

## CECS College Council – Minutes – 11 February 2022

**Present:** Bin Fu, Maysam Pournik, Jaime Ramos, Thuy Vu, Mataz Alcoutlabi, John Abraham, Immanuel Edinbarough (online); Anil Srivastava; Jae Sok Son

**Guests:** Associate Dean Nazmul Islam; Jorge Vidal

**Absent:** Douglas Timmer, Jong-Min Kim, Shiekh Ariful Islam

### **Minutes:**

1. Approved minutes from December 3, 2021: motion to pass minutes by Alcoutlabi and seconded by Vu and all approved.
2. Chair summarized what the committee had passed up to this point. Whether lecturers and other special status faculty (faculty not tenured or tenure tract) should be included for the Special Merit was discussed during the last meeting, but no one had made a motion. Thus the chair asked if anyone would like to make a motion regarding this. No motion to include non-tenured or non-tenure track faculty was made.
3. Number of special awards to be provided per year was discussed using some examples using actual salaries. Several ideas were put forth such as a fixed number of 5 or 10 or a percentage of eligible faculty. A Motion was made by Vu to set maximum of 12% of eligible faculty (tenured and tenure-track) who can receive the special merit. It was seconded by Srivastava. Motion passed unanimously.
4. Number of years of accomplishments that should be considered for special merit was discussed next. A motion to set 3 recent years of achievements for special merit was made by Alcoutlabi and seconded by Vu. Motion passed unanimously. An amendment was subsequently made by Alcoutlabi and was accepted by the council unanimously. Amendment: maximum number of years of achievement to be considered can be higher than 3 years and should date back to the year when special merit was awarded in the college.
5. Discussion ensued whether the Special Merit criteria should be set at the department level or college level. A motion to set a college wide criteria was made by Vu and seconded by Fu. It passed unanimously.
6. Discussion now turned to topic of the timeline of special merit application. Considering that the college will not know if merit monies were allocated until very late in the academic year, the council decided to select a pool of candidate that should be awarded Special Merit when monies become available next. A new slate of candidates will not be selected until existing pool has been awarded funds. WE NEED NAMES OF THOSE MADE THE MOTION AND SECONDED. OTHERWISE WE WILL NEED TO TAKE A VOTE AGAIN AT THE BEGINNING OF NEXT MEETING.
  - a. Motion was made to consider applications in Spring semester (submit by first week of Spring semester and decision will be made by last week of March) by Vu and seconded by Alcoutlabi. Motion passed unanimously.

**Adjourn meeting at 12:57pm (next meeting will be February 25)**