

Maintenance Permit Policy

Effective August 29, 2016

This document clarifies policy regarding the issuance of maintenance permits at UTRGV.

1. Maintenance permits will only be issued by direct request to the Parking Manager at parking@utrgv.edu. There is no guarantee of approval. Each request will be considered on an individual basis based on need. There is no appeal.
2. Permits will only be issued for those purposes stated in the *Parking Rules and Regulations*, page 23, “f. Maintenance permits will be issued to UTRGV personnel needing to park in maintenance spaces in order to perform tasks on campus. To be eligible for this permit, the vehicle to be used must be registered with the University Parking & Transportation Department and must display a valid university permit behind the maintenance parking permit.”
3. Permits will only be issued directly to departments that will then have the responsibility of coordinating permit use among their staff. The permit will be assigned to one person in the department (Director or designee).
4. Maintenance permits allow the user of the permit to park in a parking space designated as maintenance or loading/unloading and nowhere else. It is not a general parking permit and does not absolve the user of the requirement to display a parking permit on campus.