

DISSERTATION/THESIS EMBARGO (DELAYED RELEASE) REQUEST

UTRGV requires graduate students to obtain approval from their Dissertation or Thesis Chair and the Graduate College Dean when requesting to embargo their electronically filed thesis or dissertation. Students have the option to request an embargo for 1 year or 2 years. Embargo requests require a detailed explanation, along with supporting documentation that substantiates the reasons for this request. Please note that requests for an embargo are subject to a rigorous review process. This process may involve multiple offices and departments within the university to ensure that the embargo is justified. **Requests to extend an embargo beyond the initial 2-year period must be submitted through a separate extension form upon completion of the current embargo cycle. Please note that initial embargo requests cannot exceed 2 years.** Submit this completed and signed form to the Graduate College via DocuSign. For assistance with the form, please email ETD@utrgv.edu or call 956-665-3661.

Name: _____ Date: _____
 Email: _____ Student ID: _____
 Department: _____ Semester/Year of Grad: _____

I am requesting to delay release of my dissertation or thesis _____
 o 1 year
 o 2 years

for: **Reason for request** (check all that apply):

- Publication pending with a publisher
- Patent pending
- Material under another copyright is contained in the work
- Sensitive/confidential material is included
- Other – please explain: _____

All reasons for an embargo request require a justification.

REQUIRED - Justification for the request (attached separate page if necessary):

I have included the reason(s) and detailed justification for my embargo request. I understand that at the end of the embargo period, my dissertation/thesis will be released in ProQuest and to the UTRGV Library.

Student's Signature: _____ **Date:** _____

Dissertation or Thesis Committee Chair

approve _____
 deny *Print Name* _____ *Signature* _____ *Date* _____

Graduate College Dean

approve _____
 deny *Print Name* _____ *Signature* _____ *Date* _____