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| A close up of a logo  Description automatically generated | **Faculty Research Seed Grant****Budget Request Form** | **Date Submitted:** |  |
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| **PI Name:** |  | **PI College & Department:** |  |
| **Co-PI Name:** |  | **Co-PI College & Department:** |  |

**Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**ITEMIZED EXPENSES**

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| --- | --- | --- | --- |
| **Category** | **Item Type/Description** | **Per Unit Cost** | **Total Cost** |
| **Capital Equipment** (requires supplemental justification below) |  |  |  |
| **Research Supplies** |  |  |  |
| **Student Assistant/Focus Group Wages** |  |  |  |
| **Consultant Fees** (requires supplemental justification below)  |  |  |  |
| **Travel**  |  |  |  |
| **General Operations** (office supplies, software, computer costs, etc.)  |  |  |  |
| **Other:** | *(Please name here)*  |  |  |  |
| **Total Amount Requested***($5k maximum allowed for single discipline**$10k maximum allowed for multi-disciplinary proposals)* |  |  |  |

**BUDGET DESCRIPTION – Please elaborate on the descriptions for each line item.**

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**BUDGET JUSTIFICATION – Please provide justification for why each line item is needed.**

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All seed grants must be submitted via the [Seed Grant Application Portal](https://utrgv.co1.qualtrics.com/jfe/form/SV_bI12Xf0IqPHDnKK) on Qualtrics.

For questions regarding seed grants, please contact the Office of Faculty Success & Diversity at facultysuccess@utrgv.edu.