Healthcare Administration and Leadership (Certificate)

The health care industry is expected to continue to grow rapidly in the near future. As such, there is increasing demand for health care administrators with graduate-level training that can take leadership roles in planning, direction, coordination and delivery of health care services. Health care delivery systems are evolving at a quick pace, due to changes in the structure and financing of the health care sector, as well as, changes in the population served. Health care managers need to have the administrative skills that would allow them to assume leadership roles in increasingly complex health care delivery systems.

The Healthcare Administration and Leadership Certificate is designed for:

1. Developing the health care administration and leadership skills of students interested in pursuing a career in the health care industry.
2. Graduate students in MBA, MSN, MPA, MA, MS and Ph.D. programs and for physicians, health care administrators, clinical laboratory scientists, dietitians and other professionals in the health care industry.

Admission Requirements

Apply to the UTRGV Graduate College:

Step #1: Submit a UTRGV Graduate Application at www.applytexas.org. The university application fee of $50 ($100 for International Applicants) can be paid online by credit card or electronic check (in the online application). All application fees are nonrefundable.

Step #2: Register on the UTRGV Recommenders and Document Upload Webpage (www.UTRGV.edu/gradupload). This is where you will request recommenders and upload program requirement documents, and where the graduate office will upload your transcripts. If you do not complete this step, we will not be able to process your application.

Step #3: Request your transcripts and other supporting documentation to be mailed to:
The University of Texas Rio Grande Valley
The Graduate College
Marialice Shary Shivers Bldg. 1.158
1201 W. University Drive
Edinburg, TX 78539-2999

Review and submit all Program Requirements:

- Official transcripts from each institution attended (must be submitted directly to UTRGV).
- Resume.

Students whose native language is not English or who studied at a University outside the U.S.:

- TOEFL or IELTS Language Proficiency Test with minimum scores: 550 on paper-based, 213 on computer based, or 79 on internet-based for the TOEFL; 6.5 for the IELTS. TOEFL and IELTS scores are valid for 2 years. For additional information, or exemptions, click here.
- English translation of educational records.
- Transcript Evaluation by the Foreign Credentials Service of America (FCSA). For additional information, or exemptions, click here.

Transcripts or any supporting documentation should be sent to:
The University of Texas Rio Grande Valley
The Graduate College
Marialice Shary Shivers Bldg. 1.158
1201 W. University Drive
Edinburg, TX 78539-2999

Program Contact
Program Director: Dr. Edith Galy.
Phone: (956) 882-7301
E-Mail: edith.galy@utrgv.edu

Deadlines

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<th>Fall</th>
<th>Spring</th>
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<tr>
<td>Domestic</td>
<td>July 1</td>
<td>November 15</td>
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Note:
Students admitted only to a Certificate Program are not eligible to obtain a Student Visa from UTRGV.

Last Revised January 2015

www.utrgv.edu/grad
Program Requirements

Required Courses  12

Choose from the following:
ACCT 6305: Health Care Accounting  3
ECON 6354: Health Economics  3
MGMT 6333: Human Resource Management in Health Care  3
MGMT 6372: Organizational Leadership and Change  3
NURS 6307: Health Care Policy, Organization and Financing  3
SPAN 6360: Language Access and Planning in Healthcare  3

Total hours required for completion:  12

Course Descriptions

ACCT 6305: Health Care Accounting  [3-0]
This is an applied finance and accounting health care course, designed to provide decision makers with fundamental concepts in health care finance, accounting, budgeting, planning and forecasting. Students will gain an understanding in how to analyze financial statements and evaluate the financial conditions of various health care facilities. Students will also acquire an understanding of cost accounting concepts such as cost behavior, break-even analysis and activity based costing.

ECON 6354: Health Economics  [3-0]
This course presents an overview of health and medical care economics. Topics covered include the production of health, cost and benefit analysis, health care systems and institutions, the demand for health insurance and medical care, medical care production and costs, the physician and hospital services industry, and health care reform.

MGMT 6333: Human Resource Management in Health Care  [3-0]
This course is designed to acquaint students with basic principles and concepts of human resource management within a health care organization. Topics to be covered include recruitment, selection, compensation, employee retention, training and development, and legal compliance. Students will have the opportunity to study human resource related problems faced by various healthcare systems such as hospitals, integrated health care systems, managed care settings, private practices, and public health clinics.

MGMT 6372: Organizational Leadership and Change  [3-0]
This course is designed to provide a broad overview of Leadership and Organizational change theories, practices and research. Special attention will be given to critical thinking skills and the students' ability to communicate and lead effectively in the discussion chat room format.

NURS 6307: Health Care Policy, Organization and Financing  [3-0]
This course focuses on health care policy, organization and financing. The advanced practice nurse’s role in the provision of quality cost-effective care, participation in design and implementation of health care in a variety of health care systems, and leadership in managing human, fiscal and physical health care resources is emphasized. Prerequisite: Graduate student status.

SPAN 6360: Language Access and Planning in Healthcare  [3-0]
Introduction to quantitative and qualitative research methodologies appropriate to the study of language in healthcare settings. Review of major social and behavioral theories that inform research on language issues in healthcare settings.