

**INCOME INFORMATION FOR NON-TAX FILERS (Student's Income)**

\_\_\_\_\_ and \_\_\_\_\_ am/are writing this  
(Student) (Spouse, if applicable)

letter to confirm that I/we did not and are not required to file an income tax return for the 2015 year. I/we worked and earned wages in the amount of

\$\_\_\_\_\_ and \$\_\_\_\_\_ for a total  
(Student's wages) (Spouse's wages, if applicable)

combined wages of \$\_\_\_\_\_ from January 1, 2015 through December 31<sup>st</sup>, 2015.

I/we understand that we may be required to file if it is mandated according to Internal Revenue Service (IRS) regulations. If you need additional information please contact us at \_\_\_\_\_.

Sincerely,

\_\_\_\_\_  
(Student's Signature) (Spouse's signature, if applicable)

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**Notarization**

State of \_\_\_\_\_ and County of \_\_\_\_\_

Before me, the undersigned authority, a notary public in and for said state and county, on this day personally appeared \_\_\_\_\_ and \_\_\_\_\_,  
(Student's name) (Spouse's name, if applicable)

known to me to be the person(s) whose name(s) is subscribed to the foregoing instrument, and declared to me upon oath that this instrument is true and correct.

Given under my hand and seal of office on this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
(Signature of Notary Public)

(seal)