



**AUTHORIZATION TO ACCESS OFFICIAL  
UTRGV DEPARTMENTAL SOCIAL MEDIA ACCOUNT(S)**

First Name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Title: \_\_\_\_\_

Department/Unit: \_\_\_\_\_

UTRGV Email: \_\_\_\_\_

Phone: \_\_\_\_\_

I am requesting access to the following departmental social media accounts:

\_\_\_\_\_

By signing below, I acknowledge that I have read and will abide by UTRGV's Social Media Guidelines, available at [UTRGV.EDU/SOCIAL](http://UTRGV.EDU/SOCIAL), and the relevant university policies and procedures referenced therein. I understand the content I submit while acting as an agent of an official university social media property represents official communication on the behalf of my department/university, and I am responsible for ensuring said content complies with all university policies and standards. I understand any misuse of these access privileges or negligence on my behalf may result in the suspension or revocation of said privileges and/or disciplinary action by my department or the university.

I understand that I should immediately report any suspicious activity within such accounts to my direct supervisor and/or to the Public Relations department ([PR@UTRGV.EDU](mailto:PR@UTRGV.EDU)).

\_\_\_\_\_  
*Full Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Department/Unit Head Full Name*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*