Requesting Access to the PeopleSoft
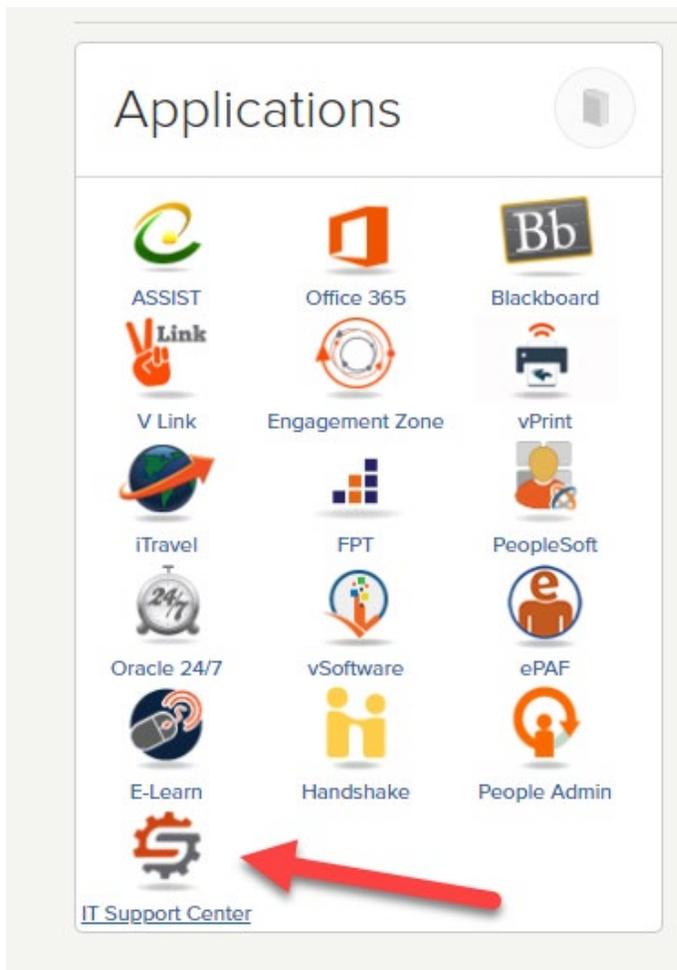
Commitment Control (Budget) Module

Log into myUTRGV.

Choose IT Support Center.

Click on Get Access!

The University of Texas Rio Grande Valley
UTRGV | Information Technology

Search the client portal 🔍   👤 Magda Rangel

Home   Student   Faculty   Staff   Services   Knowledge Base

Introduction to UTRGV IT...
Introduction to
IT Support Center
UTRGV

IT Maintenance Announcements

Cisco Telephone and Voice Mail - Help for New Users

Extended IT Service Desk Hours – Monday - Thursday, August 26 - 29

Popular Services

Service Request

Get Access!

Something broken?

Departmental Email

Software Center

🎓 I am a Student

🏛 I am Faculty

👤 I am Staff

Still need help?

Chat Availability
Monday-Friday 8 am - 5 pm

✅ My Tickets
⚠ Services Health Status
💡 Idea/Project Request

Contact or visit the IT Service Desk

Brownsville / Harlingen / South Padre Island
956-882-2020
Main 1.212A (Brownsville)
Edinburg / McAllen / Rio Grande City
956-665-2020
Academic Services Building 1.102 (Edinburg)

Hours of Availability
Monday-Friday 8 am - 5 pm

💬 Start a Chat Session

Tweets by @utrgvit   ℹ

UTRGV IT
@utrgvit
We'd like to acknowledge and thank all our system administrators! Thank you for keeping our university systems running. <3 #UTRGVIT #UTRGV #SysAdminDay

HAPPY
IT SYSTEM

Click on Request Access.

Fill out the form as follows:

Enter the name of the person requiring access.

Choose "**PeopleSoft - Financials**" from the Category drop down menu.

Choose "**PeopleSoft - Commitment Control (KK)**" from the Resource drop down menu.

Choose one of the following application roles:

- **KK Budget Inquiry** (capability to view and drill down in Budget Overview)

- **KK Budget User** (as above plus capability to create budget revisions and view budget errors)

- **KK Budget Approver** (as above plus capability to approve budget revisions)

Cost Center Managers require KK Budget Approver. Roles not listed above are restricted to back office use.

In the description explain why the access is needed. For example: "to make budget adjustments for the department", "to be able to review the budget for the department", etc.

Select "Yes" after reading the EULA agreement.

Submit the request by clicking on the blue "**Request**" button.

Requestor *

Magda Rangel

Category *

PeopleSoft - Financials

Resource *

PeopleSoft - Commitment Control (KK)

Application Role

☐ KK Budget Admin
☐ KK Budget Approver
☐ KK Budget Inquiry
☐ KK Budget Power User
☐ KK Budget Super User
☐ KK Budget User

KK Budget Approver: same capability as KK Budget User plus able to approve Budget Revisions for a cost center or project. This role is required for cost center/project managers and the alternate approvers.

KK Budget Inquiry: capability to view and drill down in Budget Overview.

KK Budget User: same capability as KK Budget Inquiry plus able to create and submit budget revisions as well as be able to see budget exceptions.

Only Choose one application role

Description *

Explain why you need the access.

EULA Agreement

I've read and accept the UTRGV Policies, Standards and Guidelines. Please visit https://www.utrgv.edu/it/policies/index.htm

I have read and accept the privacy policy *

Yes

[Request]

End.

[last updated: 08-21-2019]