



The University of Texas
Rio Grande Valley™





Registration Basics

Activate your UTRGV account

Follow the instructions in the email you received to activate your UTRGV account.

Call the Help Desk at (956) 665-2020 (Edinburg) or (956) 882-4357 (Brownsville) if you need help.



Go to <https://my.utrgv.edu>



my **UTRGV**



Sign in with your UTRGV Account

@utrgv.edu

UTRGV Password

Sign In

Can't access your account?

EMPOWERING INNOVATIVE LEADERS FOR THE 21ST CENTURY

Click on "ASSIST"



This is your UTRGV portal, where you will access services:

1. Mail
2. Student Services
3. Calendar

myUTRGV The University of Texas Rio Grande Valley

Jeffrey Logout

Hi, Jeffrey

Applications

Email ASSIST

Email

UTRGV Accounts 4/11/15 10:50 am

Your UTRGV account has been activated.
[The University of Texas Rio Grande Valley] UTRGV Account Activation Notice Dear Jeffrey, You successfully activated your UTRGV account on Saturday, April 11, 2015 10:50 AM. SAVE T...

Weather

Brownsville Edinburg Harlingen

Calendar

Jan 19

Classes Begin Academics

Click "Student Services"



- Personal Information
- Student Services
- Faculty and Advisors
- Admissions
- UTRGV Services
- Financial Aid

Search

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Main Menu

IMPORTANT This website is changing to better serve you. As we work on the changes, you may notice both UTRGV and UTPA branding, emails, and URLs. This does not affect the information provided to you. Thank you for your patience during this transition.

Welcome, John Vaquero to the UTRGV ASSIST System! Last web access on Apr 17, 2015 at 09:17 am

Personal Information

Update your name, address, contact information or financial status; Change your name or social security number change information; Customize your directory profile.

Student Services

Register, View your academic records and Financial Aid

Admission Status

Admission Status Information

UTRGV Services

UTRGV Services

Financial Aid

Financial Aid

Click "Registration"



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Student and Financial Aid

[Registration](#)

Check your registration status, class schedule and add or drop classes

[Student Records](#)

View your holds, grades and transcripts

[Student Account](#)

View your account summaries, statement/payment history and tax information



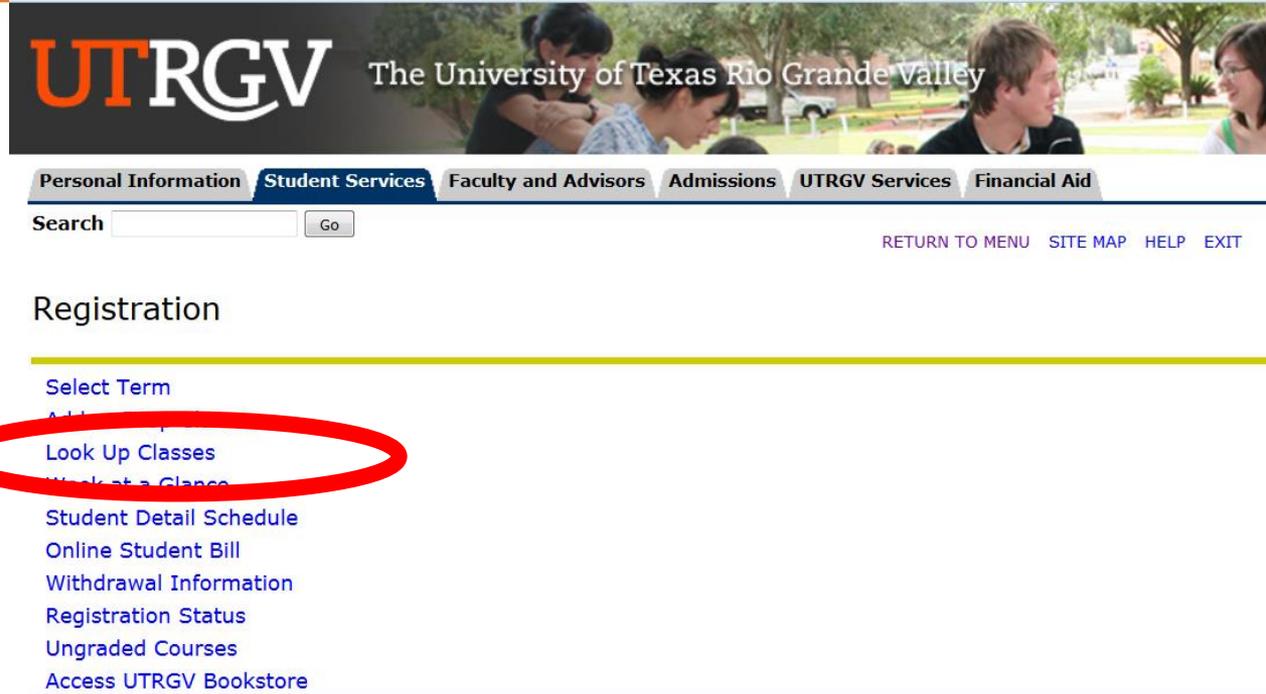
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Click “Look Up Classes”

CRN: *Course Registration Number* – every section has a unique, 5-digit CRN. This is the number you will use to register for the section of a course you want.

NOTE: When you look up classes, the location (Brownsville, Edinburg, Online, etc.) will be noted. This indicates where the course is being taught.



UTRGV The University of Texas Rio Grande Valley

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Registration

- Select Term
- Look Up Classes
- Student Detail Schedule
- Online Student Bill
- Withdrawal Information
- Registration Status
- Ungraded Courses
- Access UTRGV Bookstore

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Select "Spring 2016"



Select Spring 2016 for the UTRGV class schedule

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Registration Term

Select a Term:

Terms listed as Module 1 or Module 2 are intended only for graduate students admitted to the Online Accelerated Programs. For more information on these programs, visit www.getonline.utrgv.edu

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Select the academic discipline you need



Once you select the academic discipline you want, click “course search” for a list of all sections, or click “advanced search” if you want to search for a specific course, by campus, by instructor, or by class time.



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Look Up Classes

Use the selection options to search the class schedule. You may choose any combination of fields to narrow your search, but you must select when your selection is complete.

Subject:

Accounting - ACCT	▲
Accounting - MACC	☰
Anthropology - ANTH	
Applied Law - ALAW	
Arabic - ARAB	
Arts - ARTS	
Astronomy - ASTR	
Bilingual Studies - BILC	
Biology - BIOL	
Biomedical Science - BMED	▼

Search

Look Up Classes

For Comments and Restrictions click on the CRN for that section.

To Register or Add: select the box in front of the CRN column (C identifies a closed section); both lecture and lab sections must be selected in the Add Classes Worksheet.

If a section is closed, you may waitlist for the section by entering the Course Reference Number (CRN) in the Add Classes Worksheet section.

Days Column

MWF Monday, Wednesday, and Friday
 TR Tuesday and Thursday
 MW Monday and Wednesday
 MTWRF Monday through Friday
 MTWR Monday through Thursday
 TBA To be announced

Waitlisting Column Information

WL Cap Waitlist Seat Capacity
 WL Act Actual number waitlisted
 Rem Remaining waitlisted seats

Sections Found

Accounting - ACCT

Select	CRN	Subj	Crse	Sec	Campus	Cred	Title	Days	Time	Cap	Act	Rem	WL Cap	WL Act	WL Rem	Instr
<input checked="" type="checkbox"/>	20093	ACCT	2301	01	Brownsville	3.0	Intro to Financial Acc	MW	09:25 am-10:40 am	40	0	40	999	0	999	TBA
<input type="checkbox"/>	21226	ACCT	2301	02	Brownsville	3.0	Intro to	MW	10:50	40	0	40	999	0	999	TBA

Choose the section you want, and click “register”

NOTE: When you look up classes, the location (Brownsville, Edinburg, Online, etc.) will be noted. This indicates where the course is being taught.



Review your classes



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Add or Drop Classes

To add a class or to place yourself on the waitlist, enter the Course Reference Number in the Add Classes Worksheet section. To drop a pull-down list.

WAITLISTING: If a section is closed, you may place yourself on the waitlist for that section.

1. Enter the CRN in the Add Classes Worksheet
2. select **Waitlist - NOT ENROLLED** under the **Action** column,
3. Click on **Submit Changes.**
4. The Student **Detail Schedule** will display your position on the waitlist.

If a seat becomes available, the first student on the waitlist will be sent a notice to their **Vmail** address. When you get to the top of the from the time the email is sent. If you don't respond within those 24 hours, you will be dropped from the waitlist and the seat will be of

Current Schedule

Status	Action	CRN	Subj	Crse	Sec Level	Cred	Grade	Mode	Title
Drop/Delete on Dec. 1, 2015	None	20979	ACCT	2301 11	Undergraduate	Spring, 2016	000	Standard Letter	Intro to Financial
Drop/Delete on Dec. 1, 2015	None	21295	ARAB	1311 02R	Undergraduate	Spring, 2016	000	Standard Letter	Beginning Arabic I
Drop/Delete on Dec. 1, 2015	None	19974	SPAN	1311 01	Undergraduate	Spring, 2016	000	Standard Letter	Span for Non-Nat

Order your books now!

Total Credit Hours: 0.000
Billing Hours: 0.000
Minimum Hours: 0.000

Is your class full? Join the waitlist. You will be notified by email when a seat opens for you.

To make changes to your schedule, use the "action" buttons, then click "submit changes"



Review your schedule in "Student Detail Schedule"



*Pay close attention to
your class locations.*

Intro to Financial Acc - ACCT 2301 - 01

Associated Term: Spring 2016
CRN: 20093
Status: Registered on December 1, 2015
Assigned Instructor: [Course Evaluation](#)
Grade Mode: Standard Letter
Credits: 3.000
Level: Undergraduate Spring 2016
Campus: Brownsville
[View Syllabus, Instructor CV and Textbook](#)

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule Type	Instructors
Class	9:25 am - 10:40 am	MW	TBA	Jan. 19, 2016 – May 12, 2016	Lecture	TBA

Rhetoric & Composition I - ENGL 1301 - 03

Associated Term: Spring 2016
CRN: 19190
Status: Registered on December 1, 2015
Assigned Instructor: [Course Evaluation](#)
Grade Mode: Standard Letter
Credits: 3.000
Level: Undergraduate Spring 2016
Campus: Edinburg
[View Syllabus, Instructor CV and Textbook](#)

Scheduled Meeting Times

Type	Time	Days	Where	Date Range	Schedule
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View your class schedule, with all the details.

View your bill (will be available soon).

Order your books.

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