CECS College Council Meeting Minutes – 01/26/2024

11AM Start

Present: Domingo Molina, Nantakan Wongkasem, Maysam Pournik, Erik Enriquez, Thang Pham, Majid Hosseini, Alley Butler, Abdoul Oubeidillah

1. Discussed ranking of action items to choose tasks for the council. Top 6 were tentatively selected:
   - **Differences in evaluations and criteria among departments** – how to ensure each department is evaluating faculty in a similar manner that ensures fairness in merit distribution and promotion
   - **College-level Workload policy** – Revise to make sure it is clear
   - **Merit selection guidelines** – How it was decided on the amount for each category
   - **Quality of teaching with changing times** – guidelines on how to adjust teaching to satisfy new needs of students (also how to ensure departments and faculty are recognized for their contributions)
   - **Travel support** – guideline on travel support from college for faculty
   - **Long-term research contribution** – how to give credit and account for long-term efforts such as writing a book, which may take several years.
2. Dr. Butler proposed addition of **conflict between centers and department needs** to the list
   - Centers require resources the are funneled from departments. Council can investigate structures and policy to operate centers to reduce conflicting interests
   - This is added to the active list of tasks for the council this year.
3. Several members agree that if the council has additional time, more tasks may selected from the list
4. Council aims will be to formulate solutions and propose them to the college/departments
   - In order to do this, it is proposed that department representative should be part of the committee for these efforts
5. Assignments were made to committee members for the 7 selected tasks
6. Next council meeting was set for March 1st. In the interim, subcommittees will meet individually based on tasks.
7. Email communications will include subject of "College Council" to help filter among other emails.

Meeting adjourns at 11:45