Important Policies

UT Systems Acceptable Use of Information resources (UTS 165)
> Establish standards regarding the use and safeguarding of UT System Information Resources

UTRGV AUP
> All computers connecting to a University network must run security software pre-scribed by the ISO as necessary to properly secure University Resources.

Standards

FERPA— Protects student records

HIPAA—Protects Health Records

PCI-DSS— Protects Credit Cards Records

SECURITY INCIDENTS

Lost or Theft of computing device: Computer, Laptop, Tablet, Data

Lost or Theft of electronic storage device: Thumb drive, USB, DVD, CD, etc.

Unauthorized or Unintended disclosure of Confidential or Sensitive information

Compromised Credentials: Password, credit card, SSN, etc.

Phishing

Compromised University Website

Virus, Worm, or Malware Infection

Cryptoware or Ransomware Infection

Cyberstalking, Bullying, or Harassment

Report it

Report Incident: www.utrgv.edu/is
Phone: (956) 665-7124
Report Phishing: itdns@utrgv.edu
www.utrgv.edu/it/how-to/report-phishing-message

C.I.A.

C— Confidentiality

I— Integrity

A— Availability

Personally Identifiable Information
> Data that uniquely identifies a person (SSN, DOB, Credit Card, Name, Address)

Intellectual Property (PI)
> Research, Inventions, literary and artistic works, design, images

Passwords

The **5** Mandatory Password Guidelines

1. You shall choose one wisely

2. You will **never** write it down

3. You will **never** share it with anyone

4. You will change it often

5. You will be mindful of where you use it!

Apricorn offers many Hardware encrypted drives

APRICORN

To send an encrypted email just include **[secure]** at the beginning of the subject field of your email.

Example:
> Subject: [secure] Monthly Report

www.utrgv.edu/it/how-to/email-encrypt-decrypt

Identity Finder will allow you to find sensitive files, secure or digitally shred them.

identityfinder
www.identityfinder.com

Reminder

Get I.T. **APPROVED** before you **BUY**

Such as:

- Computers, Laptops
- Tablets
- External storage

iShop Tip

Separate your purchase of office supplies from your computer equipment and software to avoid delays.

Contact Records Management Services (RMS) recordsmanagement@utrgv.edu for any questions concerning retention codes.

UTRGV Uses DUO-Security for two factor authentication when accessing secure sites or establishing a VPN connection to the campus

http://www.utrgv.edu/it/how-to

Helpful links

www.utrgv.edu/is/resources/policies

www.staysafeonline.org

www.us-cert.gov/ncas/tips

For Parents

www.onguardonline.gov

Contact Us

Phone: (956) 665-7823
Email: is@utrgv.com

Visit us on the web:
www.utrgv.edu/is

The ISO is grateful for your **feedback**

www.utrgv.edu/is/en-us/resources/feedback/

The University of Texas Rio Grande Valley

Information Security Office (ISO)
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www.utrgv.edu/is