been Sexually Assaulted or Have Experienced Sexual Harassment, Dating Violence, Domestic Violence, or Stalking

### *Sexual Assault*

Students are strongly encouraged to report attempted or completed sexual assaults to the [University Police Department](#) 956-665-7151 (UTRGV Edinburg Campus) or 956-882-3832 (UTRGV Brownsville Campus). Reporting the incident does not mean that the victim/survivor must proceed with prosecution. Immediately following an attack, the victim/survivor should try to write down everything she or he remembers about the incident, including the physical description of the suspect(s) and any further information about the identity or location of the suspect(s).

If you or someone you know is unsure about whether you want to call the police, there are confidential victim advocates available 24/7 who can offer more information through campus (OVAVP – 956-665-8287 from 9:00 am – 6:00 pm and [OVAVP@utrgv.edu](mailto:OVAVP@utrgv.edu) after hours) and through community organizations (Mujeres Unidas in Hidalgo County – 956-630-4878 or 800-580-4879 for the 24-hour crisis hotline, Friendship of Women in Brownsville: 956-544-7412, and Family Crisis Center in Harlingen: 956-423-9305 or 866-423-9304 for the 24-hour hotline).

If you have been sexually assaulted, McAllen Medical Center (956-632-4000) in Hidalgo County and Valley Baptist Medical Center (956-389-1100) in Harlingen have dedicated SAFE nurses (SAFE = Sexual Assault Forensic Examiner) available 24/7 in private, dedicated spaces to conduct rape exams. Performing a rape exam does not obligate a victim or survivor to proceed with prosecution and rape exams are stored for two years in case a victim or survivor wishes to proceed with prosecution at a later date. The University Police Department and OVAVP advocates can assist in transporting sexual assault victims for a rape exam. The hospital will not charge a victim or survivor for performing a rape exam.

### *Notification of Law Enforcement*

Victims of sexual assault or persons who have information regarding a sexual assault are strongly encouraged to report the incident to the University Police Department (956-665-7151 or 956-882-3832) immediately. It is the policy of the University Police Department to conduct investigations of all sexual assault complaints with sensitivity, compassion, patience, and respect for the victim. Investigations are conducted in accordance with guidelines established by the Texas Penal Code, Code of Criminal Procedure and the Hidalgo County District Attorney's Office and the Cameron County District Attorney's office.

All information and reports of sexual assault are kept strictly confidential. In accordance with the Texas Code of Criminal Procedures Art. 57, victims may use a pseudonym to protect their identity. A pseudonym is a set of initials or a fictitious name chosen by the victim to be used in all public files and records concerning the sexual assault. Victims of sexual assault are not required to file criminal charges or seek judicial actions through the university disciplinary process. However, victims are encouraged to report the assault in order to provide the victim with physical and emotional

assistance. Students may also contact local law enforcement agencies. Members of the University Police Department, OVAVP advocates, and other University offices will assist the student in notifying the appropriate agency in the applicable jurisdiction.

### *Accommodations for Victims and Survivors*

OVAVP advocates and the Dean of Students Office can assist victims and survivors with issues including, but not limited to, class schedule changes, withdrawal procedures, or campus housing relocation. If the reporting student provides credible evidence that the accused student presents a continuing danger to person or property or poses an ongoing threat of disrupting the academic process, the Office of Student Rights and Responsibilities may take interim disciplinary action against the accused student as appropriate.

### *Procedures for Campus Disciplinary Action*

A student may also choose to report an assault to the Office of Student Rights and Responsibilities for disciplinary action regardless of whether or not the student has decided to press criminal charges. A student may also file a report of sexual assault against another student, or a faculty or staff member, by directly contacting the [Associate Dean for Student Rights and Responsibilities](#) 956-665-5375 (UTRGV Edinburg Campus) or 956-882-5141 (UTRGV Brownsville Campus) or [www.utrgv.edu/ReportIt](http://www.utrgv.edu/ReportIt). Procedures for resolving complaints regarding sexual assault, sexual harassment, dating violence, domestic violence, and stalking are detailed in the [UTRGV Handbook of Operating Procedures](#). In any case, both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary proceedings. Both the accuser and the accused will be informed of the outcome of any proceedings.

During any complaint proceeding, the university has a wide range of latitude when developing sanctions. Those sanctions may range from probation to expulsion from the university.

### *Sexual Harassment, Dating Violence, Domestic Violence, and Stalking*

More information and national hotlines are available for these crimes:

- Domestic Violence and Dating Violence: [www.thehotline.org](http://www.thehotline.org)
- Stalking: National Stalking Resource Center: [www.victimsofcrime.org/our-programs/stalking-resource-center](http://www.victimsofcrime.org/our-programs/stalking-resource-center)
- Sexual harassment: [www2.ed.gov/about/offices/list/ocr/sexharassresources.html](http://www2.ed.gov/about/offices/list/ocr/sexharassresources.html)
- OVAVP advocates are available to assist in directing victims and survivors to campus and community resources (956-665-8287, [OVAVP@utrgv.edu](mailto:OVAVP@utrgv.edu), [www.utrgv.edu/OVAVP](http://www.utrgv.edu/OVAVP)).
- Victims and survivors of these crimes are strongly encouraged to contact the University Police Department 956-665-7151 (UTRGV Edinburg campus) or 956-882-3832 (UTRGV Brownsville Campus) or the UTRGV Title IX Coordinator (956-665-2103).

### **Education and Prevention Programs**

There are many campus resources that can help campus community members to understand, address, and prevent sexual assault, sexual harassment, dating violence, domestic violence, and stalking, including services from the following.

- **Student Rights and Responsibilities:** Multiple programs are offered focusing on how to be an active bystander, healthy relationships, what to do if you are a victim of sexual assault and assault awareness throughout the year. More information can be obtained by calling 956-

665-5375 (UTRGV Edinburg Campus) or 956-882-5141 (UTRGV Brownsville Campus). [Student Rights and Responsibilities](#) can also connect students with resources in the region.

- **The Office for Victim Advocacy & Violence Prevention (OVAVP):** provides proactive educational programs to raise awareness/reduce the likelihood of sexual assault of both women and men. In addition, OVAVP provides comprehensive services for victims of sexual assault including Sexual Assault Advocates. OVAVP staff are available to provide specialized trainings, informational sessions, and talks. More information can be obtained by calling 956-665-8287, emailing [OVAVP@utrgv.edu](mailto:OVAVP@utrgv.edu), or visiting [www.utrgv.edu/OVAVP](http://www.utrgv.edu/OVAVP).
- **University Police Department:** The University Police Department offers prevention programs and specialized talks for campus groups. More information can be obtained by visiting [www.utrgv.edu/police](http://www.utrgv.edu/police).

## Solicitation on Campus

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The University's policy on solicitation is outlined in the [UTRGV Handbook of Operating Procedures](#). The term solicitation means the sale, lease, rental or offer for sale, lease, rental of any property, product, merchandise, publication, or service, whether for immediate or future delivery; an oral statement or the distribution or display of printed material, merchandise or products that is designed to encourage the purchase, use or rental of any property, product, merchandise, publication or service; the receipt of or request for any gift or contribution; or the request to support or oppose or to vote for or against a candidate, issue or proposition appearing on the ballot at any election held pursuant to state or federal law or local ordinances. Solicitation is prohibited on any property, street, or sidewalk, or in any building, structure, or facility owned or controlled by the university or the University of Texas System. Please refer to the policy for a list of permissible activities.

# STUDENT ACADEMIC RESPONSIBILITIES AND APPEALS

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## Academic Responsibilities

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Students are expected to inform themselves thoroughly concerning the regulations of the university and the course requirements for degrees, and to make inquiries in case of doubt.

Regulations will not be waived, nor exceptions to requirements made, on a plea of ignorance of the regulations and requirements. Students, therefore, should become familiar with all of the information related to the program contained in the [University Catalog](#), on the university website, and in other official publications.

Each student, by registering, enters an academic college of the university and is under its jurisdiction with regard to the student's program of study and degree requirements. Students should work directly with the person in their major department who is assigned the responsibility of supervising their programs concerning course requirements and options, deficiencies, degree plan and special regulations. Requests to waive regulations and/or requirements should be directed in writing to the dean of the college.

## Academic Appeals

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Students wishing to appeal final grades or decisions regarding academic standards should first discuss the matter with the instructor of the class. If no resolution occurs, and the student wishes to pursue the matter further, the student may appeal in writing to the appropriate department chair within one long semester after the disputed grade or decision is issued. The department chair will respond in writing to the student within 14 calendar days (excluding holidays) of the receipt of the student's written appeal.

Pursuant appeals will be written and directed within 14 calendar days (excluding holidays) of the date of the department chair's decision to the school, college, or division College Academic Appeals Committee. The committee will consist of a panel of three faculty members, two of whom may not be from the department in which the appeal originated. The dean or director will appoint the panel members upon receipt of the written appeal and notify the student in writing of the date, time and location of the hearing and the names of the members of the panel. The student and the faculty member involved may appear in person before the panel and present evidence. The hearing will be closed to the public, and no person other than the student, the faculty member involved and panel members may be present. No person may represent the student or the faculty member except in the event that the instructor is unavailable for an extended period of time (such as due to death, serious illness, or termination of employment with UTRGV). In those cases, the faculty member may be represented by the appropriate department chair.

After the College Academic Appeals Committee has heard the appeal, it will deliberate and come to a decision. The committee's decision will be written, mailed, emailed, or delivered in person, to the student and faculty member within three class days of the close of the hearing. The student may appeal in writing within 14 calendar days to the dean/director (excluding holidays). The dean's/director's decision will be final, and it must be mailed, emailed, or delivered in person to the student within 14 calendar days (excluding holidays) of the receipt of the student's written appeal.

Note that a transcript notation that the student dropped or withdrew from a course is not subject to academic appeal through this process. That notation is an indication of enrollment status, not academic performance. Students believing that such a notation is incorrect who wish to appeal can do so through the UTRGV Strategic Enrollment appeals portal, [enrollment.utrgv.edu/appeals](http://enrollment.utrgv.edu/appeals).

## Student Complaint Procedures

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### Purpose

The University of Texas Rio Grande Valley endeavors to provide fair and objective procedures for hearing student complaints. Students are protected from coercion, intimidation, interference, harassment, retaliation, or discrimination for filing a complaint or assisting in an investigation.

### Student Advisement for Concerns/Complaints

University policies and procedures direct students about how to file a complaint. The applicable policy will depend on the nature of the complaint. If a student has questions about the applicable policy, The Office for Student Rights and Responsibilities, located in the University Center, Rm. 315, on the UTRGV Edinburg Campus and in Cortez Hall, Rm. 205 on the UTRGV Brownsville Campus, can assist a student who has questions regarding existing policies and procedures. Methods to file complaints are outlined more fully in the [UTRGV Handbook of Operating Procedures](#).

# GLOSSARY OF TERMS

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## Accreditation — College or University

A college or university in the United States is considered accredited if it is recognized by one of the following regional accrediting agencies:

- Middle States Association of Colleges and Schools
- New England Association of Schools and Colleges
- North Central Association of Colleges and Schools
- Northwest Association of Schools and Colleges
- Southern Association of Colleges and Schools
- Western Association of Schools and Colleges

## Accreditation — High School

A high school in Texas is considered accredited if it is recognized by the Texas Education Agency (TEA). High schools outside of Texas are considered accredited if they are recognized by their state accreditation agency.

## Advanced-level Work

Courses numbered 3000-4000 are advanced or upper-division courses. Courses numbered 3000 are designated as junior level, and 4000-numbered courses are designated as senior level. Approval of the department chair or dean of the college is required for enrollment in advanced-level courses by students who have not reached junior standing. Students who have not passed all portions of the TSI exam may not enroll in any advanced-level coursework if, upon completion of the work, the student would have completed 60 or more hours.

## Attempted Hours

Attempted hours are the total number of hours for courses that a student has attempted, including failing grades such as “F,” “DF” and “WF.”

## Census Date

The official census date is the 12th class day for regular fall and spring semesters or the fourth class day for summer sessions. Dates for traditional programs are found in the [Academic Calendar](#). Census dates for non-traditional students (online-accelerated programs) will be published by the [Office of the Registrar](#).

## Common Course Number

If the course is generally equivalent to other lower-division courses taught at universities and community colleges within the state, the Texas Common Course Number is shown in the course description for informational purposes. See Texas Common Course Numbering System on p. 29 for further information.

## Coursework in Residence

Coursework in residence refers to coursework actually completed on one of the UTRGV campuses or through credit by examination offered by UTRGV academic departments. Extension, credit by examination offered by external agencies (e.g. IB, CLEP, AP), and transfer credit may not be used to complete the residency requirement for graduation.

### Dean's List

After each regular semester, a dean's list is published listing the names of all undergraduate students enrolled in a minimum of 12 college-level hours who have a grade point average of 3.5 or better for courses taken that semester. A dean's list is not produced during the summer sessions.

### Restrictive Electives

Students have choices within the category of restrictive electives but must complete the required number of courses or hours from those specified.

### Elective Hours

Required credit hours for which specific courses are not prescribed are listed as elective hours.

### Entering Freshman

A student admitted as an entering freshman has not attended any accredited college or university.

### Full-time Graduate

A graduate student who is enrolled for at least nine hours of credit during a regular semester, or a total of six hours of credit during the summer sessions, is considered full-time.

### Full-time Undergraduate

An undergraduate student who is enrolled for at least 12 credit hours during a regular semester, or at least six hours of credit during a summer session, is considered fulltime.

### Half-time Graduate

A half-time graduate student is one who is enrolled for six to eight hours of credit during the regular semester or three hours of graduate credit during a summer session.

### Half-time Undergraduate

A half-time undergraduate student is one who is enrolled for six to 11 credit hours during the regular semester or three hours of credit during a summer session.

### Three-Quarter Time Undergraduate

A three-quarter time undergraduate student is one who is enrolled for nine to 11 credit hours during the regular semester.

### Hours

College credit at UTRGV is measured in terms of credit hours. Ordinarily, a class that meets one 50-minute period per week for a regular semester will carry a credit of one hour. The majority of classes meet three periods or their equivalent each week and carry three hours of credit. Two or three laboratory hours per week are usually required for one hour of laboratory credit.

### International English Language Testing System (IELTS)

Students whose native language is not English and students who studied outside the U.S. will be expected to provide test scores for either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS).

## Leveling Work

Coursework designed to eliminate deficiencies in educational background of students admitted or being considered for admission to a graduate program is called leveling work. (Graduate programs are designed on the assumption that students have a common body of knowledge.)

## Maximum Course Load

The maximum load for a full-time undergraduate student is 18 hours in a regular semester and 15 for each summer session. Students may be permitted to enroll for additional hours with the approval of his or her undergraduate academic advisor and the dean of the college.

## Non-degree Seeking Students

Non-degree seeking students are students who take graduate coursework for professional improvement or other reasons and have not been admitted to a graduate program. If the non-degree seeking student decides to apply to a graduate program, the student must submit a graduate application online, pay the required fees, and submit an official transcript showing the awarding of a bachelor's or higher degree. Registration as a non-degree seeking student in a master's course requires the permission of the graduate program director or the department chair. Registration in doctoral courses requires acceptance to a doctoral program and/or approval of the vice provost for graduate studies and may require additional documentation. A maximum of 6 hours taken at the university as a non-degree seeking student can be applied to a graduate degree with the approval of the [Graduate College](#).

## Post-baccalaureate Student

A student holding at least a bachelor's degree from an accredited institution who does not wish to enter the graduate school may be permitted to register as a special student in one of the undergraduate colleges and is subject to all rules and regulations of that college.

## Prerequisite

A course listed with a prerequisite means that specified requirements must be met before one can enroll in the course. Specific prerequisites are listed in course descriptions.

## Probation

Students are placed on scholastic probation when they fail to achieve the required overall grade point average. Students may be placed on disciplinary probation for infraction of any University regulation. In either case, they must satisfy specific requirements before they can return to a non-probationary status. For further information, refer to the sections on scholastic probation and suspension in the undergraduate and graduate catalogs. Student Conduct is discussed on p. 124.

## Regular Semester

A regular semester is any 15-week fall or spring semester.

## Returning Student

A student whose last institution attended was UTRGV is admitted as a returning student after an absence of one year.

## Semester

(See Regular Semester)

### Summer Session

As part of its regular program, the university offers two summer sessions, each five-and-one-half weeks long.

### Transfer Students

Students admitted as transfer students have last attended an accredited college or university other than, or in addition to, UTRGV.

### Test of English as a Foreign Language (TOEFL)

Students whose native language is not English and students who studied outside the U.S. will be expected to provide test scores for either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS).

### Upper Division

(See Advanced-level Work)

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Cummins, Amy, Associate Professor, Department of Literatures and Cultural Studies; English; PhD, University of Kansas, 2004.

Cunningham, Cory, Assistant Professor, Department of Communication; Communication Studies; PhD, The University of Oklahoma, 2009.

Curran, Joanne E., Full Professor, South Texas Diabetes and Obesity Institute; Molecular Genetics; PhD, Griffith University, 2002.

## D

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Dabrowski, Peter, Full Professor, School of Music; DMA, Northwestern University, 1998.

Daniel, Clay, Associate Professor, Department of Literatures and Cultural Studies; English; PhD, Texas A&M University - College Station, 1988.

Dantzker, Mark, Full Professor, Department of Criminal Justice; Clinical Psychology (Licensure); PhD, Walden University, 2010.

Darcy, John W., Full Professor, School of Accountancy; PhD, The University of Oklahoma, 2002.

Darsow, Frederick, Associate Professor, Dance Program; Dance/Choreography; MFA, Arizona State University, 1998.

Dávila, Alberto, Full Professor, Department of Economics and Finance; Economics; PhD, Iowa State University, 1982.

Davila, Mario A., Associate Professor, Department of Criminal Justice; Criminal Justice; PhD, Sam Houston State University, 2005.

Davila-Montes, Jose M., Full Professor, Department of Literatures and Cultural Studies; Translation and Interpretation; PhD, Autonomous University of Barcelona, 2008.

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De Souza, Carlos R., Associate Professor, School of Art; Art History; PhD, University of California, Santa Barbara, 2009.

Dean, Frank B., Assistant Professor, Department of Chemistry; Biochemistry; PhD, University of Chicago, 1984.

Dearth, Robert K., Associate Professor, Department of Biology; Veterinary Anatomy; PhD, Texas A&M University - College Station, 2003.

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DeYoe, Hudson R., Full Professor, School of Earth, Environmental, and Marine Sciences; Biological Sciences; PhD, Bowling Green State University, 1991.

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Diaz, Maria E., Assistant Professor, Department of Teaching and Learning; Curriculum & Instruction; EdD, The University of Texas at Brownsville/Texas Southmost College, 2011.

Diaz, Maria Ignacia, Associate Professor, School of Nursing; Higher Education (Nursing Education); EdD, Nova Southeastern University, 1993.

Diaz, Mario C., Full Professor, Department of Physics and Astronomy; Physics; PhD, University of Cordoba Argentina, 1987.

Diaz, Sylvia, Lecturer II, Department of Chemistry; Chemistry; MA, The University of Texas at Austin, 2000.

Diaz, Walter, Full Professor.

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Diaz-Barriga, Miguel, Full Professor, Department of Sociology and Anthropology; Anthropology; PhD, Stanford University, 1991.

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Dietrich, Gustavo, Senior Lecturer, Department of Computer Science; Electrical Engineering; MS, Texas A&M University - Kingsville, 1988.

Dimakis, Nicholas, Full Professor, Department of Physics and Astronomy; Physics; PhD, Illinois Institute of Technology, 1997.

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Dirrigl, Frank J., Associate Professor, School of Earth, Environmental, and Marine Sciences; Anthropology; PhD, University of Connecticut, 1998.

Dominguez, Diana V., Full Professor, Department of Literatures and Cultural Studies; English; PhD, Texas Tech University, 2004.

Dong, Wenjie, Associate Professor, Department of Electrical Engineering; Electrical Engineering; PhD, University of California, Riverside, 2009.

Donner, William, Associate Professor, Department of Sociology and Anthropology; Sociology; PhD, University of Delaware, 2007.

Dooley, Sheila A., Associate Professor, Department of Writing and Language Studies; Linguistics; PhD, Carolinae Lund University, 1991.

Dorsey, Margaret E., Associate Professor, Department of Sociology and Anthropology; Anthropology; Communication & Culture; PhD, Indiana University - Indianapolis, 2002.

Downey, Clara, Associate Professor, Department of International Business and Entrepreneurship; Business Administration; PhD, The University of Texas - Pan American, 2008.

Duggirala, Ravindranath, Full Professor, South Texas Diabetes and Obesity Institute; Anthropology; PhD, University of Kansas, 1995.

Dukes, Phillip R., Associate Professor, Department of Physics and Astronomy; Physics; PhD, Brigham Young University, 1996.

Dulgheru, Emilia, Clinical Assistant Professor, Department of Internal Medicine.

Dyer, Thomas D., Full Professor of Research, South Texas Diabetes and Obesity Institute; Computer Science; PhD, The University of Texas - San Antonio, 2002.

## E

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Eanes, Linda, Assistant Professor, School of Nursing; Administration and Supervision; EdD, The University of Houston, 1996.

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Edwards, Robert, Full Professor, Department of Biology; Zoology; PhD, The University of Texas - Austin, 1980.

Egle, David, Senior Lecturer, Department of Computer Science; Mathematics; MS, Texas A&M University - College Station, 1977.

Eisenman, Russell, Associate Professor, Department of Psychological Science; Psychology; PhD, University of Georgia, 1966.

Ekoumou, Martin, Clinical Assistant Professor, Department of Physician Assistant.

Elizondo, Omar, Assistant Professor in Practice, Department of Biology; Biology; MS, The University of Texas- Pan American, 2008.

Eluri, Zina, Assistant Professor, Department of Psychological Science; Clinical Psychology; PhD, Eastern Michigan University, 2013.

English, Linda, Associate Professor, Department of History; U.S. History; PhD, The University of Oklahoma, 2005.

Enriquez, Enedina, Lecturer II, Department of Social Work; Social Work; MS, The University of Texas - Pan American, 2007.

Eom, Minhee, Associate Professor, Department of Writing and Language Studies; Teaching & Learning (Foreign Language & ESL Education); PhD, The University of Iowa, 2006.

Ermolinsky, Boris, Assistant Professor, School of Earth, Environmental, and Marine Sciences; Chemistry; PhD, Engelgardt Institute of Molecular Biology Russian Academy of Science, 2000.

Ernest, Andy N.S., Full Professor, Department of Civil Engineering.

Ernst, Frederick, Full Professor, Department of Psychological Science; Clinical Psychology; PhD, The Ohio State University, 1976.

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Escamilla, Marianita, Lecturer II, Department of Writing and Language Studies; Creative Writing; MFA, The University of Texas - Pan American, 2014.

Escobar, Romeo L., Assistant Professor, Department of Social Work; Leadership Studies; PhD, Our Lady of the Lake University, 2013.

Escobari, Diego, Associate Professor, Department of Economics and Finance; Economics; PhD, Texas A&M University - College Station, 2008.

Espahbodi, Hassanali, Full Professor, School of Accountancy; Business Administration; PhD, The University of Alabama, 1981.

Espinosa-Dulanto, Miryam, Assistant Professor, Department of Teaching and Learning; Curriculum and Instruction; PhD, The University of Wisconsin - Madison, 1999.

Espinoza, Lucas E., Assistant Professor, Department of Criminal Justice; Sociology; PhD, Texas Woman's University, 2016.

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Estrada, Veronica L., Full Professor, Department of Teaching and Learning; Education Studies/English Education; PhD, The Ohio State University, 1997.

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## F

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- Faulkes, Zen, Full Professor, Department of Biology; Biology; PhD, University of Victoria, 1996.
- Faust, John A., Lecturer II, Department of Physics and Astronomy; Science/Math; MSIS, The University of Texas- Pan American, 2010.
- Faver, Catherine, Full Professor, Department of Social Work; Social Work and Sociology; PhD, The University of Michigan, 1979.
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- Fernandez, Francisco, Full Professor, Department of Psychiatry and Neurology; Clinical Fellow, Psychosomatic/Consultation Liaison Psychiatry, Massachusetts General Hospital, 1984.
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Forst, Arno, Assistant Professor, School of Accountancy; Business (Accounting); PhD, Virginia Commonwealth University, 2009.

Foy, Steven L., Assistant Professor, Department of Sociology and Anthropology; Sociology; PhD, Duke University, 2013.

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Fresno Canada, Nazaret, Assistant Professor, Department of Writing and Language Studies; Translation and Cross-Cultural Studies; PhD, Autonomous University of Barcelona, 2014.

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Fuentes, Arturo A., Full Professor, Department of Mechanical Engineering; Mechanical Engineering; PhD, Rice University, 2000.

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## G

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Galvan, Marlene, Lecturer II, Department of Writing and Language Studies; Literature and Cultural Studies; MA, The University of Texas - Pan American, 2010.

Galy, Edith A., Associate Professor, Department of International Business and Entrepreneurship; International Business; PhD, The University of Texas - Pan American, 2003.

Gambacorta, Daniel, Lecturer I, Department of Psychological Science; Social Psychology; PhD, New Mexico State University, 2015.

Garber, Alexey, Assistant Professor, School of Mathematical and Statistical Science; Mathematics; PhD, Steklov Mathematical Institute of Russian Academy of Sciences, 2009.

Garcia de Alba, Roman, Assistant Professor, Department of Human Development and School Services; School Psychology; PhD, Texas A&M University - College Station, 2006.

Garcia de Mueller, Genevieve, Assistant Professor, Department of Writing and Language Studies; English Language and Literature/Letters; PhD, University of New Mexico, 2015.

Garcia, Alex, Assistant Professor, Department of Organization and School Leadership; Educational Leadership; EdD, The University of Texas - Pan American, 2009.

Garcia, Bonnie M., Lecturer II, Department of Writing and Language Studies; English; MA, The University of Texas - Pan American, 2012.

Garcia, Carmela, Lecturer II, Department of Literatures and Cultural Studies; Spanish; BA, Pan American University.

Garcia, Criselda, Associate Professor, Department of Teaching and Learning; Educational Leadership/Curriculum & Instruction; EdD, Texas A&M University - Kingsville, 2006.

Garcia, Elizabeth P., Lecturer II, Department of Communication; Children's Literature; MFA, Hollins University, 2011.

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Garcia, Kim M., Lecturer III, Department of Health and Biomedical Sciences; Educational Technology; MEd, The University of Texas - Brownsville/Texas Southmost College, 2003.

Garcia, Laura E., Clinical Assistant Professor, Department of Internal Medicine.

Garcia-Cáceres, Carmen, Lecturer II, Department of Teaching and Learning; Multicultural & Education; EdD, University of San Francisco, 1981.

Garrett, John T., Senior Lecturer, Department of Sociology and Anthropology.

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Garza, Gavino, Lecturer II, Department of Health and Human Performance; Kinesiology; MS, The University of Texas - Pan American, 2004.

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Garza, Laura P., Lecturer II, Department of Literatures and Cultural Studies; Spanish; PhD, The University of Houston, 2012.

Garza, Lily, Clinical Assistant Professor, Department of Communication Disorders; Communication Sciences and Disorders; MS, The University of Texas - Pan American, 2008.

Garza-Tamez, Jesus, Clinical Assistant Professor, Department of Family and Preventive Medicine.

Gasquoine, Philip, Full Professor, Department of Psychological Science; Neuropsychology; PhD, City University of New York, 1983.

Gaytan, BB, Lecturer I; Counseling & Guidance; MEd, The University of Texas - Pan American, 2010.

George, Deepu, Clinical Assistant Professor, Department of Family and Preventive Medicine.

Ghaddar, Suad, Assistant Professor, Department of Health and Biomedical Sciences; International Business; PhD, The University of Texas - Pan American, 2003.

Gil, Mario, Assistant Professor, Department of Psychological Science; Neuroscience; PhD, Florida State University, 2010.

Gilbert, Robert, Associate Professor, School of Art; Art; MFA, California State University - Los Angeles, 1995.

Gilkerson, Robert, Assistant Professor, Department of Biology; Biology; PhD, University of Oregon, 2002.

Gilson, Greg D., Associate Professor, Department of Philosophy; Philosophy; PhD, The University of Wisconsin - Madison, 1998.

Gkioulekas, Eleftherios, Associate Professor, School of Mathematical and Statistical Science; Applied Mathematics; PhD, University of Washington, 2006.

Glazyrin, Alexey A., Associate Professor, School of Mathematical and Statistical Science; Physico-Mathematical Sciences; PhD, MV Lomonosov Moscow State University, 2010.

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Gonzales, Jimmy, Clinical Assistant Professor, Department of Family and Preventive Medicine.

Gonzales, Stanley Z., Lecturer II, Department of Criminal Justice; Police Administration; MA, Sam Houston State University, 1980.

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Gonzalez, Juan, Associate Professor, Department of Health and Human Performance; Exercise Physiology; PhD, Texas A&M University - Corpus Christi, 1995.

Gonzalez, Juan L., Associate Professor, School of Earth, Environmental, and Marine Sciences; Earth and Environmental Science; PhD, Tulane University, 2008.

Gonzalez, Miguel A., Full Professor, Department of Manufacturing and Industrial Engineering; Industrial Engineering; PhD, The University of Houston, 1995.

Gonzalez, Rene, Associate Professor, School of Rehabilitation Services and Counseling; Rehabilitation Psychology; PhD, The University of Wisconsin - Madison, 2009.

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Gonzalez-Wright, Matiana, Clinical Assistant Professor.

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Graham, Peg A., Full Professor, Department of Sociology and Anthropology; Anthropology; PhD, Michigan State University, 1991.

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Grewal, Parwinder, Full Professor.

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Gunn, Bonnie, Lecturer II, Department of Biology; Biology; MS, The University of Texas - Pan American, 1997.

Gunn, Scott, Full Professor, Department of Biology; Zoology; PhD, Texas A&M University - College Station, 1986.

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## H

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Hawks, Stephen, Lecturer II, School of Art; Studio Art; MFA, Florida State University, 2010.

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Hazarika, Gautam, Associate Professor, Department of Economics and Finance; Economics; PhD, University of Rochester, 1998.

Heath, Timothy R., Clinical Assistant Professor, Department of Internal Medicine.

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Heise, Elizabeth A., Associate Professor, School of Earth, Environmental, and Marine Sciences; Geology; PhD, Texas A&M University - College Station, 2001.

Heller, William, Associate Professor, School of Mathematical and Statistical Science; Mathematics; PhD, University of Maryland - College Park, 1991.

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Howard, Tom, Clinical Full Professor, Department of Biomedical Sciences.

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Hunter-Holly, Daniel, Associate Professor, School of Music; Music; DMA, The Ohio State University, 2007.

Huq, Hasina F., Associate Professor, Department of Electrical Engineering; Electrical Engineering; PhD, The University of Tennessee - Knoxville, 2006.

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## I

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## J

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Johnson, Robert, Full Professor, Department of Literatures and Cultural Studies; American Literature; PhD, University of Southern California, 1994.

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Jones, Cynthia, Associate Professor, Department of Philosophy; PhD, University of Missouri - Columbia, 2001.

Jones, Irma S., Full Professor, Department of Teaching and Learning; Administration and Supervision; EdD, The University of Houston, 1996.

Jorgensen, Paul D., Assistant Professor, Department of Political Science; Political Science; PhD, The University of Oklahoma, 2011.

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Jou, Jerwen, Full Professor, Department of Psychological Science; Psychology; PhD, Kansas State University, 1990.

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## K

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Karabulut, Murat, Associate Professor, Department of Health and Human Performance; Exercise Science; PhD, The University of Oklahoma, 2008.

Karabulut, Ulku, Assistant Professor, Department of Health and Human Performance; Education; PhD, The University of Tennessee - Knoxville, 2009.

Karaman, Mehmet A., Assistant Professor, Department of Counseling and Guidance; Counselor Education; PhD, Texas A&M University - Corpus Christi, 2016.

Kaswan, Mark J., Assistant Professor, Department of Political Science; Political Science; PhD, University of California, Los Angeles, 2010.

Kaynak, Hale, Full Professor, Department of Management; Production and Operations Management; PhD, University of North Texas, 1996.

Kazansky, Alexander V., Associate Professor, Department of Health and Biomedical Sciences; PhD, Koltsov Institute of Developmental Biology, 1997.

Keck, Michelle L., Associate Professor, Department of Political Science; Political Science; PhD, Texas Tech University, 2010.

Keller, Christopher, Associate Professor, Department of Writing and Language Studies; Rhetoric and Composition Studies; PhD, University of Florida, 2001.

Keniry, Megan, Assistant Professor, Department of Biology; Biology; PhD, University of Oregon, Institute of Molecular Biology, 2002.

Khan, Fitra, Full Professor, Department of Computer Science; Electrical Engineering; PhD, The University of Texas - Arlington, 1987.

Khraiche, Maroula, Assistant Professor, Department of Economics and Finance; Economics; PhD, University of Connecticut, 2010.

Kiker, John, Clinical Assistant Professor, Department of Physician Assistant.

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Kim, Dongkyu, Assistant Professor, Department of Political Science; International Relation/Comparative Politics; PhD, The University of Iowa, 2015.

Kim, Hyung, Assistant Professor, School of Mathematical and Statistical Science; Mathematics Education; PhD, University of New Hampshire, 2013.

Kim, Incheol, Assistant Professor, Department of Economics and Finance; Finance; PhD, University of South Florida, 2013.

Kim, Jong min, Assistant Professor, Department of Civil Engineering.

Kim, Mi-son, Assistant Professor, Department of Political Science; Political Science; PhD, The University of Iowa, 2015.

Kim, Min, Associate Professor, Dance Program; Dance Choreography; MFA, Arizona State University, 2005.

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Kinsella, Brendan M., Associate Professor, School of Music; Piano Performance; DMA, University of Missouri - Kansas City, 2008.

Kinsella, Shoko N., Lecturer II, School of Music; Piano Performance; DMA, University of Missouri - Kansas City, 2010.

Kline, Richard J., Assistant Professor, School of Earth, Environmental, and Marine Sciences; Marine Science; PhD, The University of Texas - Austin, 2010.

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Knobel, Roger, Associate Professor, School of Mathematical and Statistical Science; Mathematics; PhD, Rensselaer Polytechnic Institute, 1991.

Knox, Marisa P., Assistant Professor, Department of Literatures and Cultural Studies; English; PhD, University of California, Berkeley, 2013.

Koonce, Jacqueline B., Assistant Professor, Department of Bilingual and Literacy Studies; Curriculum Instruction and Teacher Education Language and Literacy Education; PhD, Michigan State University, 2014.

Kos, Mark Z., Assistant Professor of Research, South Texas Diabetes and Obesity Institute; Biological Anthropology; PhD, University of Kansas, 2008.

Kotsikorou, Evangelia, Assistant Professor, Department of Chemistry; Chemistry; PhD, University of Illinois at Urbana - Champaign, 2006.

Kranz, Peter L., Full Professor, Department of Counseling and Guidance; Child Psychology; PhD, Utah State University, 1969.

Krishnaswami, Janani, Clinical Associate Professor, Department of Family and Preventive Medicine.

Kroll, Mark J., Full Professor, Department of International Business and Entrepreneurship; Management; DBA, Mississippi State University, 1983.

Kronholm, Brandt, Assistant Professor, School of Mathematical and Statistical Science; Mathematics; PhD, University of Albany, 2010.

Kuang, Weidong, Associate Professor, Department of Electrical Engineering; Electrical Engineering; PhD, University of Central Florida, 2003.

Kuhn, Lisa, Clinical Assistant Professor, Department of Physician Assistant; Medical Science; Master of Medical Science, Nova Southeastern University, 2004.

Kuiate Sobngwi, Christian, Assistant Professor, School of Accountancy; Business Administration; PhD, University of Houston, 2014.

Kumar, Sanjeev, Full Professor, Department of Electrical Engineering; Computer Engineering; PhD, North Carolina State University, 1995.

Kumar, Satish, Assistant Professor of Research, South Texas Diabetes and Obesity Institute; Anthropology; PhD, University of Delhi, 2003.

Kwak, Stacy, Lecturer I, School of Music; Piano Performance; DMA, The University of North Texas, 1999.

Kyne, Dean, Assistant Professor, Department of Sociology and Anthropology; Environmental Social Science; PhD, Arizona State University, 2014.

Kypuros, Javier, Full Professor, Department of Mechanical Engineering; Mechanical Engineering; PhD, The University of Texas - Austin, 2001.

## L

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Lang, Yong, Full Professor, Department of Writing and Language Studies; Foreign/Second Language Education; PhD, The Ohio State University, 1998.

Laprade, Douglas, Full Professor, Department of Literatures and Cultural Studies; English; PhD, University of Illinois at Urbana Champaign, 1988.

Laston, Sandra L., Associate Professor of Research, South Texas Diabetes and Obesity Institute; Medical Anthropology; PhD, Case Western Reserve University, 1992.

Lawrence, Anastasia, Lecturer II, Department of Criminal Justice; Criminal Justice; MA, Indiana University - Bloomington, 2000.

Lazo, Silvia M., Assistant Professor, School of Music.

Leach, Stephen, Associate Professor, Department of Philosophy; Philosophy; PhD, University of New Mexico, 1999.

Ledingham, Christopher M., Associate Professor, Department of Health and Human Performance; Health Education; PhD, Texas A&M University - College Station, 2006.

Lee, Hyun-chul, Lecturer III, Department of Physics and Astronomy; Astronomy; PhD, Yonsei University, 2001.

Lee, Kye-Hwan, Associate Professor, Department of Manufacturing and Industrial Engineering; Plastics Engineering; Doctor of Engineering, University of Massachusetts - Lowell, 1997.

Lehker, Michael W., Full Professor, Department of Health and Biomedical Sciences; Microbiology; PhD, The University of Texas Health Science Center - San Antonio, 1991.

Lei, Hansheng, Associate Professor, Department of Computer Science; Computer Science and Engineering; PhD, University at Buffalo, The State University of New York, 2006.

Leka, Gary E., Lecturer III, Department of Psychological Science; Clinical Psychology; PhD, Walden University, 1998.

Lemanski, Jennifer L., Associate Professor, Department of Communication; Mass Communication; PhD, University of Florida, 2007.

Lerma, Eunice, Assistant Professor, Department of Counseling and Guidance; Counselor Education; PhD, Texas A&M University - Corpus Christi, 2010.

Levinson, Irving W., Associate Professor, Department of History; History; PhD, The University of Houston, 2003.

Lewis, Karin A., Assistant Professor, Department of Human Development and School Services.

Li, Jianzhi, Full Professor, Department of Manufacturing and Industrial Engineering; Industrial Engineering; PhD, Texas Tech University, 2003.

Li, Pingshu, Assistant Professor, Department of Management.

Li, Shuxia, Lecturer II, School of Mathematical and Statistical Science; Mathematical Science; MS, The University of Texas - Pan American, 2009.

Li, Yudu, Assistant Professor, Department of Criminal Justice; Criminal Justice; PhD, Sam Houston State University, 2016.

Lian, Xiang, Assistant Professor, Department of Computer Science; Computer Science; PhD, The Hong Kong University of Science and Technology, 2009.

Liao, Qinyu, Associate Professor, Department of Information Systems; Business Administration - Business Information Systems; PhD, Mississippi State University, 2005.

Lim, Young Joon, Assistant Professor, Department of Communication; Mass Communication/Journalism; PhD, Ohio University, 2013.

Lin, Wei, Associate Professor, Department of Chemistry; Chemistry; PhD, Wesleyan University, 2006.

Lin, Yu-Cheng, Assistant Professor, Department of Psychological Science; Psychology \_ Soc. Cognitive & Neurosciences; PhD, The University of Texas - El Paso, 2015.

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Liu, Shinhua, Assistant Professor, Department of Economics and Finance; Business Administration; PhD, University of Missouri - Columbia, 2001.

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Loera, Francisco, Lecturer III, School of Music; Spanish; MA, The University of Texas - Pan American, 2000.

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Longoria, Denise A., Assistant Professor, Department of Social Work; Education Specialization: Professional Studies; PhD, Capella University, 2010.

Longoria, Lisa, Clinical Assistant Professor, Department of Physician Assistant; Physician Assistant Studies; MPAS, The University of Texas - Pan American, 2009.

Longoria, Richard T., Assistant Professor, Department of Political Science; Government and Politics; PhD, University of Maryland - College Park, 2006.

Lopez Garcia, Dania C., Associate Professor, Department of Literatures and Cultural Studies; Spanish; PhD, Stanford University, 2008.

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Lovett, Marvin G., Full Professor, Department of Marketing; Administration and Supervision; EdD, The University of Houston, 1997.

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Lowe, Jerry, Full Professor, Department of Organization and School Leadership; Educational Administration/Curriculum and Instruction; EdD, Texas A&M University - College Station, 1990.

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Lucero, Bonnie A., Assistant Professor, Department of History; History; PhD, The University of North Carolina at Chapel Hill, 2013.

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Lyles, Donald J., Associate Professor, School of Art; Painting; MFA, American University, 2000.

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## M

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Mancha, Jaime J., Lecturer III; Counseling and Guidance; MEd, The University of Texas - Pan American, 2006.

Mann, Frederick, Lecturer II, Department of Communication; Educational Technology; MEd, Texas A&M University - Commerce, 1976.

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Marini, Irmo, Full Professor, School of Rehabilitation Services and Counseling; Rehabilitation; PhD, Auburn University, 1992.

Marshall, William G., Clinical Full Professor, Department of Surgery; MS, University of South Florida, 2006.

Martin, Luz, Associate Professor, Department of Literatures and Cultural Studies; Spanish; PhD, The University of Houston, 2005.

Martin, Terrance K., Assistant Professor, Department of Economics and Finance; Personal Financial Planning; PhD, Texas Tech University, 2013.

Martinez, Janet, Lecturer II, Department of Teaching and Learning; Education; PhD, Walden University, 2008.

Martinez, Javier A., Associate Professor, Department of Literatures and Cultural Studies; English; PhD, The Ohio State University, 1998.

Martinez, Jose M., Full Professor, Department of Literatures and Cultural Studies; Spanish Philology; PhD, University of Valladolid, 1991.

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Martinez, Nel C., Clinical Full Professor, School of Nursing; Nursing; PhD, The Ohio State University, 1992.

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Martirosyan, Karen, Full Professor, Department of Physics and Astronomy; Chemical Engineering; PhD, Yerevan Polytechnic Institute, 1991.

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Mayens-Robles, Nadeska, Lecturer II, Department of Writing and Language Studies; Spanish Studies; PhD, University of Puerto Rico at Rio Piedras, 2004.

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McDonald, Andrew A., Associate Professor, Department of Biology; Botany, Plant Systematics; PhD, The University of Texas - Austin, 1982.

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McMahon, Marci, Associate Professor, Department of Literatures and Cultural Studies; English Literature; PhD, University of Southern California, 2007.

McNabb-Goodwin, Carol, Full Professor, School of Music; Performance; DMA, The University of Arizona, 1996.

McQuillen, Jeffrey, Associate Professor, Department of Communication; Communication; PhD, The University of Oklahoma, 1984.

McQuillen, Marcolfa, Lecturer II; Leadership Studies; PhD, Our Lady of the Lake University, 2012.

Mealer, Wilma, Clinical Assistant Professor, Department of Physician Assistant; Masters of Science of Physician Assistant; MS, The University of Texas - Pan American, 2009.

Means, David, Assistant Professor, School of Music; Choral music; DMA, University of Southern California, 1997.

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Mejias, Hugo A., Full Professor, Department of Literatures and Cultural Studies; Hispanic Linguistics; PhD, University at Buffalo, The State University of New York, 1976.

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Mercado, Alfonso, Assistant Professor, Department of Psychological Science; Clinical Psychology; PhD, Fielding Graduate University, 2012.

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Mercuri, Sandra P., Associate Professor, Department of Bilingual and Literacy Studies; Education; PhD, University of California, Davis, 2007.

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Merla-Watson, Cathryn, Assistant Professor, Department of Literatures and Cultural Studies; American Studies; PhD, The University of Minnesota, Twin Cities, 2011.

Mery, Adelle, Lecturer II, Department of Literatures and Cultural Studies; American Literature, British Literature, Linguistics; PhD, Texas A&M University, 1990.

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Milford, John, Lecturer II, Department of Public Affairs and Security Studies; BA, Texas Tech University.

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Miller, Christopher L., Full Professor, Department of History; History; PhD, University of California, Santa Barbara, 1981.

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Mogilski, Jerzy K., Associate Professor, School of Mathematical and Statistical Science; Mathematics; PhD, Institute of Mathematics - Polish Academy of Sciences, 1979.

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Mummidi, Srinivas, Associate Professor of Research, South Texas Diabetes and Obesity Institute; PhD, Iowa State University, 1996.

Munoz III, Francisco, Senior Lecturer, Dance Program; Health and Physical Education; MEd, The University of Texas - Pan American, 1982.

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## N

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Nelson, Robert, Clinical Full Professor, Department of Pediatrics; Sabbatical, (half-time), Center for Ocean Technologies, 2001.

Neumann, Jacob, Associate Professor, Department of Teaching and Learning; Curriculum and Instruction/Social Education; EdD, The University of Houston, 2009.

Newman, Beatrice M., Full Professor, Department of Writing and Language Studies; English and Linguistics; PhD, Texas A&M University, 1981.

Newman, John G., Full Professor, Department of Writing and Language Studies; Linguistics; PhD, University of Warsaw, 2002.

Nguyen, Nam, Lecturer II, School of Mathematical and Statistical Science; Mathematical Science; MS, The University of Texas - Pan American, 2004.

Nguyen, Teresa, Lecturer I, School of Mathematical and Statistical Science; Mathematical Science; MS, The University of Texas - Pan American, 2011.

Nieto, Beatriz C., Associate Professor, School of Nursing; Nursing; PhD, The University of Texas Health Science Center - San Antonio, 2005.

Noe, Mark, Associate Professor, Department of Writing and Language Studies; Rhetoric and Composition; PhD, Texas Christian University, 2001.

Noor, Ronny, Full Professor, Department of Literatures and Cultural Studies; 19th Century British Literature and Linguistics; PhD, Oklahoma State University, 1994.

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## O

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Oliva, Guadalupe I., Lecturer II, Department of Biology; Biomedical Science; PhD, National Autonomous University of Mexico, 2001.

Olney, Charles, Assistant Professor, Department of Political Science; Politics; PhD, University of California, Santa Cruz, 2014.

Oraby, Tamer F., Assistant Professor, School of Mathematical and Statistical Science; Mathematics; PhD, University of Cincinnati, 2008.

Ortega, Javier, Assistant Professor, Department of Mechanical Engineering; Materials Engineering; PhD, Universidad Autonoma de Nuevo Leon Mexico, 2013.

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Ostorga, Alcione N., Associate Professor, Department of Bilingual and Literacy Studies; Language and Literacy Education; PhD, Fordham University, 2002.

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## P

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Pantoja, Celia, Assistant Professor - Clinical, Department of Internal Medicine.

Parchman-Gonzalez, Keri, Clinical Assistant Professor, Department of Communication Disorders; Communication Disorders; MA, The University of Texas - Pan American, 1989.

Pareja, Heidi, Assistant Professor - Clinical, Department of Family and Preventive Medicine.

Park, Stephen M., Assistant Professor, Department of Literatures and Cultural Studies; English; PhD, University of Southern California, 2011.

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Parsons, Jason G., Associate Professor, Department of Chemistry; Environmental Science and Engineering; PhD, The University of Texas at El Paso, 2003.

Pasupuleti, Sudershan, Full Professor, Department of Social Work.

Paul, Dalia, Lecturer III, School of Nursing; Nursing Education; MS, Grand Canyon University, 2014.

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Pearson, Thomas, Associate Professor, Department of Philosophy; Philosophy; PhD, Southern Illinois University - Carbondale, 1994.

Pecina, Julia, Lecturer II, Department of Human Development and School Services; Educational Diagnostician; MEd, The University of Texas - Pan American, 1996.

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Pena, Amanda, Clinical Assistant Professor, Cooperative Pharmacy Program.

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Pena, Miguel A., Lecturer I, Dance Program; Dance; MFA, University of Wisconsin - Milwaukee, 2016.

Peña-Oliva, Ana, Lecturer II, Department of Writing and Language Studies; Spanish; MA, The University of Texas at Brownsville/Texas Southmost College, 1995.

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Pérez, Emmy, Associate Professor, Creative Writing Program; Writing; MFA, Columbia University, 1995.

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Perez, Kathryn E., Assistant Professor, Department of Biology; Biology; PhD, The University of Alabama, 2005.

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Poletaeva, Elena, Associate Professor, School of Mathematical and Statistical Science; Mathematics; PhD, The Pennsylvania State University, 1992.

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## Q

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## R

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Ramirez, Maria, Lecturer II, Department of Psychological Science; Rehabilitation Psychology; PhD, The University of Wisconsin - Madison, 2009.

Ramirez, Mark J., Associate Professor, School of Music; Percussion Performance; DMA, The University of Texas - Austin, 2005.

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Rodriguez, Alma D., Associate Professor, Department of Bilingual and Literacy Studies; Curriculum and Instruction; EdD, The University of Houston, 2003.

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Rodriguez, Jose A., Assistant Professor, Creative Writing Program; English; PhD, Binghamton University, State University of New York, 2011.

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Rojas, Dahlia, Clinical Assistant Professor, School of Nursing; Nursing; PhD, Texas Woman's University - Houston, 1991.

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Rowe, Sarah M., Assistant Professor, Department of Sociology and Anthropology; Anthropology; PhD, University of Illinois at Urbana Champaign, 2014.

Roy, Ranadhir, Associate Professor, School of Mathematical and Statistical Science; Applied Mathematics; PhD, Numerical Optimization Centre. University of Hertfordshire, 1997.

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Russell, Ryan D., Assistant Professor, Department of Health and Human Performance; Kinesiology; PhD, Louisiana State University, 2011.

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## S

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Schweller, Robert, Associate Professor, Department of Computer Science; Computer Science; PhD, Northwestern University, 2007.

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## V

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Villegas de Chaverri, Susy P., Assistant Professor, Department of Social Work; Social Work; PhD, The University of Texas - Arlington, 2007.

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## W

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## X

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## Y

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## Z

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