



# **MOVE IN GUIDE - FALL 2015**

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# **Attend Orientation**

At orientation you will...

- Enroll in classes. All residents must be enrolled in a minimum of 12 credit hours each semester.
- Confirm your academic major, learn about course requirements, or change your major (if necessary).
- Get your V1 Card (student ID).
- Learn about financial aid.
- Buy textbooks.

# Make a Packing List

Review the suggested list of items to bring and not to bring included in this guide. To avoid duplicates, be sure to talk with your roommate and/or suitemates to decide who is bringing shared items.

# **Check Your Room Assignment & Move-In Information**

Contact your roommate prior to Move-In Day. You may log in to your student housing account to verify your room assignment, move-in date and view your roommate information.

Visit **my.utrgv.edu** and click on the housing icon.

# **Room Charges & Payment**

All charges will be available on **my.utrgv.edu** via ASSIST.

- Your first payment is due on Aug. 25, 2015. You can pay online via your ASSIST account **on my.utrgv.edu.**
- Remember late fees are \$50, so be sure to pay on time.
- You can pay on campus at Payments and Collections in the Student Services Building.

\*During the summer, Payments and Collections will be located at the Student Academic Center (STAC 1.112C).



# What to Bring: Your Packing List

# What to Bring:

- Linens pillow, blanket, quilt or comforter, mattress pad, towels, washcloths and sheets (mattress size is extra long twin)
- Personal toiletries including toilet paper
- Surge protector (no extension cords)
- Housekeeping supplies spray cleaner, trash liners, small vacuum, air freshener
- High-efficiency laundry detergent, clothes hamper, hangers, ironing board, and iron with auto shut-off feature
- Refrigerators for Heritage/Troxel Hall, only no bigger than 3.1 cubic feet
- Food/eating utensils
- Television/DVD/stereo/headphones and gaming systems (we recommend ethernet surge protectors for these and items connected to the ethernet wall port)
- Personal decor items posters, photos, etc. No nails, screws or staples, only use blue painters tape or 3M Command Strips
- Desk lamp (no halogen bulbs) and desk organizers
- Closet organizers
- Bicycle lock (if you bring a bicycle to campus)
- Pad lock/combination lock to secure personal items

# Do NOT Bring...

- Pets (other than fish in a maximum 10-gallon tank)
- Open coil heating or cooking devices
- Candles or incense
- Guns, fireworks, paintball markers, cross bows, bows and arrows, water guns or "look alike" gadgets
- Drugs/paraphernalia
- Avoid large amounts of cash

# Things to Remember:

- The V1 Card: Carry it with you at all times. You will need it for check-in, dining access and getting into your residence hall.
- Renters insurance (highly recommended)
- For Move-In Day we encourage you to bring a dolly, bungee cords, plastic or tarp (in case of rain) to speed up the check-in process.

## TIP

If you do not have all these items, please do not feel obligated to buy them. You'll do fine without most of them. The local Wal-Mart is just down the road. You might want to wait to see your room. Make sure to pack all belongings in boxes or totes. Loose items can easily be lost or misplaced. All boxes and totes should be labeled with the student's name, residence hall and room number to be clearly identified.



• Extension cords or multi-plug adapters

• Microwaves are not allowed at Heritage/

• Wireless routers (routers and ethernet

Troxel (community microwave available in

• Blenders, toasters or toaster ovens

without surge protectors

switches are not allowed)

lobby)

# **First-Year Students**

All new students to campus (excluding transfer students) are required to move in on Friday, Aug. 28, 2015 only. The residence halls check-in desk will open at 10 a.m. and close at 4 p.m. There will be a mandatory assembly that evening at 7 p.m. at the Student Union Theater for students only.

### #1 – Arrive at The University of Texas Rio Grande Valley

We are suggesting residents and their family members arrive in Edinburg, Texas, drive west onto University Drive and make a right north onto Sugar Road. There will be signs to guide residents and their families.

### #2 – Park (Do not unload yet)

Look for student drop-off points and parking attendants. Parking will be blocked and only available for loading and unloading.

- Residents at Unity Hall can park in Lot Q1 and Q2.
- Residents for Heritage/Troxel must park at B1.

Do not remove your items from your vehicle until you have checked in first at the front lobby of each residence hall. Once you have checked in and inspected your room, return to your vehicle to acquire your items. Also, please limit the check-in process to the student only and bring your V1 Card and Texas ID. Visitor parking will be available in Lot C.

### #3 – Check-in

Residents will check-in to their residence hall room by reporting to their assigned building. This includes confirming their room assignment, receiving keys and reviewing room condition paperwork.

### #4 – Unload

Once the check-in process is completed, residents may begin unloading their vehicle(s). Assisted by UTRGV Move-In volunteers, residents and their families will unload their vehicle(s). Once empty, the vehicle should be moved to the designated parking location (Lot C). The color-coded map will tell you which parking lot to park in. While the vehicle is being relocated by a friend or family member, the resident will be assisted with moving their belongings to their room.

### #5 – Move In

Move in to your assigned room. Get to know your roommate and suitemates. Remember, the dining hall is open for dinner from 5:30 - 6:45 p.m. and there is a mandatory assembly for all new residents, 7 p.m., at the Student Union Theater.

\*Casa Bella, Brownsville, Texas: First-year students Move-In Day will be held Thursday, Aug. 27. Please contact 956-882-7191 to request a Casa Bella Move-In Guide.

\*Move-In Day for returning residents will take place Saturday, Aug. 29 through Sunday, Aug. 30, 10 a.m. - 4 p.m. only.

\*Student's Assigned to Troxel Hall must check in at the Heritage Hall front Desk.



# Mail & Packages

### Mail

Each resident is assigned a mailbox key. Mail and package services begin on Aug. 31, 2015 and end on the last class day of each semester.

### Packages

Residents have the opportunity to receive packages to their facility throughout the academic year. Residential halls do not receive packages during summer or holiday closings. When a package is received, it must be addressed with the resident's name; if not, it will be returned to sender.

At The Village Apartments, the resident must be present when packages are delivered to their apartment door. The Office of Housing and Residence Life only accepts packages for current residents.

Packages not picked up within five business days will be returned to sender. Contact the front desk in your building/area if you experience any problems with your mailbox key. Your full mailing address is available in your Resident Handbook.

# **Other Services & Amenities**

### **Bicycles**

- The UTRGV Police Department offers free tagging of items and bicycle permits are free when you register your bike.
- All bicycles should be secured on bicycle racks located outside of residence halls.
  Do not secure bicycles to stairways, handrails, entryways, light poles, balconies, fences or trees.

### Cable television

- Basic cable service is free to all residents.
- It includes all local broadcast networks such as ABC, CBS, NBC, Fox and CW; a variety of cable channels such as CNN, MTV and USA; and the campus broadcast channel.



### Ethernet and wireless

• Wireless Internet connection is available in every sleeping, lobby and study area of the residence halls.

### **Residential Laundry**

• All residence halls offer washers and dryers. Machine use is free to residents only.



# Housing & Residence Life

University Center Rm. 305 956-665-3439 | home@utrgv.edu

### **Resident Assistants (RAs)**

RAs are trained student staff members who strive to build relationships with residents, serve as a resource and referral agent for community members, assist in building safety and security through on duty service every night and conduct health/safety inspections, and help maintain community standards of behavior. RAs are selected as peer educators based on their skills and willingness to assist residents in being successful at UTRGV.

### **Office Assistants (OAs)**

OAs assist with building operations and safety and security by staffing service desks located in each building complex. They, too, are excellent resources for residents.

Please help OAs, RAs, and your peers maintain the security of your community by swiping your ID card at the entrance of your building; showing your ID to university staff members when applicable; not propping doors open or allowing strangers (people you don't know) into the buildings; and by reporting strangers or suspicious behavior to OAs, RAs or the UTRGV Police Department at 956-665-7151.

### Hall Coordinators (HCs)

HCs are full-time, live-in professional staff members who oversee the day-to-day operations of each residential community. This includes, but is not limited to, supervising RAs, advising hall councils, promoting student leadership opportunities, following up on facilities concerns, adjudicating conduct cases related to student behavior, and serving as a professional staff resource for residents living in their community.

### **Residential Life Office Staff**

Housing staff members are responsible for the administrative coordination of university housing and conference services. If you have questions concerning your housing agreement, room assignment or billing, please visit Housing and Residence Life Office at UC 305 or call 956-665-3439.

### **Campus Partners**

Our campus partners — maintenance, housekeeping and information technology — share the university's commitment to maintaining all its facilities and services in good condition. Staff work to constantly upgrade facilities and services to meet students' needs.

### **Residence Hall Association (RHA)**

The Residence Hall Association plays an important part in your residential life. Every student living in a UTRGV residence hall is a member of RHA and may participate in the programs organized by the association and hall governments. RHA meetings are held monthly and are composed of representatives from each hall or living area and other interested students. Representatives address current issues, review policies and sponsor programming to enrich the living environment for the residence halls community. Contact RHA at 956-665-3439.



# **Residence Halls: Edinburg Campus Map**



# The University of Texas RioGrande Valley

