

## Faculty Research Seed Grant Budget Request Form

Date Submitted: \_\_\_\_\_

PI Name: \_\_\_\_\_ PI College & Department: \_\_\_\_\_

Co-PI Name: \_\_\_\_\_ Co-PI College & Department: \_\_\_\_\_

Project Title: \_\_\_\_\_

**ITEMIZED EXPENSES**

Category	Item Type/Description	Per Unit Cost	Total Cost
<b>Capital Equipment</b> <small>(requires supplemental justification below)</small>			
<b>Research Supplies</b>			
<b>Student Assistant/Focus Group Wages</b>			
<b>Consultant Fees</b> <small>(requires supplemental justification below)</small>			
<b>Travel</b>			
<b>General Operations</b> <small>(office supplies, software, computer costs, etc.)</small>			
<b>Other:</b>			
<b>Total Amount Requested</b>			

Total amount should not exceed **\$5k maximum for single discipline** or **\$10k maximum for multi-disciplinary** proposals.

**BUDGET DESCRIPTION – Please elaborate on the descriptions for each line item.**

**BUDGET JUSTIFICATION – Please provide justification for why each line item is needed.**

All seed grants must be submitted via the [Seed Grant Application Portal](#) on Qualtrics.

For questions regarding seed grants, please contact the Office of Faculty Success & Diversity at [facultysuccess@utrgv.edu](mailto:facultysuccess@utrgv.edu).